1. **How can I find out information about the CITY OF LONG BRANCH?**
   Visit our website at: www.visitlongbranch.com or www.longbranch.org

2. **How can I find out information about the PLANNING & ZONING OFFICE?**
   Follow Item 1 above. Once on the Homepage, *Click on the* "Departments" toolbar
   *Scroll to and click on* "Building & Development", then "Planning and Zoning"

3. **How can I review the CITY ZONING MAP?**
   You can review the Zoning Map or pick up an 11”x17” copy at the Planning & Zoning Office. Or view it on our
   website per Item 2, then *scroll down and click on*: “Zoning Map” in the left-hand "Resources" column.

4. **How can I review the CITY ZONING ORDINANCES?**
   You can review the Zoning Ordinance or purchase one at the Planning & Zoning Office. Or follow the steps in
   Item 2, then *scroll down and click on*: “Zoning Ordinance” in the left-hand "Resources" column.
   For Zoning, see Chapter 345 (Bulk Requirement summaries are Subsections 102 through 121). For Land Use see Chapters 69 and 300. For Signs see Chapter 284.

5. **Where can I obtain HURRICANE SANDY and HOUSE RAISING Information?**
   Our office prepared a sample "Raise House Elevation Sample" and a "Zoning Application Checklist for
   Raising Homes Due to Storm Damage". Go to our webpage per Item 2 above, then *scroll down* in the left-hand
   "Resources" column. The "New Preliminary Flood Maps" are located in the left-hand "Notices" column.

6. **Where can I obtain a ZONING PERMIT APPLICATION?**
   Come into the Zoning & Planning Office between 8:30 and 4:30 Monday to Friday to pick up an application. Or
   visit our website as per Item 2, then *scroll down and click on the correct application* in the left-hand
   "Resources" column.

7. **Which ZONING PERMIT APPLICATION do I fill out and what is required?**
   **MINOR:** Residential or Commercial fences, sheds, air conditioning units, generators, dumpsters, oil tanks,
   PODS, dumpsters, small walkways, etc.
   **RESIDENTIAL:** All other Residential items such as new homes, additions, sunrooms, patios, decks, porches,
   pools, cabanas, sport courts, renovations, driveways, etc.
   **COMMERCIAL:** All other Business items including new businesses, uses, change of ownership, signs,
   expansions, renovations, decks, parking lots, etc.
   **DOCUMENTATION:** Refer to the checklist of required items on page 2 of the application.

8. **When do I need a GRADING PLAN? What is required?**
   Grading plans are required for Zoning Permits for new homes, large additions, parking lots, in-ground pools and
   Zoning Board applications. Visit our website as per Item 2 above, then click on the *Grading Plan Checklist* and
   the *Grading Plan Application* in the left-hand "Resources" column.

9. **Where can I find MEETING DATES and AGENDAS for the PLANNING and ZONING BOARDS?**
   Visit our website as per Item 1 above. On the Homepage, *Click on the* "Boards and Commissions" toolbar.
   *Scroll to and click on* "Planning Board" or "Zoning Board". Once on the Board page, *scroll down to Meeting Dates*; the *Agendas* are located in the left-hand "Resources" column.

10. **What forms do I need for PLANNING BOARD and ZONING BOARD APPLICATIONS?**
    A *Development Plan Application* is required. Pick it up at our office or visit our website as per Item 2 above, then
    *Click on the* Development Plan Application located in the left-hand "Resources" column.

11. **Is there another way to view and download PLANNING and ZONING FORMS?**
    The same documents can also be accessed from the Forms and Resources page from the city website per Item 1
    above. Once on the Homepage, *Click on the* "Forms/Resources" toolbar. *Scroll down to* "Planning and
    Zoning" and all forms will appear on the right.