

**Marshall Public Library
POLICY COMMITTEE
Meeting Minutes**

Wednesday, July 24, 2018 at 3:30 PM
Activity Room

Marshall Public Library Board of Trustees Policy Committee met on Tuesday, July 24, 2018 in the Activity Room. Committee members present were Vickie Wallace, Melissa Strait and Kent Hall. Library Director Alyson Thompson was also present.

There was no public comment.

The meeting was called to order at 3:30 PM. Minutes from the Wednesday, July 26, 2017 meeting were read and then approved on a motion by Vickie and a second by Kent.

The committee reviewed the Serving Our Public 3.0: Standards for Illinois Public Libraries chapters one through three. The committee also reviewed several policies including: Freedom Bill of Rights, Long Range Plan, Computer/Electronics Network Policy, Equipment Policy, Confidentiality of Library Records, Patron Behavior Policy, Investment of Public Funds, Copy Right Restriction, and Records Management.

Discussion as to the age restrictions for computer use were discussed as well as the schedule for updating policies. It was noted by Melissa that the Serving Our Public Standards for Illinois Public Libraries recommends the Physical Facility and Collections/Services be reviewed every 5 years not every 10 years. Additionally, the Investment of Public Funds was noted to be reviewed annually by the Director.

The next committee meeting is scheduled for Tuesday, August 21, 2018 at 3:30 PM.

The meeting was adjourned at 4:37 PM with a motion by Kent and a second by Vickie.

Submitted by Alyson Thompson, Director.