

SHEPHERDSTOWN TOWN COUNCIL MEETING AGENDA

Wednesday, December 10, 2025 – 6:30 p.m.

Town Hall – 104 North King Street

Join Zoom

<https://us06web.zoom.us/j/86067120451?pwd=fWNLscmYpiOmof8Pknlig4oZKNXa8i.1>

Meeting ID: 860 6712 0451

Passcode: 818383

1. Call to Order

2. Attendance

3. Approval of Minutes

- a. Town Council Meeting Minutes of October 8, 30 and November 5, 12 and 25, 2025

4. Public Comment Period

- a. People who have registered to address Town Council

5. Event Requests, Committee Appointments, and Community Grants

- a. Event Requests
 - 1. Frosty Fest
 - 2. Second Annual Gay Pride Parade
- b. Commission and Committee Appointments
 - 1. Age Friendly Shepherdstown
 - 2. Grants Committee
 - 3. Water Board

6. Ongoing Business

- a. Grants Committee Policy
- b. Tenants and Remaining Trailers - Mill Street Property
- c. Schedule Town Hall on Status of Comprehensive Plan
- d. Benches Project - Status
- e. Historic Education Curriculum - Procurement
- f. Financial Management System - Procurement
- g. Town Ordinance Codification Service - Procurement

7. New Business

- a. Community Composting Project – Status
- b. Proposed Police Personnel Pay Scale
- c. Staff Holiday Bonus

8. Reports by Committees, Commissions, and Boards

Draft and/or approved meeting minutes

- a. Age Friendly Shepherdstown Committee
- b. Finance Committee
- c. Grants Committee
- d. Historic Landmarks Commission
- e. Parks and Recreation Committee
- f. Personnel Committee
- g. Planning Commission
- h. Public Works Committee
- i. Tree Commission
- j. Water Board and Sanitary Board

9. Staff / Department Reports

- a. Department
- b. Town Financial Status
- c. Approval of Town Expenditures

10. Mayor's Report