

Grants Committee Meeting Agenda

Tuesday, April 7, 2026, 6:15 p.m.

Town Hall, 104 N. King Street

<https://us06web.zoom.us/j/86067120451?pwd=fWNLscmYpiOmof8Pknlig4oZKNXa8i.1>

1. Call to order
2. Approval of Minutes
3. Ongoing Business
 - a. Review Grant Tracker spreadsheet
 - b. Submission of Congressionally Directed Spending (CDS) grant applications
 - c. Organization/overall use of Share point
 - i. “moving” items from files a difficulty for anyone else?
4. New Business:
 - a. Best practices:
 - i. Staff taking notes for committees.
 - ii. Understanding that public comment is comment only, does not become additional discussion point during current meeting.
 - iii. Clarifying that town staff do not work for committees.
 - b. Review Town Budgeted projects
 - c. Review Mary’s grant docs
 - i. Mary’s memo
 - ii. Grant Committee SOP
 - iii. Evaluation sheet
 - iv. Project intake form
 - v. Engagement policy - feel free to review, but this is ultimately a function of town council and not the grant committee. If we are running long, we should cut discussion on this item
5. General Committee Discussion
6. Public Comment
7. Adjournment