

**LAND AND RESOURCE MANAGEMENT  
2018 APPROVED FEE SCHEDULE**

Individual Subsurface Sewage Treatment System (ISTS) Permit

Type I, II or III ( $\leq$ 2500 gal/day) .....	= \$210.00
Type I, II or III ( $>$ 2500 gal/day) .....	= \$350.00
Type IV, V, MSTS .....	= \$350.00
Holding Tank/Component/partial system .....	= \$150.00

Operating Permit

*Type IV, V, MSTS .....	= \$150.00
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Operating Permit Renewal

Type IV, V, MSTS .....	= \$30.00
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Land Use Permit

- 1.) Commercial Structure..... = \$250.00
- 2.) Residential Structure..... = \$225.00  
(Includes Guest Homes, Cottages and  
Detached Garage w/living space above)
- 3.) Residential Addition (up to 600 sq ft) ..... = \$125.00
- 4.) Accessory Structure\*\* ..... = \$100.00
- 5.) Minimum Land Use Permit Fee ..... = \$75.00
- 6.) Floodplain Permit ..... = \$75.00

Conditional Use Permit..... = \$315.00 + \$46 Recording fee

Variance Permit ..... = \$315.00 + \$46 Recording fee

Shoreland Alteration Permit ..... = \$100.00

Re-inspection Fee..... = \$50.00

After-the Fact Application ..... = 150% of the application fee plus any real costs incurred by the department to achieve compliance. *Note: this is in addition to the application fee*

Rezoning or Amendment ..... = \$315.00

EAW ..... = \$525.00

Minor Plat ..... = \$260.00 (does not include Recording fee)

Preliminary Plat Application..... = \$260.00 + \$160.00/lot

Final Plat Review ..... = \$210.00 (does not include Recording fee)

Request for Special Meeting of Planning  
Commission or Board of Adjustment ..... = \$315.00

Solid Waste Collection & Transportation License ..... = \$55.00/year

Solid Waste Disposal Operation License

- 1.) Demolition Landfill ..... = \$300.00
- 2.) Sanitary Landfill ..... = \$300.00

Solid Waste Processing or Transfer Station License

- 1.) Recycling ..... = \$200.00
- 2.) Transfer Facility ..... = \$200.00
- 3.) Composting, Refuse Derived Fuel, Incinerator. = \$200.00
- 4.) Other processing facility..... = \$200.00

Hourly Fee for Service..... = \$50.00

The Department may utilize consultants or private contractors to complete various tasks as required by County ordinances. Examples of these include review and responding to Environmental Assessment Worksheets/Environmental Impact Statements, wetland delineations, stormwater and erosion control plans or other specialized documents. Contractors could also be employed for removal of structures, shoreland restoration projects or other situations. The costs to complete these activities will be paid by the project applicant to Pope County prior to issuance of any permits.

**\*Fees do not apply to subordinate service district, i.e. Clearwater Bay.**

**\*\*Accessory Structures for permitting purposes includes: detached garages, sheds, pole buildings, grain bins, decks, patios, etc.**

**Note: Portable unattached structures of less than 144 square feet w/no sleeping or residential quarters do not require a permit. They are however required to comply with all impervious surface and setback standards.**

## Fee Waiver and Reduction Policy

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### **The Director may waive the application fees for:**

1. County or other government agencies. Providing that the activity is directly related to functions of government and public purpose.
2. Development, enhancement, expansion or modification of needed community facilities by non-profit organizations and community groups meeting the following criteria:
  - a. Provides a scope of benefit beyond that of a private interest and the residents of the immediate vicinity; and
  - b. Is of obvious public benefit. Evidence of public benefit includes, but is not limited to, projects that:
    - i. Meet a public need previously identified or recognized by the Board;
    - ii. Provide a public facility not presently available in the county;
    - iii. Have generated obvious, substantial community support; or
    - iv. Would either reduce County costs or increase County revenue.

### **Special Circumstances:**

When a property owner or applicant has multiple requests for decisions (variance or conditional use) which are scheduled to be reviewed simultaneously, the subsequent (beyond the first) application(s) will be at a 50% reduced rate to take into account the combined public hearing process.

### **Requests Not Conforming to Policy:**

The Board of Adjustment shall consider all requests for fee waivers not meeting the above criteria.

### **Appeal of Directors Decision:**

The Board of Adjustment shall consider all appeals of decisions of the Director on fee waiver requests.

