

# Board Planning Breakfast

## Meeting Notes/Minutes

February 25, 2017

### Meeting minutes:

The meeting was called to order by Director Alyson Thompson at 8:30 AM. Present: Library Director Alyson Thompson, Head Librarian Jamie Poorman, Head Clerk Edie Breneman and Board members Mike Cameron, Vickie Wallace, Jo Sanders, Vaughn Kellum, Kelley Ray, Jenn Smitley, and Mike Pringle. Breakfast was held in the Dale McConchie Meeting Room.

A motion to approve minutes of February 20, 2016, meeting was made by Michael Pringle and seconded by Jo Sanders; approved.

The theme of this year's meeting was 'Ingredients for Success'. The primary focus of the breakfast was identifying the people, places and platforms of the library. Alyson's opening remarks included a brief history of how libraries began in the United States.

Alyson and Jamie gave a State of Marshall Public Library report:

- Building – New windows were installed, repaired “sink hole” in alley, paint and general repairs
- Equipment – two new workstations, new CD burner, overhead projector, scanner, two laptops and Ipads
- Collections –Continued collections/record cleanup, DVD cases were replaced with slimmer cases
- Personnel –Hired new clerk Mary Kash
- Programs, Exhibits, and Services –Diary of a Hammerhead Shark upcoming. ISU freshman volunteered cleaning for Donaghy Day.
- Grants & Awards – Received numerous grants, including \$500 more than expected from Walmart
- Administrative – Policy committee updated most of the library's policies, Emergency Manual was re-created and several ER measures have been taken such as “emergency buttons” , new member orientation for Jenn Smitley was conducted.
- Technology- Increased online presence with Twitter page and “Ask a Librarian” and mobile version webpage
- Friends of the Library – Continued to increase the oral history collection which continue to be featured in the Marshall Advocate, received large DAR grant for microfilm, Yearbook collections now all online, centennial programs, GED program, MHS seniors, Read to Feed, and a new grant from 100 Women Who Care,

Evaluations were filled out. Meeting was adjourned at 10:30 AM.