

FEE SCHEDULE

Pope County Land Use Controls Ordinance Section 11.3 requires the use of a fee schedule as approved by the County Board of Commissioners.

Permit Type	Permit Sub-Type	Fee	Fee Notes
Individual Subsurface Sewage Treatment System (ISTS) Permit	Type I, II or III (≤ 2500 gal/day)	\$275.00	None
	Type I, II or III (> 2500 gal/day)	\$350.00	None
	Type IV, V, MSTs	\$350.00	None
	Holding Tank / Component / Partial System	\$150.00	None
SSTS Operating Permit	*Type IV, V, MSTs	\$150.00	None
	RENEWAL - Type IV, V, MSTs	\$30.00	None
Land Use Permit	1.) Commercial Structure (includes new communication towers and community solar gardens / facilities)	\$250.00	None
	2.) Commercial Addition/Expansion	\$125.00	None
	3.) Modification of Communication Tower	\$125.00	None
	4.) Residential Structure (Includes Guest Homes, Cottages and Detached Garage with living space above)	\$225.00	None
	5.) Residential Addition (up to 600 sq ft)	\$125.00	None
	6.) Accessory Structure** (including W.O.A.S.)	\$100.00	None
	7.) Minimum Land Use Permit Fee	\$75.00	None
	8.) Floodplain Permit	\$75.00	None
Conditional Use Permit		\$315.00 + \$46 Recording fee	None
Variance Permit		\$315.00 + \$46 Recording fee	None
Shoreland Alteration Permit		\$100.00	None
Re-inspection Fee		\$50.00	None
After-the Fact Application		150% of Application Fee + Application Fee	150% of the application fee plus any real costs incurred by the department to achieve compliance. <i>Note: this is in addition to the</i>

POPE MINNESOTA COUNTY

S:\10_ADMIN\2_Forms\Form 20_L&RM Fee Schedule\L&RM Form 20_L&RM Fee Schedule.docx

Permit Type	Permit Sub-Type	Fee	Fee Notes
			<i>application fee</i>
Rezoning or Amendment		\$315.00	None
EAW		\$525.00	Includes the review and processing of the EAW by the Planning Commission and the Board of County Commissioners
Minor Subdivision Plat Certificate of Survey or PLSS Description		\$260.00 \$150.00	Does not include Recording fee
Preliminary Plat Application (Standard Subdivision)		\$260.00 + \$160.00 / Lot	None
Final Plat Review		\$210.00	Does not include Recording fee
Request for Special Meeting of Planning Commission or Board of Adjustment		\$315.00	None
Solid Waste Collection & Transportation License		\$55.00 / year	None
Solid Waste Disposal Operation License	1.) Demolition Landfill	\$300.00	None
	2.) Sanitary Landfill	\$300.00	None
Solid Waste Processing or Transfer Station License	1.) Recycling	\$200.00	None
	2.) Transfer Facility	\$200.00	None
	3.) Composting, Refuse Derived Fuel, Incinerator	\$200.00	None
	4.) Other processing facility	\$200.00	None
Hourly Fee for Service		\$50.00	None

The Department may utilize consultants or private contractors to complete various tasks as required by County ordinances. Examples of these include review and responding to Environmental Assessment Worksheets/Environmental Impact Statements, wetland delineations, stormwater and erosion control plans or other specialized documents. The costs to complete these activities will be paid by the project applicant to Pope County prior to issuance of any permits. In the event that Pope County has to employ contractors for the purpose of abating illegal/nonconforming structures or uses or for the restoration of an altered shoreland, such cost will be borne by the property owner and may be assessed against the parcel in question.

***Fees do not apply to subordinate service district, i.e. Clearwater Bay.**

****Accessory Structures for permitting purposes includes: new attached garages to existing residential structures, detached garages, sheds, pole buildings, grain bins, decks, patios, etc.**

Note: Portable unattached structures of less than 144 square feet with no sleeping or residential quarters do not require a permit. They are however required to comply with all impervious surface and setback standards.

Special Circumstances: When a property owner or applicant has multiple requests for decisions (variance or conditional use) which are scheduled to be reviewed simultaneously, the subsequent (beyond the first) application(s) will be at a 50% reduced rate to take into account the combined public hearing process.