



Application for Project Permit

104 N King St

PO Box 248 (for mailing)

Shepherdstown, WV 25443

Application # 25-16

This application is required for projects within the corporate limits of Shepherdstown (both in and out of the Historic District), that involve modifications to structural square footage. Examples include decks, porches, driveways, carports, accessory structures, and new construction of and/or additions to residential, commercial, and industrial structures. A review of the application shall be approved or rejected by the Planning Commission. If approved, the project permit is valid for one year from the date of issuance. Please reference Title 9, Section-902.

Applicant's Name:

Jaime Disterhaupt

(Must be Property Owner)

Mailing Address:

103 Bay St.Shepherdstown

City

WV

State

25443

Zip

Telephone:

352-219-2784

Email

jaime.disterhaupt@gmail.com

Street Address of Proposed Work:

103 Bay St.

Current Zoning:

3-0125

Current Land Use:

ResidentNote: Reference this map for zoning Classifications.

Description of Work:

Build a new addition on back of home.

Project Category:

111

(see descriptions on next page)

Contractor Performing the Work:

Shawn Wolford / Modern Renovations LLC

Contractor's Business License:

WV 057761A copy of the contractor's Shepherdstown business license or license application MUST be attached.



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Check all the areas that apply:

Category I- Minor Projects such as awnings, porch railings, window boxes, satellite dishes, solar panels, signs, fences, non-permanent storage sheds and other minor changes.

 PHOTOGRAPHS OR DRAWN ELEVATION VIEWS OF THE PROPOSED WORK SITES (clearly labeled), at reasonable scales, of the parts of the structure to be altered (again, clearly labeled in terms of which side of the structure, etc.) are needed.

 MATERIAL AND COLOR SAMPLES for exterior finishes

Category II- Driveways, decks, carports, porch enclosures and window, roof, or siding replacement.

Category III- New construction of and/or additions to residential, commercial, and industrial structures.

(Categories II and III):

 X SITE PLAN is required at common engineering (1" = 10' or 1" = 20', etc.) or architectural scales (1/4" = 1' or 1/8" = 1'). Specifically, these drawings shall include: North point, scale, date, property boundaries (lot lines), existing trees and/or significant planting (if work will disturb surroundings), street & parking lighting.

 Gross & net land area of property

 Setback from property boundaries

 Existing & proposed topography (only if regrading of the property is required)

 Existing & proposed accessory structures.

 Existing & proposed street right-of-way & entrance

 Sidewalk, handicap access, Category IV only

*Blend in w/
existing home.*

 X MATERIAL AND COLOR SAMPLES for exterior finishes

 ELEVATIONS, drawings indicating height of proposed structures, materials, and window and door arrangements.

 ZONING INFORMATION shall be defined in the application as required:

 Dwelling density- net (residential application only)

 Flood plain designation if any (mapping available in Town Hall)

 Cost estimates and property appraisals for applications seeking exemptions from Chapter 12- Floodplain provisions.

Category IV- Demolitions or Relocation of a Structure:

 Historic designation of structures to be demolished (documents available in Town Hall)

 Complete description of structure(s) or part(s) of structure(s) to be demolished.

 At least one (1) structural report by a certified structural engineer. Applies to demolition requests for structures fifty (50) years or older.

All Categories:

 . Copy of general contractor's Shepherdstown business license or license application.



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Remedies and penalties

The owner or agent of a building or premises in or upon which a violation of any provision of the Planning and Zoning Title has been committed or shall exist, or the leasee or tenant of an entire building or entire premise in or upon which violation has been committed or shall exist, or the agent, architect, building contractor or any other person who commits, takes part or assists in any violation or who maintains any building or premises in or upon which such violation shall exist, shall be guilty of a misdemeanor and shall be punished by a fine not to exceed one hundred (100) dollars. Each and every day that such violation continues may constitute a separate offense. Reference Title 9-905.

Please read the following paragraph carefully and sign.

Attach documents specified in the checklist of this application. I hereby certify that all information herein provided is true and accurate. I hereby authorize the inspection of the above premises by authorized agents of the Shepherdstown Planning Commission at any reasonable time to determine compliance with the Commission's approval. **I UNDERSTAND THAT MY PRESENCE AT THE ASSIGNED APPLICATION REVIEW MEETING IS REQUIRED.** Application must be signed by owner or his/her agent.

Date: _____

Signature: _____

(Owner)

Print Name: _____

For Office Use:

Permit Number: _____

Zoning Officer Comments:

Fee Paid

Date Paid



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Application Fees

Please check all boxes that may apply. Reference Section 9-902 of Chapter 8 paragraph XIV for more information. Application fees due upon submittal. Fees should be payable to the Town Treasurer/Clerk and must accompany the application. **If work begins without the required permit, double the cost of said permit will be applied.**

	<p><u>Category I:</u></p> <p>\$50.00 - Minor projects such as murals, awnings, porch railings, window boxes, satellite dishes, solar panels, gutters & downspouts, patios, sidewalks, hardscaping, signs, fences, storage sheds (not attached to the ground) and other minor changes and permit extensions.</p>
	<p><u>Category II:</u></p> <p>\$100.00 - Window replacement, roof replacement, siding replacement, porch enclosure, driveways, carports, and decks.</p>
	<p><u>Category III:</u></p> <p>\$300 + \$0.50 per sq ft - New construction of and/or additions to residential, commercial, and industrial structures.</p> <p>\$50 + \$0.10 per sq ft - New construction of garages & other accessory buildings (permanently attached to the ground).</p>
	<p><u>Category IV:</u></p> <p>Demolition or Relocation of a Structure: Removal of any building feature(s) or razing of any structure(s) or relocation of a structure to new location. For either project, the applicant must submit the following in writing (in addition to an application):</p> <ul style="list-style-type: none">• Reason for the demolition/relocation (including historic documentation).• Describe the structure's condition in detail.• Describe the proposed reuse of the site, including full drawings of new structure & landscaping.• Evidence of relevant funding or financial concerns.• Timeframe for project <p>\$50.00 - Accessory Buildings \$150.00 - Non-Contributing Structures (< 50 years old) \$500.00 - Contributing Structures (≥ 50 years old)</p>

Parcel	Address	Flood Zone
--------	---------	------------

3-124

3-122

3-121

3-121.1

3-126

3-123

3-125

3-128

3-127

Shepherdstown Corp

Ray St

3-139

3-140

3-141

3-142.7

3-131

3-132

3-133

3-134

3-135

Click on a parcel to view its information

10 m

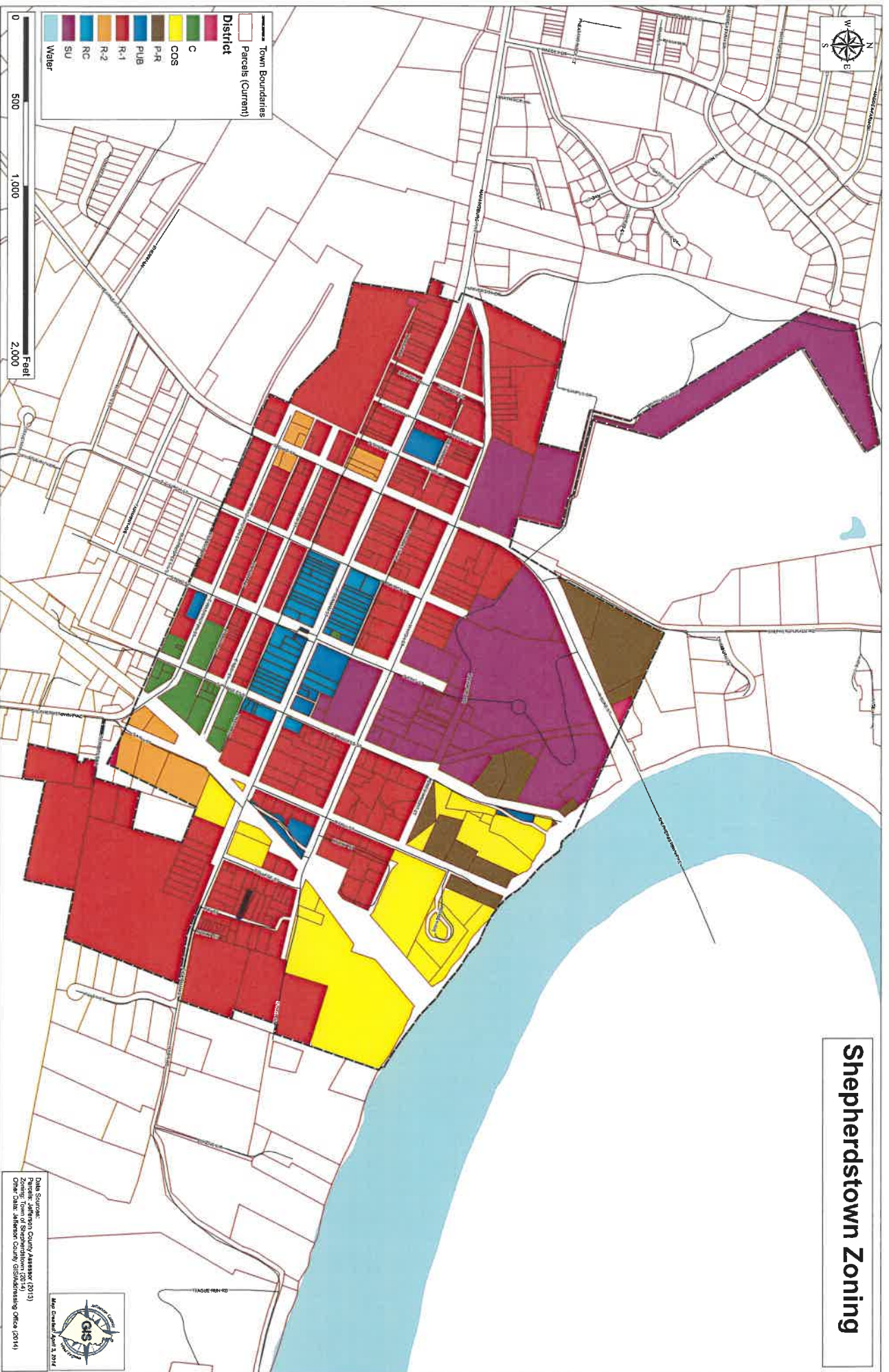
Scale - 1: 564

39.429386, -77.799253

(39.429493, -77.800109

Solia Devonshire
Park

Shepherdstown Zoning



WV Real Estate Assessment Data

Error: Subreport could not be shown.

AboutNew SearchStructure Drawing

Parcel ID	19-10-0003-0125-0000	Tax Year	2024	County	Jefferson	Date	6/10/2025
Root PID	19100003012500000000						

Property Owner and Mailing Address

Owner(s)	LOWE PHILLIP & SUSAN REICHEL
Mailing Address	PO BOX 284, SHEPHERDSTOWN, WV 25443

Property Location

Physical Address	103 RAY ST
E-911 Address	103 RAY ST SHEPHERDSTOWN WV 25443
Parcel ID	19-10-0003-0125-0000
County	19 - Jefferson
District	10 - Shepherdstown Corp
Map	0003 (Click for PDF tax map)
Parcel No.	0125
Parcel Suffix	0000
Map View Link	https://mapwv.gov/parcel/?pid=19-10-0003-0125-0000

General Information

Tax Class	Book / Page	Deeded Acres	Calculated Acres	Legal Description
4	1246 / 448	0.160	0.14	1 LT-RAY'S ADDITION
			0.14	

Cost Value

		Appraisal Value
Dwelling Value	\$57,000	Land Appraisal \$115,600
Other Bldg/Yard Values	\$0	Building Appraisal \$57,000
Commercial Value	---	Total Appraisal \$172,600

Building Information

Property Class	R - Residential
Land Use	101 - Residential 1 Family
Sum of Structure Areas	844

of Buildings (Cards) 1

Year		Stories	CG	Architectural Style	Exterior		Basement Type	Square Footage (SFLA)		Building Value
Card	Built				Wall					
1	1900	2	1P	Conventional	Frame		Crawl	844	844	\$57,000
									844	\$57,000

Year	Built		Attic	Fuel	Heat System		Heat/AC	Bedrooms	Full Baths		Half Baths	Total Rooms
Card	Built											
1	1900		None	Electric	Electric		Central	3	3	1		5
									3	1		5

Flood Zone Information

Learn more at [WV Flood Tool](#)

Acres (c.)	Risk	
0.14	Low	This parcel appears not to be within any identified flood hazard zone.

Sales History

[Learn More](#)

Sale Date	Price	Sale Type	Source Code	Validity Code	Book	Page
7/31/2020	\$120,000	Land and Buildings	4	0	1246	448
3/1/2005	\$115,000	Land and Buildings	4	0		
9/1/2002	\$52,000	Land and Buildings	4	0		
7/1/1999	\$33,185	Land and Buildings	4	0		
3/1/1994	\$26,550	Land and Buildings	4	0		

Parcel History

Tax Year	Tax Class	Owner	Owner Address	Book/ Page	Legal Description	Land	Building	Total
2024	4	LOWE PHILLIP & SUSAN REICHEL	PO BOX 284, SHEPHERDSTOWN, WV 25443	1246/ 448	1 LT-RAY'S ADDITION	\$115,667	\$57,000	\$172,667
2023	4	LOWE PHILLIP & SUSAN REICHEL	PO BOX 284, SHEPHERDSTOWN, WV 25443	1246/ 448	1 LT-RAY'S ADDITION	\$115,667	\$57,000	\$172,667

Tax Year	Tax Class	Owner	Owner Address	Book/ Page	Legal Description	Land	Building	Total
2022	4	LOWE PHILLIP & SUSAN REICHEL	21 SOUTHPAW LN, SHEPHERDSTOWN, WV 25443	1246/ 448	1 LT-RAY'S ADDITION	\$57,833	\$41,000	\$98,833
2021	4	HARDING DEBORA & DOMINIC A VALENTINE	PO BOX 159 SHEPHERDSTOWN , WV 25443	1091 / 474	1 LT-RAY'S ADDITION	\$57,833	\$36,833	\$94,667
2020	4	HARDING DEBORA & DOMINIC A VALENTINE	PO BOX 159, SHEPHERDSTOWN, WV 25443	1091/ 474	1 LT-RAY'S ADDITION	\$53,000	\$41,167	\$94,167
2019	4	HARDING DEBORA & DOMINIC A VALENTINE	PO BOX 159, SHEPHERDSTOWN, WV 25443	1091/ 474	1 LT-RAY'S ADDITION	\$53,000	\$41,167	\$94,167
2018	4	HARDING DEBORA & DOMINIC A VALENTINE	PO BOX 159, SHEPHERDSTOWN, WV 25443	1091/ 474	1 LT-RAY'S ADDITION	\$48,167	\$40,333	\$88,500
2017	4	HARDING DEBORA & DOMINIC A VALENTINE	PO BOX 402, SHEPHERDSTOWN, WV 25443	1091/ 474	1 LT-RAY'S ADDITION	\$48,167	\$40,333	\$88,500
2016	4	HARDING DEBORA & DOMINIC A VALENTINE	PO BOX 402, SHEPHERDSTOWN, WV 25443	1091/ 474	1 LT-RAY'S ADDITION	\$48,167	\$41,000	\$89,167
2015	4	HARDING DEBORA & DOMINIC A VALENTINE	PO BOX 402, SHEPHERDSTOWN, WV 25443	1091/ 474	1 LT-RAY'S ADDITION	\$48,167	\$38,500	\$86,667

**A. Settlement Statement (HUD-1)****B. Type of Loan**

1. <input type="checkbox"/> FHA	2. <input type="checkbox"/> RHS	3. <input type="checkbox"/> Conv. Unins.	6. File No. CT25-04-2071	7. Loan No.	8. Mortgage Insurance Case No.
4. <input type="checkbox"/> VA	5. <input type="checkbox"/> Conv Ins.				

C. Note: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.o.c.)" were paid outside the closing; they are shown here for informational purposes and are not included in the totals.

D. Name & Address of Borrower: Jamie Disterhaupt 6 Ayr Street Southwest Leesburg, VA 20175	E. Name & Address of Seller: Phillip Lowe and Susan Reichel 8005 Exodus Drive Gaithersburg, MD 20882	F. Name & Address of Lender:
G. Property Location: 103 Ray Street Shepherdstown, WV 25443 1 LT-RAY'S ADDITION	H. Settlement Agent: Briel PC Attorneys Place of Settlement: 115 West Congress Street Charles Town, WV 25414	I. Settlement Date: 04/22/2025 Funding Date: 04/22/2025 Disbursement Date: 04/22/2025

J. Summary of Borrower's Transaction

100. Gross Amount Due from Borrower	
101. Contract sales price	\$185,000.00
102. Personal property	
103. Settlement charges to borrower (line 1400)	\$6,761.00
104.	
105.	
Adjustment for items paid by seller in advance	
106. City/Town Taxes	
107. County Taxes	
108. Assessments	
109.	
110. Ambulance Fee 04/22/2025 to 06/30/2025	\$7.29
111.	
112.	
120. Gross Amount Due from Borrower	\$191,768.29
200. Amount Paid by or in Behalf of Borrower	
201. Deposit	\$8,000.00
202. Principal amount of new loan(s)	
203. Existing loan(s) taken subject to	
204.	
205.	
206.	
207.	
208.	
209.	
Adjustments for items unpaid by seller	
210. City/Town Taxes	
211. County Taxes 01/01/2025 to 04/22/2025	\$885.92
212. Assessments	
213.	
214.	
215.	
216.	
217.	
218.	
219.	
220. Total Paid by/for Borrower	\$8,885.92
300. Cash at Settlement from/to Borrower	
301. Gross amount due from borrower (line 120)	\$191,768.29
302. Less amounts paid by/for borrower (line 220)	\$8,885.92
303. Cash <input checked="" type="checkbox"/> From <input type="checkbox"/> To Borrower	\$182,882.37

K. Summary of Seller's Transaction

400. Gross Amount Due to Seller	
401. Contract sales price	\$185,000.00
402. Personal property	
403.	
404.	
405.	
Adjustment for items paid by seller in advance	
406. City/Town Taxes	
407. County Taxes	
408. Assessments	
409.	
410. Ambulance Fee 04/22/2025 to 06/30/2025	\$7.29
411.	
412.	
420. Gross Amount Due to Seller	\$185,007.29
500. Reductions in Amount Due to Seller	
501. Excess deposit (see instructions)	
502. Settlement charges to seller (line 1400)	\$10,019.26
503. Existing loan(s) taken subject to	
504. Payoff of First Mortgage Loan	
505. Payoff of Second Mortgage Loan	
506.	
507. WV 2.5% Tax Withholding-Phillip Lowe	\$3,250.00
508. Susan Reichel	\$44,102.11
509. Phillip Lowe	\$126,750.00
Adjustments for items unpaid by seller	
510. City/Town Taxes	
511. County Taxes 01/01/2025 to 04/22/2025	\$885.92
512. Assessments	
513.	
514.	
515.	
516.	
517.	
518.	
519.	
520. Total Reduction Amount Due Seller	\$185,007.29
600. Cash at Settlement to/from Seller	
601. Gross amount due to seller (line 420)	\$185,007.29
602. Less reductions in amounts due seller (line 520)	\$185,007.29
603. Cash <input checked="" type="checkbox"/> To <input type="checkbox"/> From Seller	

The Public Reporting Burden for this collection of information is estimated at 35 minutes per response for collecting, reviewing, and reporting the data. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. No confidentiality is assured; this disclosure is mandatory. This is designed to provide the parties to a RESPA covered transaction with information during the settlement process.

Settlement Charges

700. Total Real Estate Broker Fees		Paid From Borrower's Funds at Settlement	Paid From Seller's Funds at Settlement
Division of commission (line 700) as follows :			
701. \$4,625.00 to Coldwell Banker Premier			
702. \$4,625.00 to The Real Broker LLC			
703. Commission paid at settlement			
704. Broker Fee to The Real Broker LLC		\$4,625.00	\$4,625.00
705. Broker Fee to Coldwell Banker Premier		\$450.00	
800. Items Payable In Connection with Loan			\$395.00
801. Our origination charge			
802. Your credit or charge (points) for the specific interest rate chosen	(from GFE #1)		
803. Your adjusted origination charges	(from GFE #2)		
804. Appraisal fee	(from GFE #A)		
805. Credit report	(from GFE #3)		
806. Tax service	(from GFE #3)		
807. Flood certification	(from GFE #3)		
808.			
809.			
810.			
811.			
900. Items Required by Lender to be Paid In Advance			
901. Daily interest charges from 04/22/2025 to 05/01/2025	(from GFE #10)		
902. Mortgage Insurance premium	(from GFE #3)		
903. Homeowner's Insurance	(from GFE #11)		
904.			
1000. Reserves Deposited with Lender			
1001. Initial deposit for your escrow account	(from GFE #9)		
1002. Homeowner's Insurance			
1003. Mortgage insurance			
1004. Property taxes			
1005.			
1006.			
1007. Aggregate Adjustment \$0.00			
1100. Title Charges			
1101. Title services and lender's title Insurance	(from GFE #4)		
1102. Settlement or closing fee to Briel PC Attorneys			
1103. Owner's title insurance to Stewart Title Guaranty Company	(from GFE #5)	\$679.00	
1104. Lender's title insurance to Stewart Title Guaranty Company			
1105. Lender's title policy limit \$			
1106. Owner's title policy limit \$185,000.00			
1107. Agent's portion of the total title insurance premium to Tilogic Group, LLC \$577.15			
1108. Underwriter's portion of the total title insurance premium to Stewart Title Guaranty Company \$101.85			
1109. Title Exam Review Fee to Briel PC Attorneys		\$200.00	
1110. CPL Premium Charge to Old Republic or Stewart			
1111. Attorney's Closing/Settlement Fees to Briel PC Attorneys		\$650.00	\$600.00
1112. Release prep/processing/tracking to Briel PC Attorneys			
1113. Courier/Overnight Fee to Briel PC Attorneys			
1114. Title Review Fee (Commitment) to Tilogic Group, LLC		\$125.00	
1200. Government Recording and Transfer Charges			
1201. Government recording charges	(from GFE #7)	\$32.00	
1202. Deed \$32.00 Mortgage \$ Release \$ to Jefferson County Clerk's Office			\$12.00
1203. Transfer taxes	(from GFE #8)		
1204. City/County tax/stamps Deed \$906.50 Mortgage \$ to Jefferson County Clerk's Office			\$906.50
1205. State tax/stamps Deed \$427.00 Mortgage \$ to Jefferson County Clerk's Office			\$427.00
1206. Recording Fee (Power of Attorney) to Jefferson County Clerk's Office \$12.00			
1300. Additional Settlement Charges			
1301. Required services that you can shop for	(from GFE #6)		
1302.			
1303.			
1304. 2024 1ST & 2ND HALF TAXES to Jefferson County Sheriff's Tax Office			\$2,862.76
1305. Ambulance Fees to Jefferson County Commission - Ambulance Fee			\$191.00
1306.			
1307.			
1308.			
1309.			
1310.			
1400. Total Settlement Charges (enter on lines 103, Section J and 502, Section K)		\$6,761.00	\$10,019.26

See signature addendum

SELLER'S AND/OR PURCHASER'S/BORROWER'S STATEMENT

I have carefully reviewed the Closing Disclosure Form, HUD Settlement Statement and/or ALTA Statement, and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a copy of the form/statement.

Buyer and Seller understand that the tax prorations and/or the amount collected for payment of the current period are based on the tax rates and class available at the time of closing, which may be from the prior tax year. If the tax bill is issued after closing and is higher than what was withheld from the Seller and/or Buyer, the appropriate party will be notified and is responsible for any shortage and must immediately pay the amount due.

Seller agrees to forward the next tax bill to Buyer immediately upon receipt of it from the tax office. Buyer understands the next tax bill, even though in the name of the Seller, is the responsibility of the Buyer and that the tax amount may be higher than the previous year due to a tax rate and/or class change.

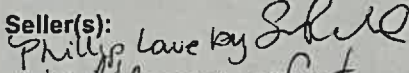
Seller understands any payoff figure(s) shown on the form/statement are figures supplied by the Seller's lender(s) and if figures are inaccurate or a shortage occurs, the seller agrees to immediately pay the amount due.

Purchaser(s)/Borrower(s):

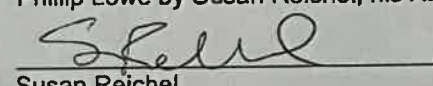

Jamie Disterhaupt

Date: 04/22/2025

Seller(s):


his Attorney in fact
Phillip Lowe by Susan Reichel, his Attorney-In-Fact

Date: 04/22/2025


Susan Reichel

Date: 04/22/2025

The Closing Disclosure Form, HUD Settlement Statement and/or ALTA Statement, which I have prepared, are together a true and accurate account of this transaction, and I have caused or will cause the funds to be disbursed in accordance therewith.

Settlement Agent:

Briel PC Attorneys

By 

Date April 22, 2025

WARNING: It is a crime to knowingly make false statements to the United States on this or any other similar form. Penalties upon conviction can include a fine or imprisonment. For details see: Title 18 U.S. Code Section 1001 and Section 1010.

JOB NAME: Jamie D.

COMPANY: Modern Renovations LLC

LOCATION: 103 Bay St.



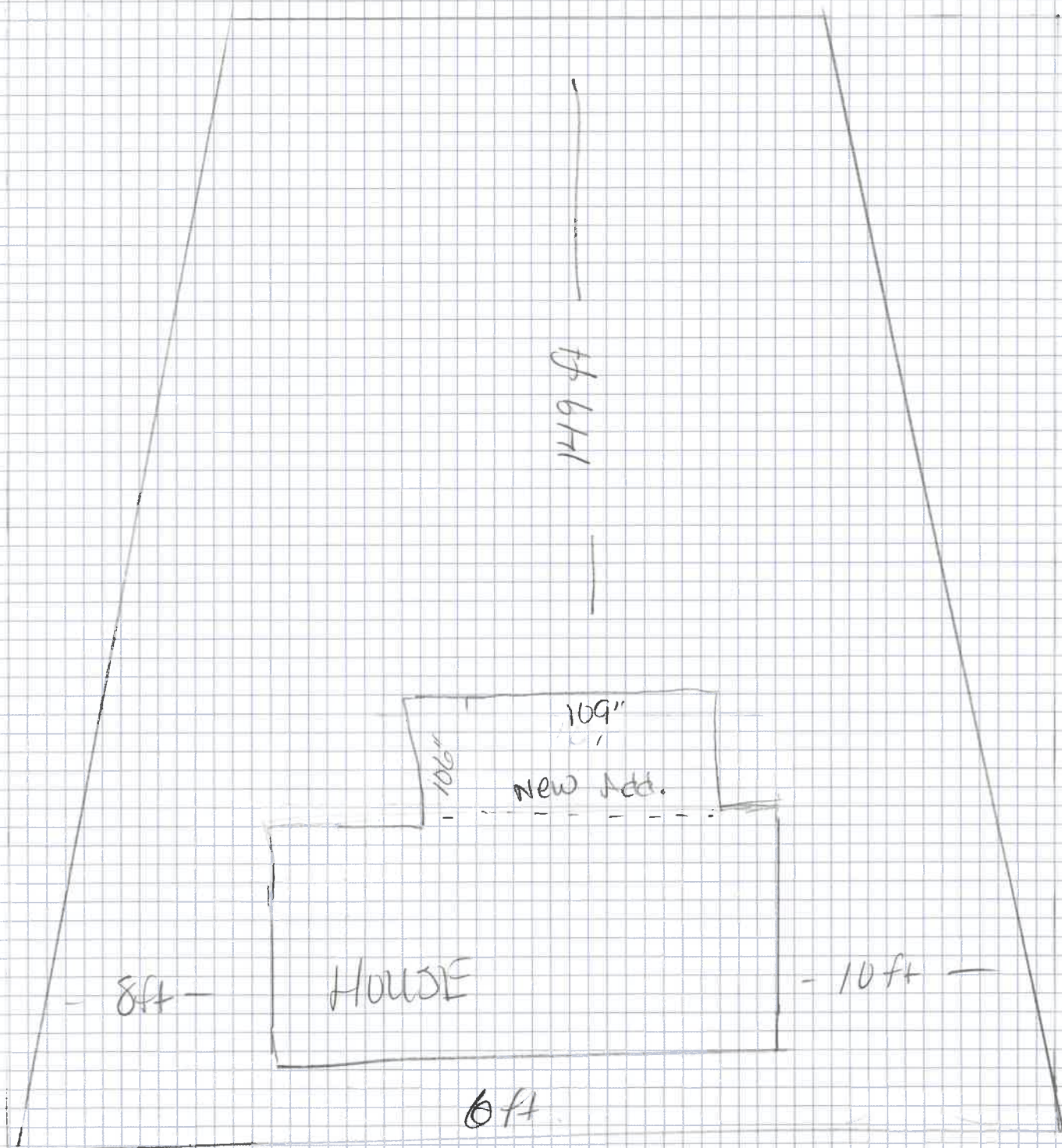
SALESPERSON: Shawn

PHONE #: 304-596-1339

EMAIL: modernrenovations

STORE #:

Set backs.



WE'RE MORE THAN JUST LUMBER!

METAL &
SHINGLE ROOFING

VINYL, METAL &
CONCRETE SIDING

COMPOSITE DECKING
& RAILING

CABINETS &
COUNTER TOPS

ENGINEERED
LUMBER

INSULATION,
DRYWALL & TRIM

Parcel	Address	Flood Zone
3-122		

10 m

Scale - 1: 564

39.429500, -77.799104

(39.429540, -77.800089

Click on a parcel to view its information

Shepherdstown Corp

Jeanie D.
103 Ray St.



Parcel	3-122	Address	Front Zone
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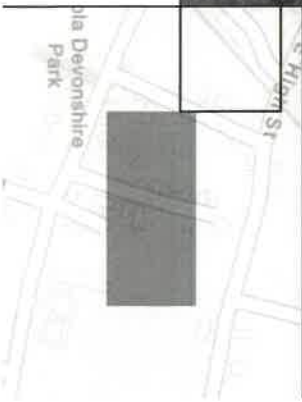
Click on a parcel to view its information

10 m

Scale - 1: 564

39.429461, -77.799170

(39.429510, -77.800100





CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV055761

CLASSIFICATION:

GENERAL BUILDING
SPECIALTY

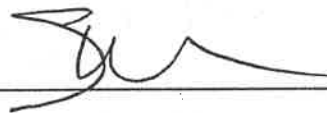
MODERN RENOVATIONS LLC
808 N QUEEN STREET
MARTINSBURG, WV 25404

DATE ISSUED

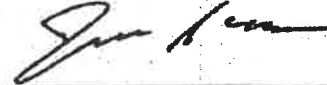
EXPIRATION DATE

JANUARY 15, 2025

JANUARY 15, 2026



Authorized Signature

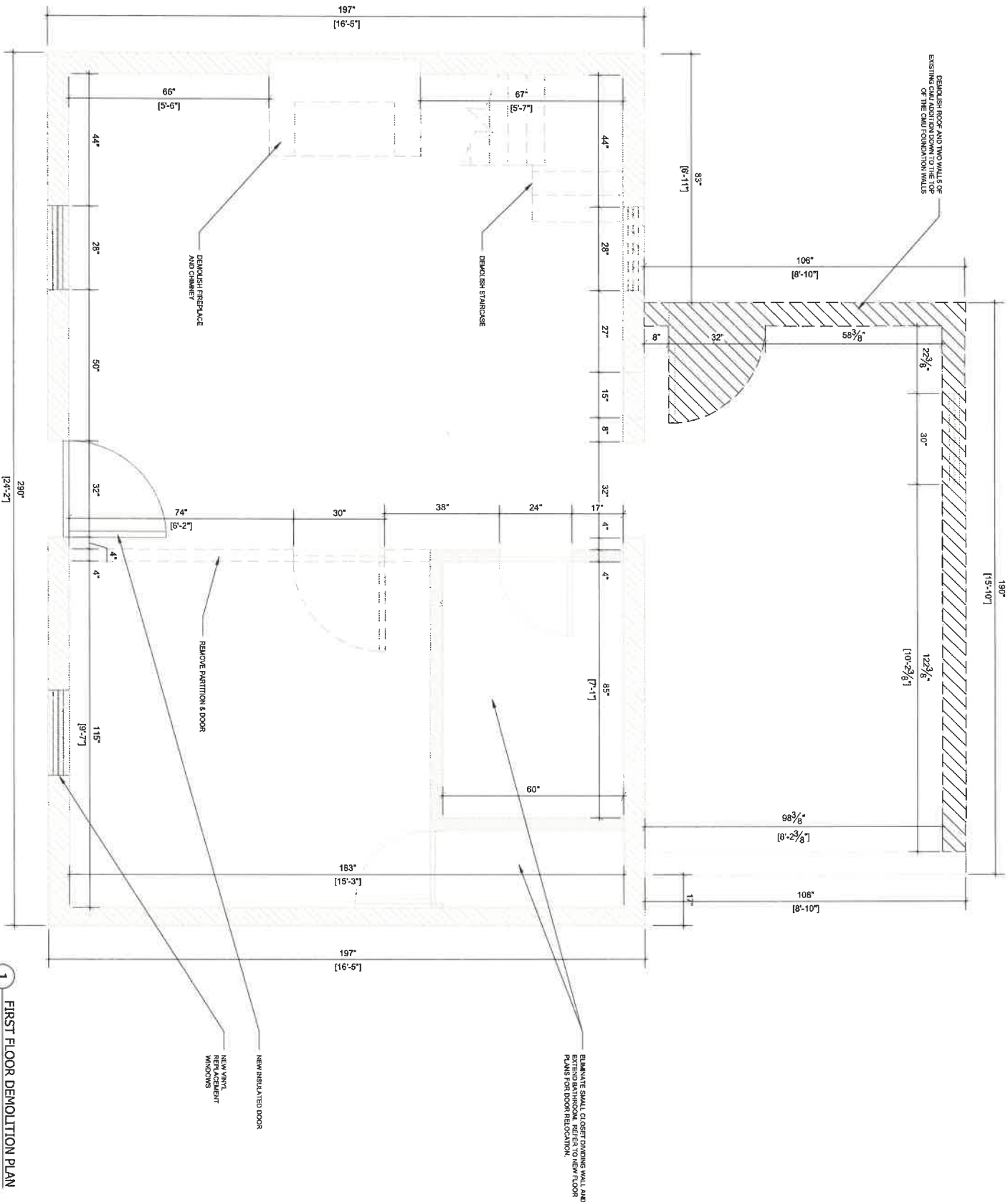


Chair, West Virginia Contractor
Licensing Board



**WEST VIRGINIA
CONTRACTOR
LICENSING BOARD**

A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.



1 FIRST FLOOR DEMOLITION PLAN
Scale: 3/4" = 1'-0"

DESCRIPTION

#	DATE	DESCRIPTION
1	JUNE 6, 2025	PERMIT DRAWINGS - ISSUED FOR JEFFERSON COUNTY APPROVAL

JBK

DRAFTING

118 Knoxville Ln
Hedgesville, WV 26027

Jimka@jbrkinc.com

304.674.1892

Disterhaupt Residence
103 Ray Street
Shepherdstown, WV

Modern RENOVATIONS


808 N. Queen Street
Martinsburg, WV 25404

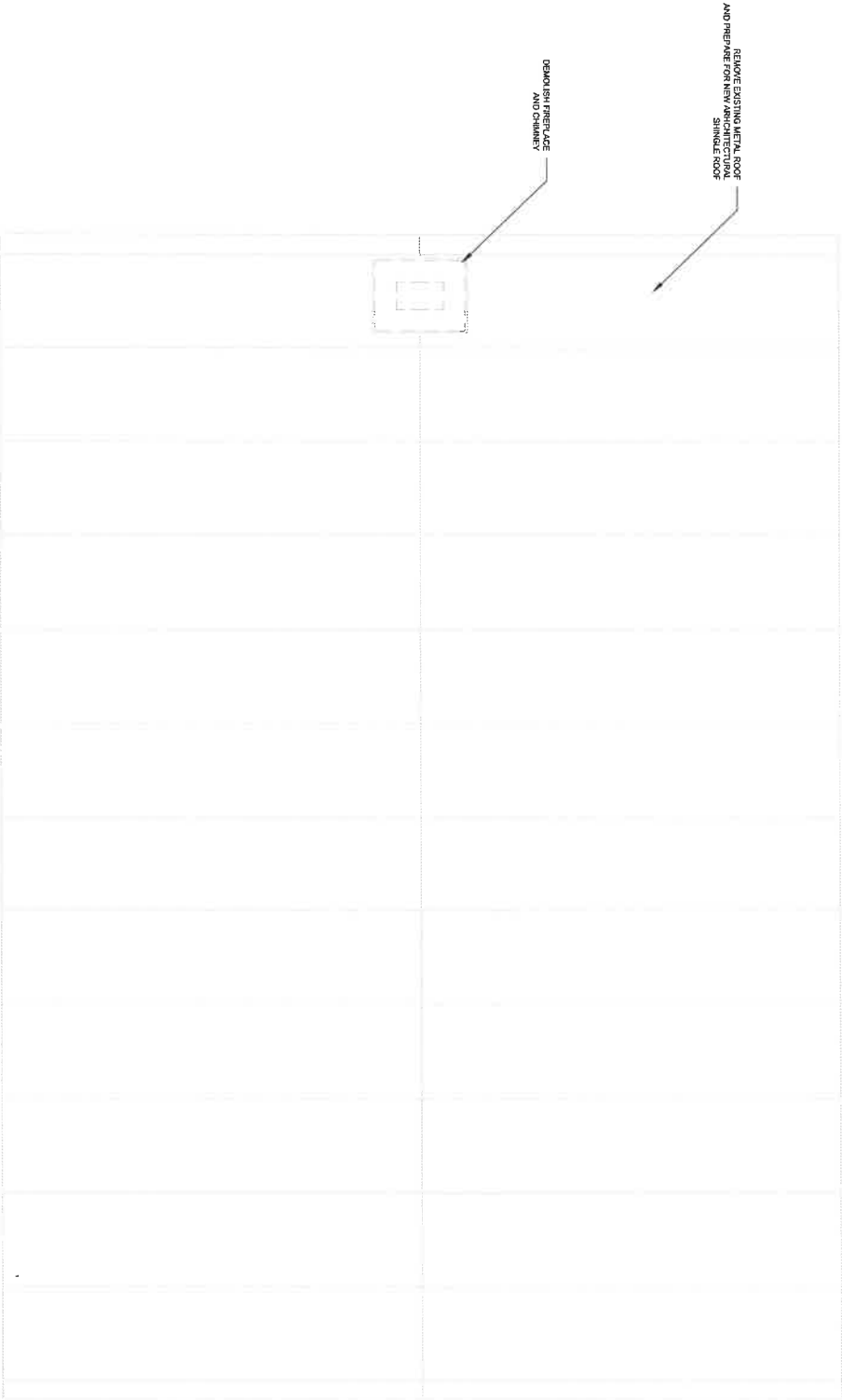
304.586.1338

Project No.

D1.01



	118 Arnsfeldt Ln Henderson, WV 25627 jbruce@jbruce-drafting.com 304-471-1892		808 N. Queen Street Martinsburg, WV 25404 304-426-1390		D1.02
	D1.02				



1 ROOF DEMOLITION PLAN
Scale: 3/4" = 1'-0"

 <p>300 N. Oakton Street Martinsburg, WV 25404 304-400-1389</p>	<p>D1.03</p>	<p>Disterhaupt Residence 103 Ray Street Shepherdstown, WV</p>	 <p>116 Angelle Ln Hedgesville, WV 25427 James@jbkdrafting.com 304-407-11992</p>	<p>DATE</p> <p>JUNE 6, 2025</p>	<p>DESCRIPTION</p>
				<p>PERMIT DRAWINGS - ISSUED FOR JEFFERSON COUNTY APPROVAL</p>	<p>1</p>



Disterhaupt Residence
103 Ray Street
Shepherdstown, WV

Modern RENOVATIONS

808 N. Quaker Street
Martinsburg, WV 25404

304-589-1339

www.mh.com



1 RIGHT (NE) ELEVATION DEMOLITION
Scale: 3/8" = 1'-0"

DESCRIPTION	
1	PERMIT DRAWINGS - ISSUED FOR JEFFERSON COUNTY APPROVAL

#	DATE
1	JUN 6 2025

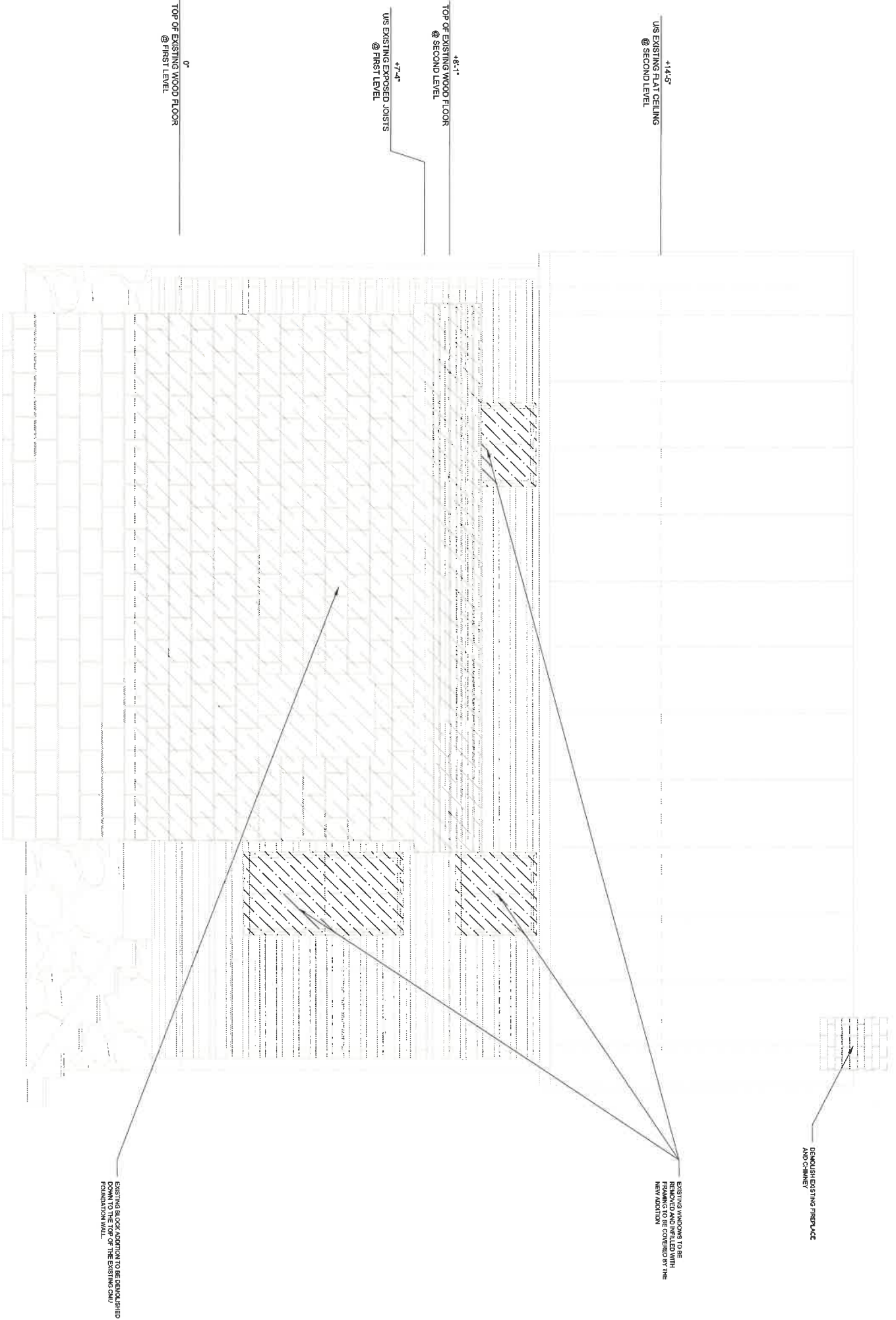
JBK
DRAFTING

118 Applefield Ln
Hedgesville, WV 26427
James@jbsketching.co
304-657-1982

Disterhaupt Residence
103 Ray Street
Shepherdstown, WV

**Modern
RENOVATIONS**

803 N. Chase Street
Martinsburg, WV 25404
304-699-1398
jim@mr.com



DESCRIPTION

PERMIT DRAWINGS - ISSUED FOR JEFFERSON COUNTY APPROVAL	

DATE
JUNE 6, 2025

JBK

DRAFTING

118 Applefield Ln
Hedgesville, WV 26427
Jimka@jbrkdwg.com
304.671.1892

Disterhaupt Residence
103 Ray Street
Shepherdstown, WV

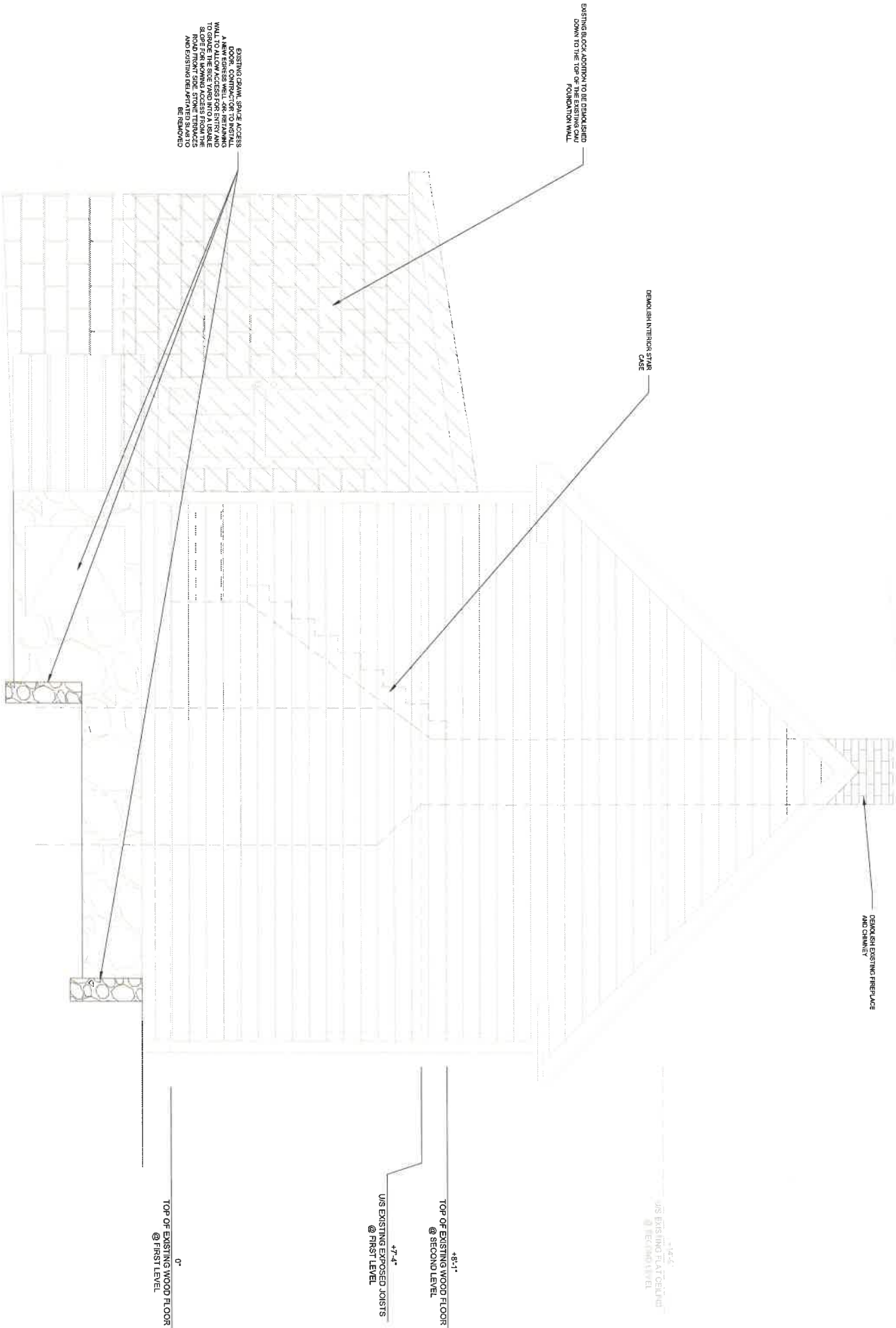


808 N. Queen Street
Martinsburg, WV 25404

304.688-1238

1 REAR (NW) ELEVATION DEMOLITION
Scale: 3/4" = 1'-0"

D2.03



1 LEFT (SW) ELEVATION DEMOLITION

SCALE: 3/8" = 1'-0"

DESCRIPTION

#	DATE	PERMIT DRAWINGS - ISSUED FOR JEFFERSON COUNTY APPROVAL
1	JUNE 6, 2025	

JBK
DRAFTING

118 Augustine Ln.
Herdon, VA 22427
james@jbkdrafting.co
304.671.1892

Disterhaupt Residence
103 Ray Street
Shepherdstown, WV

Modern RENOVATIONS

808 N. Ocean Street
Martinsburg, WV 25404
304.689.1339



PERMIT DRAWINGS - ISSUED FOR JEFFERSON COUNTY APPROVAL

#	DATE
1	JUNE 6 2015

118 Auringkade Ln
Hedgesville, WV 25427

James@jpkdrafting.com
304-671-1982

Disterhaupt Residence
103 Ray Street
Shepherdstown, WV



BOB N. Queen Street
Martinsburg, WV 25404

304-569-1339




PERMIT DRAWINGS - ISSUED FOR JEFFERSON COUNTY APPROVAL



1
6
2025

James@jpkdrafting.com
304-671-1997

Scale: 1/2" = 1'-0"

Scale: $1/2'' = 1'-0''$

SMOKE DETECTOR 
-all devices to be interconnected

CARBON MONOXIDE DETECTOR 
RADON PIPE 

#	DATE
-	JUNE PERMIT DRAWINGS - ISSUED FOR JEFFERSON COUNTY APPROVAL

JBK
DRAFTING

118 Arapahoe Ln
Hickman, WV 25347

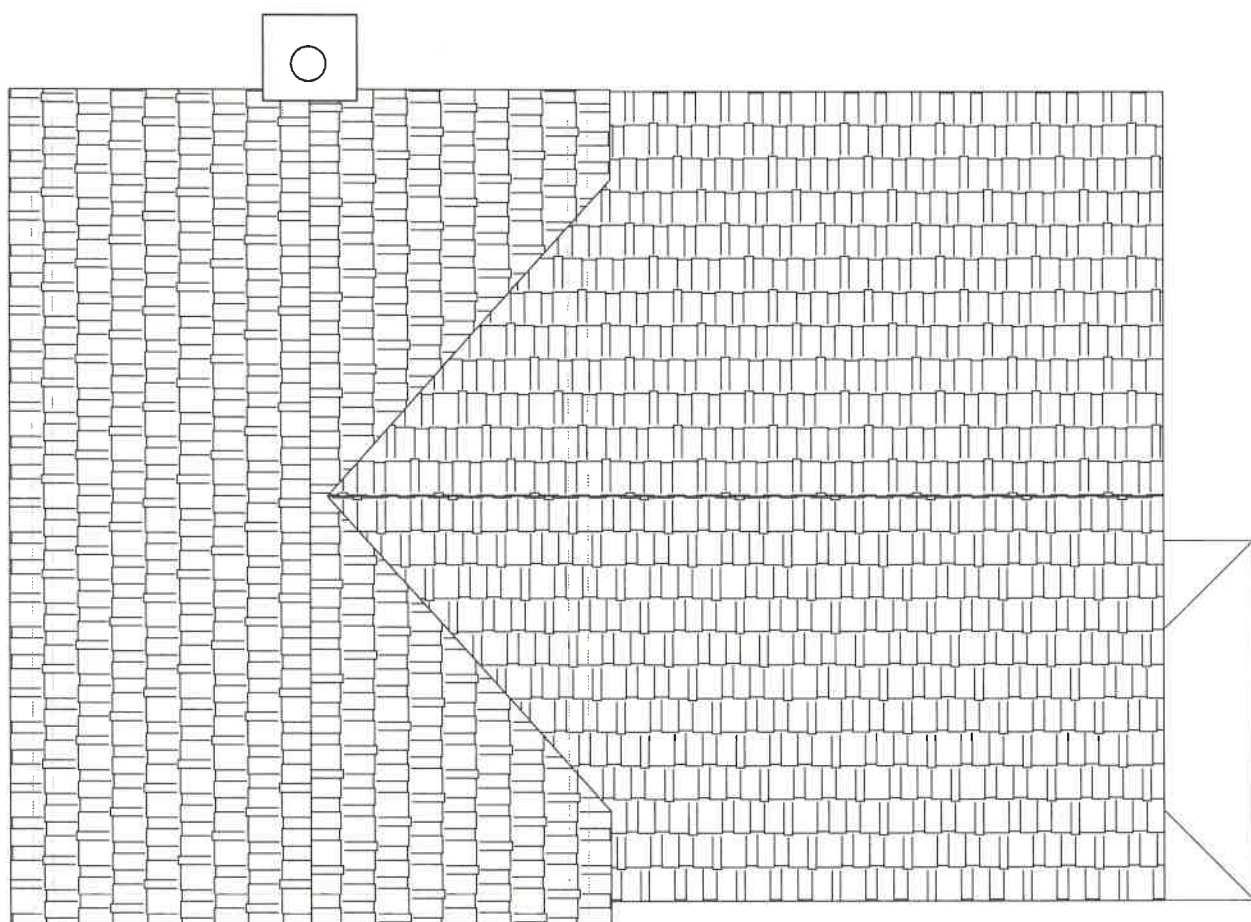
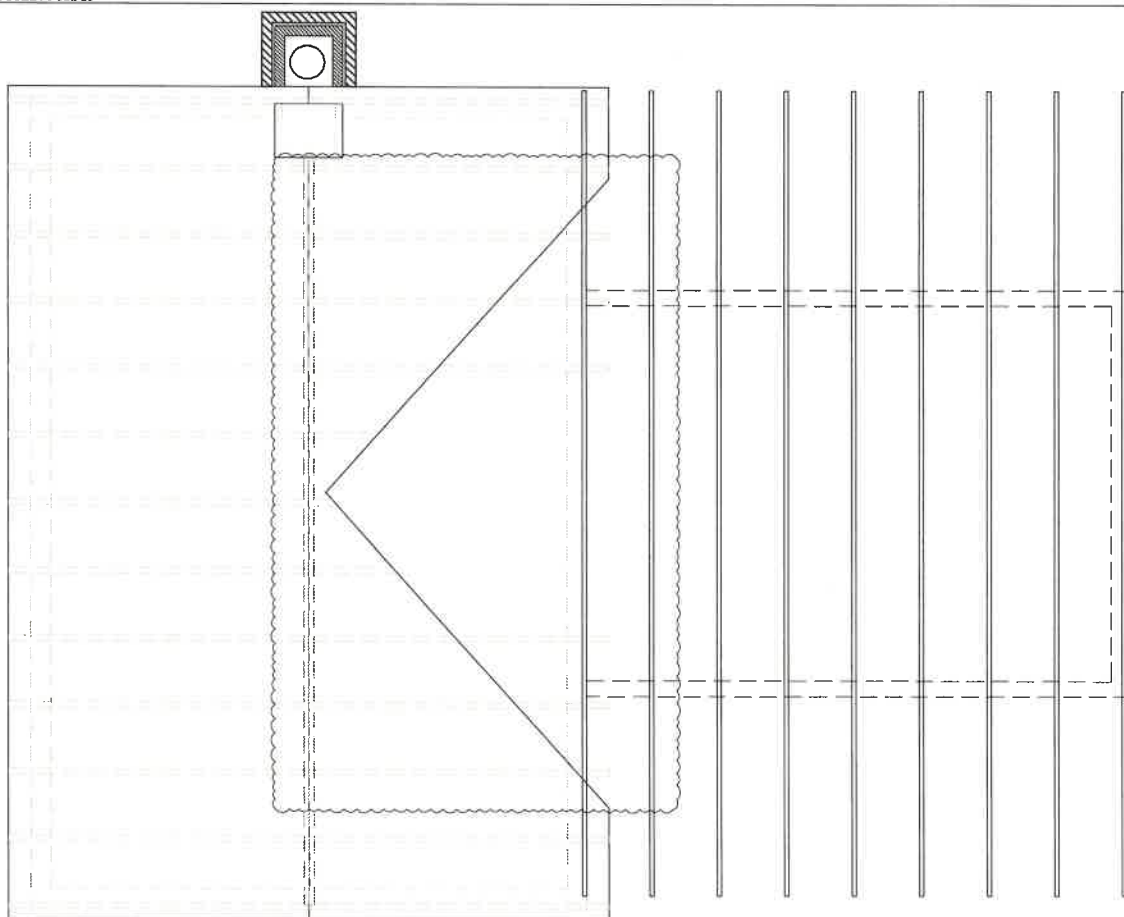
Jamie@jbkdrafting.co
304-671-1892

Modern RENOVATIONS

808 N. Clinton Street
Madison, WI 53704

304-563-1330

A2.02



1 ROOF PLAN

Scale: 1/2" = 1'-0"

JBK
DRAFTING

118 Arngaldis Ln
Hedgesville, WV 25427

James@jbkdrafting.com
304-671-1892

110 Arnegilda Ln
Hedgesville, WV 25427
james@jtkdrallng.com
304-671-1992

#	DATE
1	JUN 6 1966

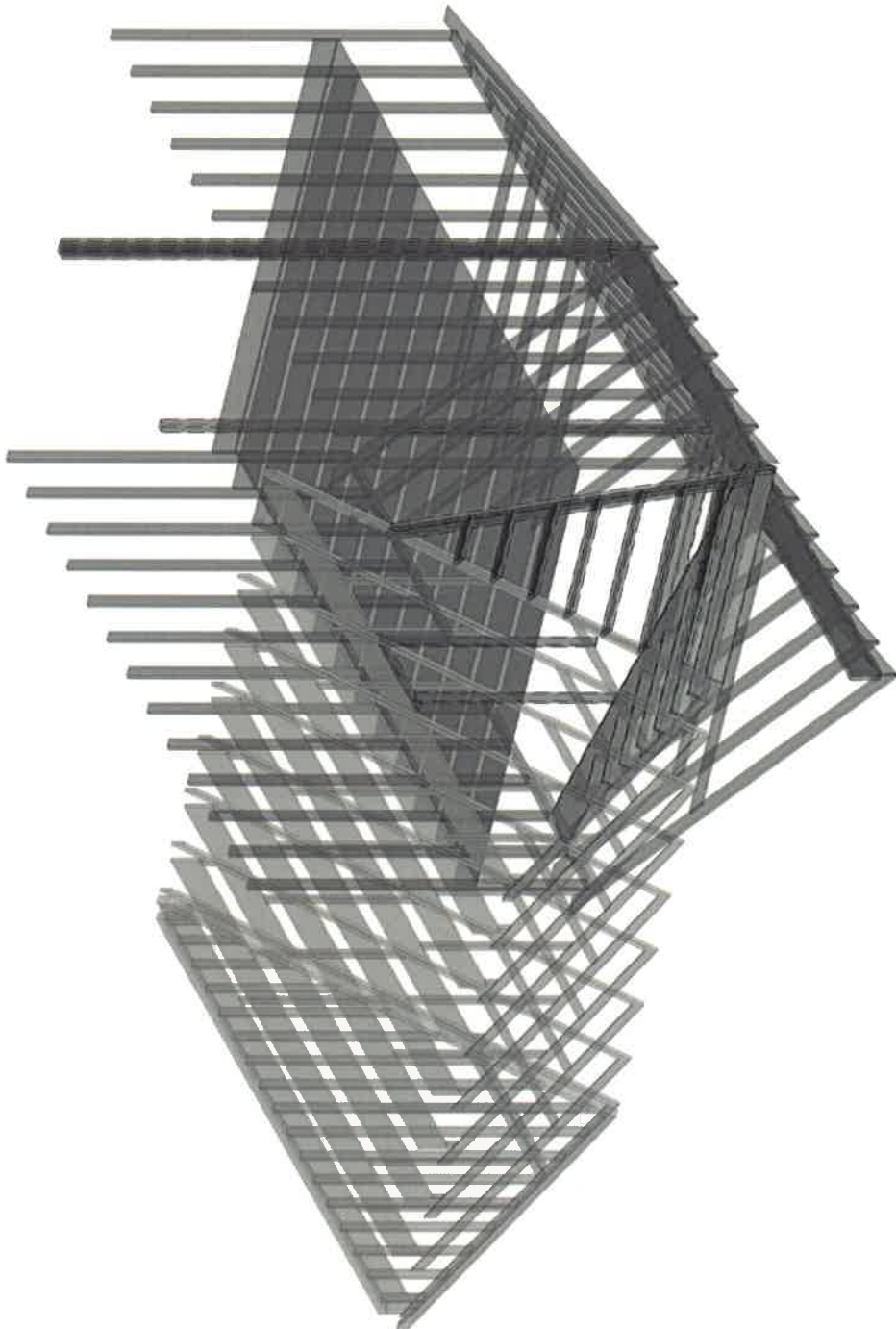
PERMIT DRAWINGS - ISSUED FOR JEFFERSON COUNTY APPROVAL
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DESCRIPTION



808 N. Queen Street
Martinsburg, WV 26104
304-526-1331

A2.03



Disterhaupt Residence
103 Ray Street
Shepherdstown, WV

DESCRIPTION

#	DATE	
1	JUNE 6 2005	PERMIT DRAWINGS - ISSUED FOR JEFFERSON COUNTY APPROVAL

JBK
DRAFTING

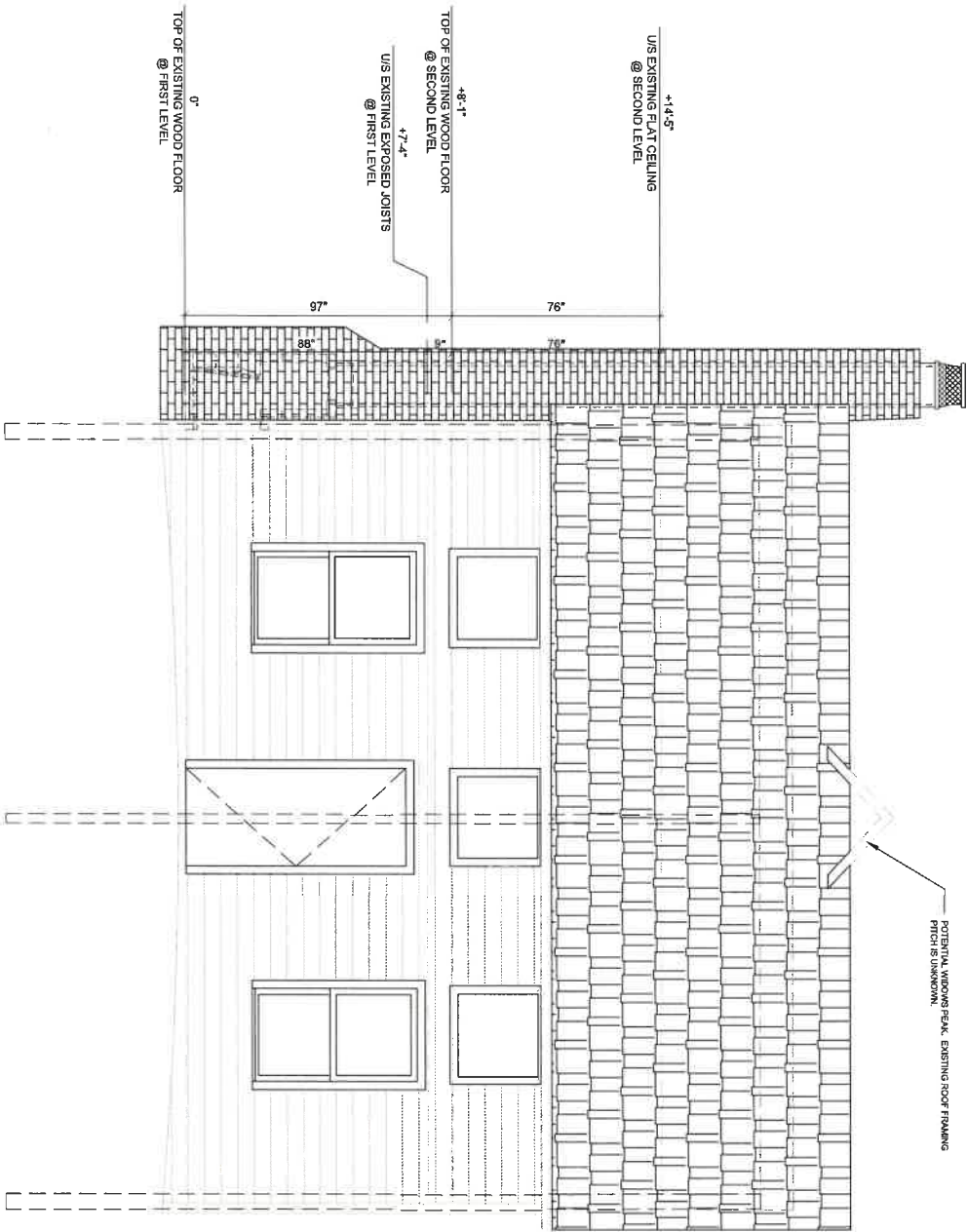
118 Armgilda Ln
Hedgesville, WV 25427
James@jpkdraining.co
304-571-1992



Modern
RENOVATIONS

808 N. Queen Street
Martinsburg, WV 25404
304-669-1336

A2.04



1 FRONT (SE) ELEVATION
Scale: 1/2" = 1'-0"

<div><div>JBK</div><div>DRAFTING</div><div>113 Argosville Ln Hedgesville, WV 25427 james@jbkdrafting.co 304.671.1892</div></div>	<div><div>Disterhaupt Residence</div><div>103 Ray Street</div><div>Shepherdstown, WV</div></div>	<div><div>Modern RENOVATIONS</div><div>803 N. Queen Street Martinsburg, WV 25401 304.489.1339</div></div>	DESCRIPTION	
			<div><div>#</div><div>1</div></div>	<div><div>DATE</div><div>JUN 6 2025</div></div>



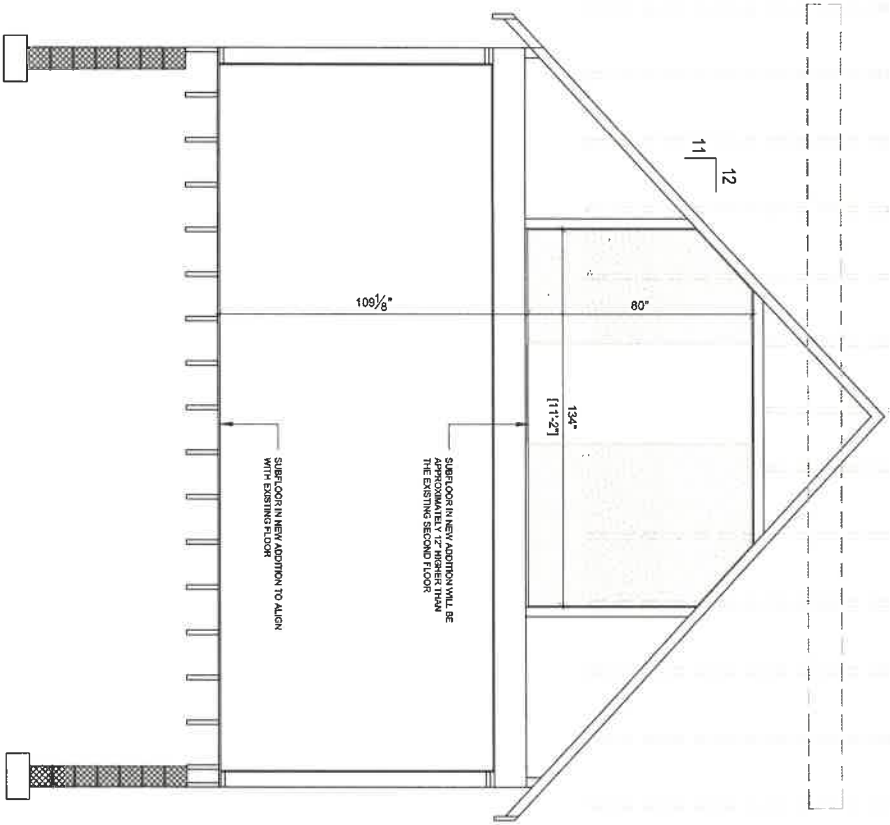
Disterhaupt Residence
103 Ray Street
Shepherdstown, WV



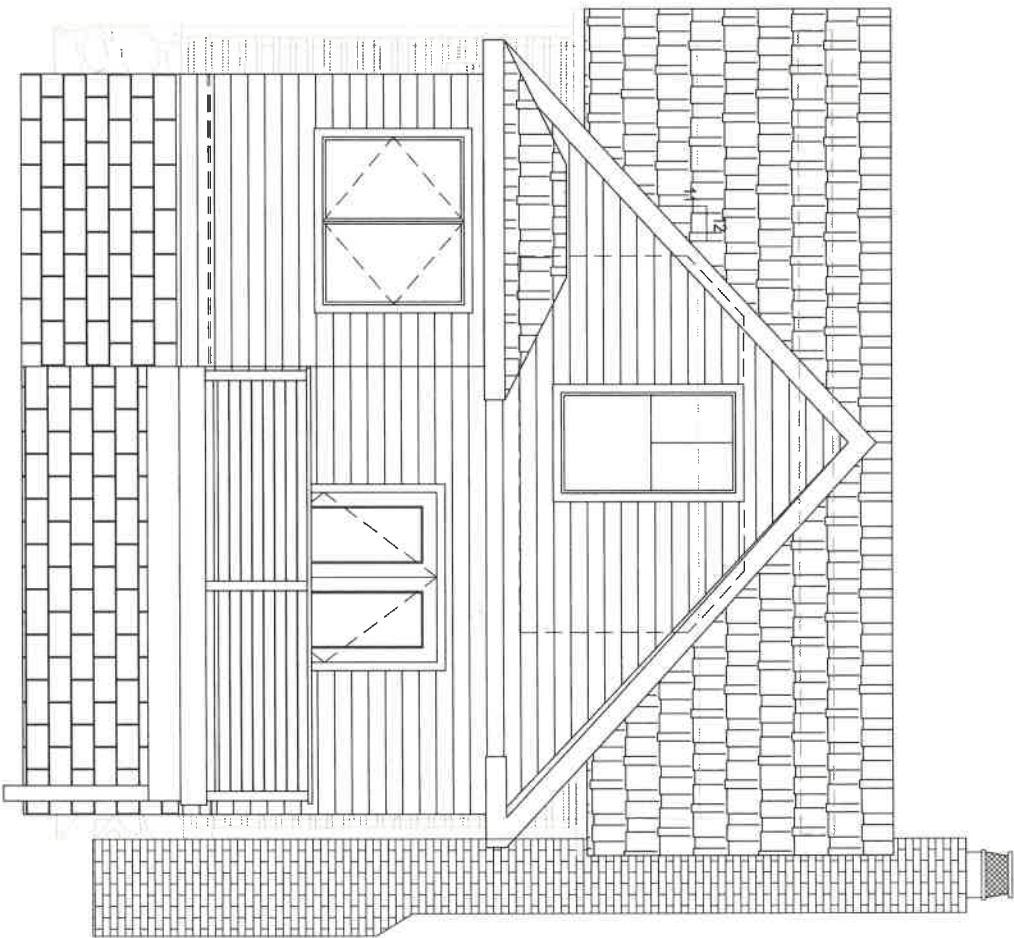
Modern
RENOVATIONS

808 N. Queen Street
Martinsburg, WV 25404
304-569-1338

A3.02



2 ADDITION WALL SECTION
Scale: 1/2" = 1'-0"



1 BACK (NW) ELEVATION
Scale: 1/2" = 1'-0"

DESCRIPTION

PERMIT DRAWINGS - ISSUED FOR JEFFERSON COUNTY APPROVAL

DATE
JUNE 5, 2025

JBK
DRAFTING

118 Angeline Ln
Hedgesville, WV 25427

Jimkn@jbdrafting.co
304-871-1882

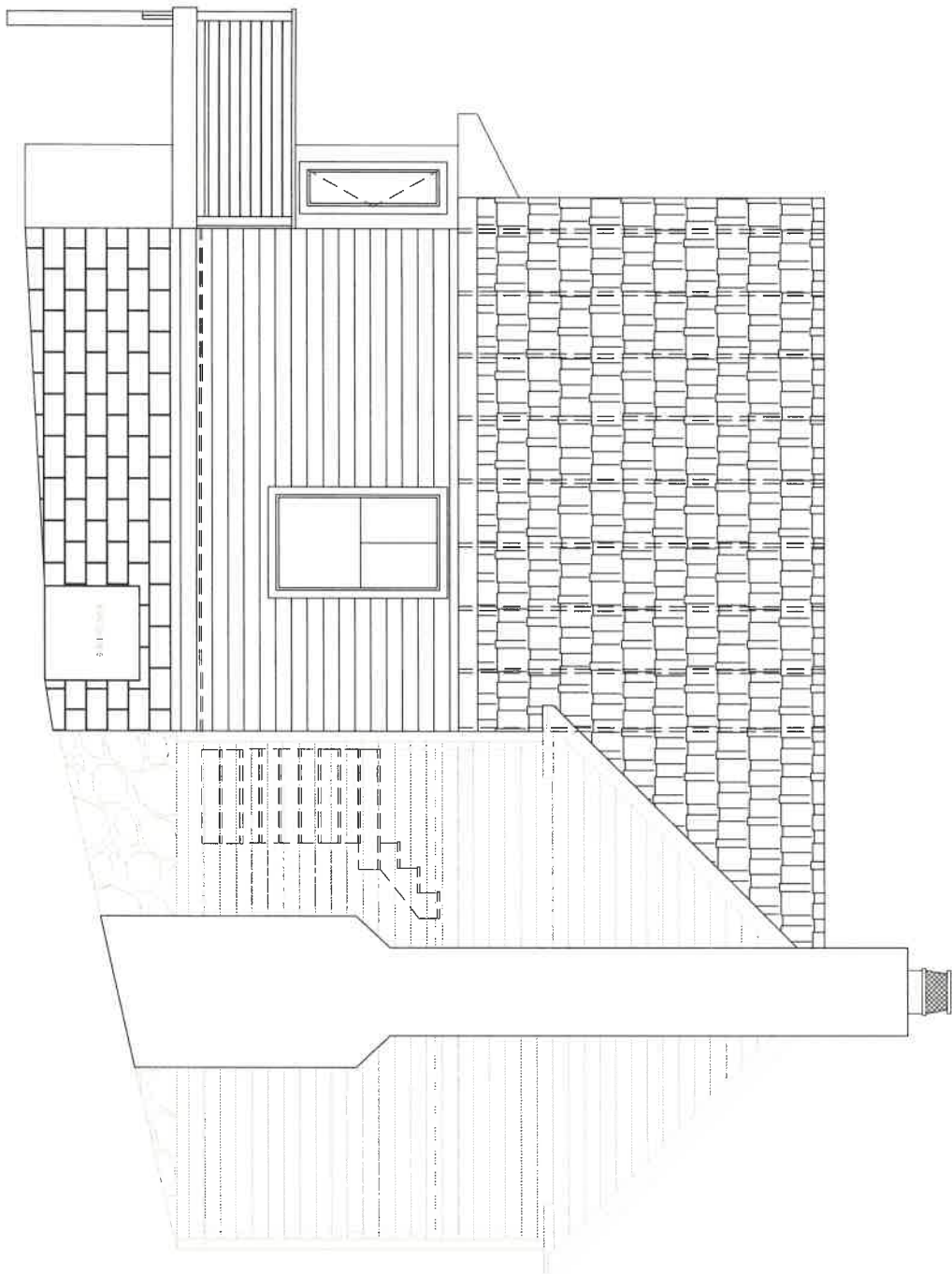
Disterhaupt Residence
103 Ray Street
Shepherdstown, WV



808 N. Queen Street
Martinsburg, WV 25404

304-559-1339

A3.03



RIGHT (SW) ELEVATION

Scale: 1/2" = 1'-0"


Disterhaupt Residence
103 Ray Street
Shepherdstown, WV

118 Aringold Ln
Hedgesville, WV 25427James@johndrafting.co
304-671-1892JBK
DRAFTING

#	DATE
1	JUNE 6 2015

PERMIT DRAWINGS - ISSUED FOR JEFFERSON COUNTY APPROVAL

DESCRIPTION



Modern
RENOVATIONS

808 N. Olsen Street
Meridenburg, WV 25104

304-569-
0000

A3.04



Disterhaupt Residence
103 Ray Street
Shepherdstown, WV

25-17



Application for Fence Permit

104 N King St
PO Box 248 (for mailing)
Shepherdstown, WV 25443

This application is required for fencing within the corporate limits of Shepherdstown (for residents and businesses), that involve the construction or modification to fencing. A review of the application shall be approved or rejected by the Planning Commission. If approved, the project permit is valid for one year from the date of issuance. Please reference [Title 9, Section-803](#).

Applicant's Name: Tonica and Barbara Thomas

(Must be Property Owner)

Street Address of Proposed Fence: 501 East German St, Shepherdstown WV 25443

Mailing Address: PO Box 155

Shepherdstown

WV

15443

City

State

Zip

703 371 7938

Email

58bobbiet@gmail.com

Telephone:

Description of Work:

installation of chain link fence on property borders.

Cost Estimate:

\$7,500

Contractor Performing the Work:

Long Fence

Contractor's Business License:

1506040

A copy of the contractor's Shepherdstown business license or license application **MUST** be attached.

Project Category I - provide the following:

☒ PHOTOGRAPHS OR DRAWN ELEVATION VIEWS OF THE PROPOSED WORK SITES (clearly labeled), at reasonable scales, of the parts of the structure to be altered (again, clearly labeled in terms of which side of the structure, etc.) are needed.

☒ MATERIAL AND COLOR SAMPLES for exterior finishes

☒ SITE PLAN is required. See sample site plan (link to diagram) Specifically, these drawings shall include: North point, scale, date, property boundaries (lot lines), existing trees and/or significant planting (if work will disturb surroundings), street & parking lighting.

 Setback from property boundaries

Date:

June 18, 2025

Signature:

Tonica Y Thomas

(Applicant)

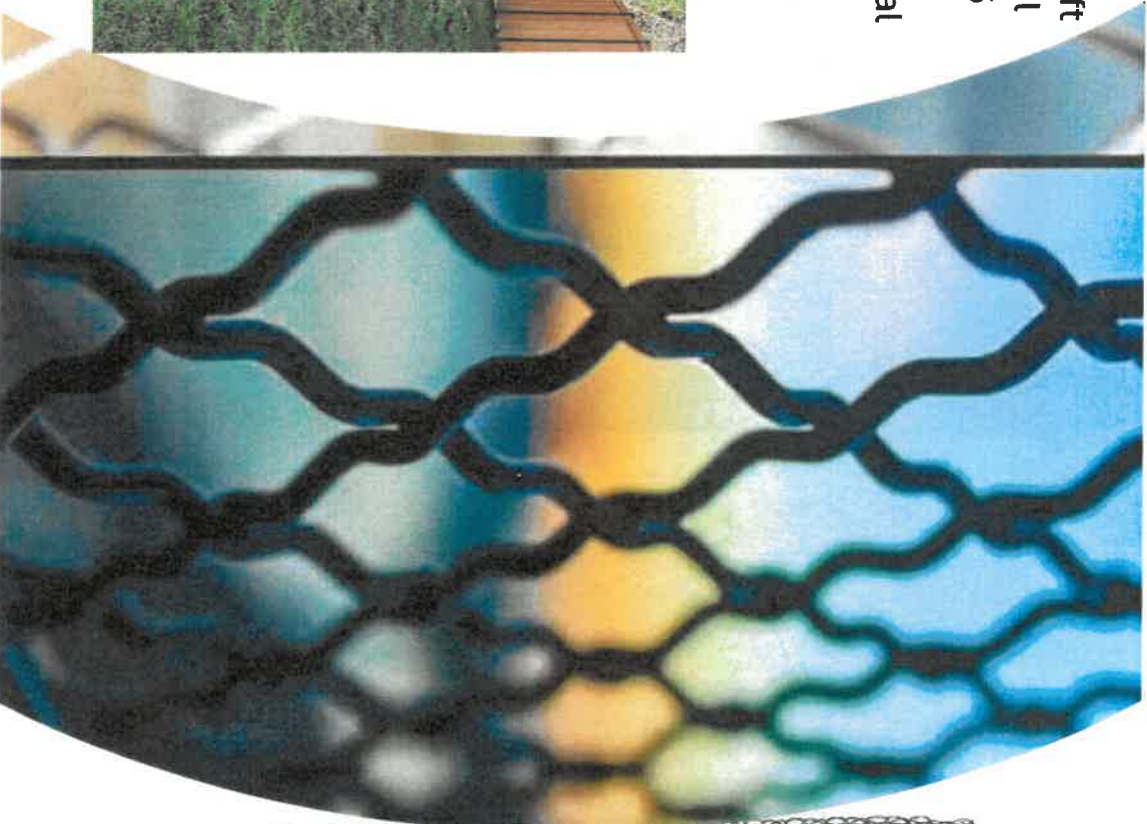
Print Name: Tonica Y Thomas

Black color vinyl coated chain link fence project: Installation on the ¼ acres property located at the corner of East German St and Ray St, Shepherdstown WV.

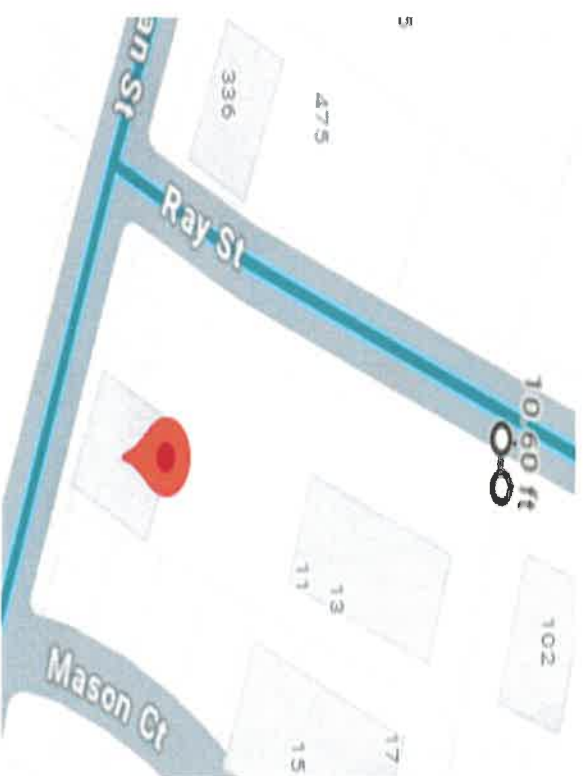


↑ = Fence Placement*

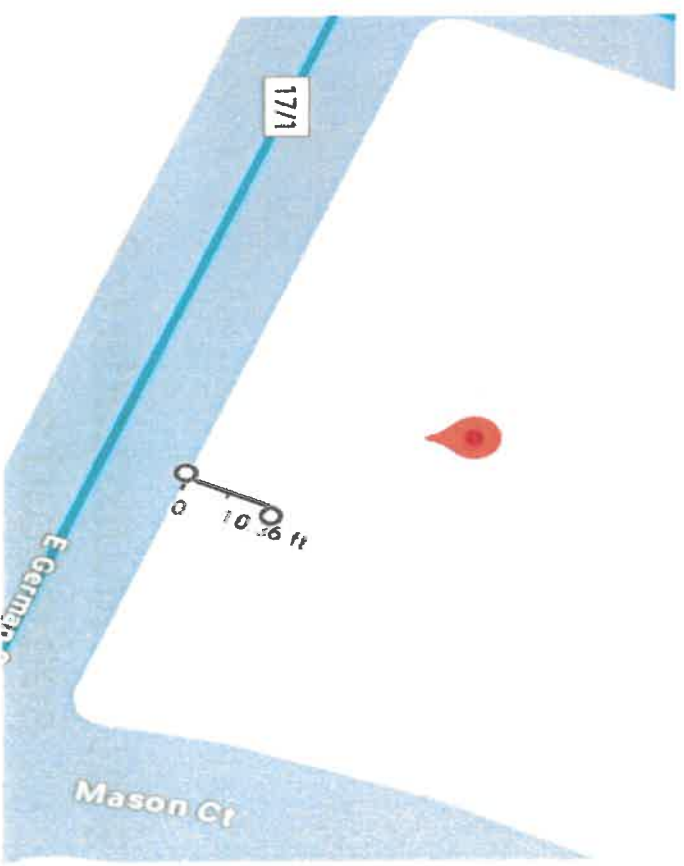
Approximately 249 feet of 4 ft high with top and bottom rail coil wire 2.5 inch mesh/11.5 gauge black vinyl coated galvanized material. Terminal post will be at 2 ft distance.



A 12-inch easement will be left at the outside property line connecting 501 E German St/100 Ray St and the properties located on 102 Ray St. Fence line will begin approximately 10.6 ft from the access roadway.



A 12-inch easement will be left at the outside property line connecting 501 E German St and the properties located on Mason Ct. Fence line will begin approximately 10.36 ft from the access roadway.



(800) 486-4283

MHIC #9615, #9615-01, #9615-02
DC #2116

LONG FENCE

Long Fence Company, Inc.

1910 Betson Court • Odenton, Maryland 21113

Ph: (301) 261-3444 • Ph: (410) 793-0600 • Fax: (301) 261-0643

www.longfence.com

Job No. _____

Order No. _____

Customer No. _____

Date **5-9-2025**



BUYER'S NAME: **Barbara Thomas**

STREET: **501 E German St**

CITY: **Shepherdstown** ST **WV** ZIP **25443**

COUNTY: **Jefferson** MAP Page/Grid

HM PH: **703-371-7938** WK PH. MR.

CELL: **703-371-7938** MS.

E-MAIL: **58bobiet@gmail.com** LEAD #: **25RM1736**

Long Fence Company, Inc. (herein called Seller) proposes
to furnish materials, labor and equipment to install:

22' 5' 5' 42' 10'

159'

HOUSE

Approximately **249'** of **4'** high **with top rail and bottom coil wire** Chain Link Fence.

The fabric is **2.5"** mesh **11.5** gauge **Galvanized** fabric. The top rail is to be ☒ **1 3/8" o.d.** ☐ **1 1/2" o.d.**

The line post(s) are to be ☒ **1 3/8" o.d.** ☐ **2" o.d.** The terminal post(s) are to be **2"** o.d.

There is/are to be **none** single gate(s) approximately _____ wide x _____ high. There is/are to be
double drive gate(s) approximately **none** wide x _____ high. The gate(s) post(s) are **2 1/2" o.d.**

All posts are to be set approximately **30-36** " in the ground and secured with a ☒ concrete collar ☐ mechanical anchors.

Seller (☐ will) ☒ will not take down and haul old fence of approximately _____ feet.

Seller (☐ will) ☒ will not obtain all permit(s).

Buyer to supply Seller with copy of house plat. (For permit use only.) **N/A**

Property pins exposed? ☐ yes ☒ no Buyer to stake? ☐ yes ☒ no Order survey? ☐ yes ☒ no

Additional options: **Customer to meet with crew on first day of installation to review layout.**

*Customer is responsible for property lines and placement of the fence, and any private utilities.

**Customer is responsible for clearing fence lines of obstacles, trees, vegetation, etc. prior to installation.

Gates to be custom built and installed approximately 5-7 days after fence is installed, yard to remain secure.

Estimated Monthly Investment

_____ Per Month

With Approved Credit

Additional Information or Remarks:

*ALL DISCOUNTS HAVE BEEN APPLIED INCLUDING ONLINE COUPON.

Total Contract Price **\$5,586**

Deposit With Order **\$1,862**

Due on Day Materials are Delivered **\$1,862**

Due on Day of Substantial Completion **\$1,862**

And/or Balance Financed

Work to begin approximately **4-6 weeks** Work to be completed approximately **1-2 days**

This projection is contingent upon obtaining approved financing, permits, H.O.A., and other conditions beyond Seller's control.

Estimate valid for 30 days for purpose of acceptance by the buyer.

Buyer agrees to pay for the goods, services and installation referred to above in accordance with the terms of this Agreement.

Buyer acknowledges that before Buyer signed this Agreement, Seller submitted the Agreement to Buyer with all blank spaces filled in and that buyer had a reasonable opportunity to examine it and that thereafter a legible executed and completed copy thereof was delivered to Buyer. Buyer has read and understands both the front and reverse sides of this Agreement, and agrees to the terms and conditions as set forth herein.

Long Fence Company, Inc.

Buyer(s)

(Sales Representative's Signature)

(Signature)

Date

Josh Lohman

1506040

Sales Representative's Printed Name

License No.

(Signature)

Date

BUYER'S RIGHT TO CANCEL: You the buyer may cancel this transaction at any time prior to midnight of the 5th business day after the date of this transaction, or midnight of the 7th business day after the date of this transaction if you are 65 years of age or older. If you cancel within the time period noted above, the seller may not keep any of your cash down payment.

ENTIRE AGREEMENT This Agreement sets forth the entire Agreement between the parties. Any and all prior agreements, warranties, oral discussions, or representations made by either party are superseded by this Agreement. **NOTICE: ANY HOLDER OF THIS CONSUMER CREDIT CONTRACT IS SUBJECT TO ALL CLAIMS AND DEFENSES WHICH THE DEBTOR COULD ASSERT AGAINST THE SELLER OF GOODS OR SERVICES OBTAINED PURSUANT HERETO OR WITH THE PROCEEDS HEREOF, RECOVERY HEREUNDER BY THE DEBTOR SHALL NOT EXCEED AMOUNTS PAID BY THE DEBTOR HEREUNDER.**

WARRANTY: The work will be performed in compliance with industry standards and guaranteed against defects in materials and workmanship for one year from the date of substantial completion. This warranty does not cover damage resulting from accident, unreasonable use, neglect, alteration, acts of God or any other causes not arising out of defects in materials or workmanship. In addition, Seller will provide labor at no cost to the original owner for replacement of materials considered defective by the manufacturer under the terms and conditions of the manufacturer's limited warranty. This warranty is not extended to owner provided products. Unless otherwise stated in the manufacturer's warranty terms and conditions the product warranty is non-transferable. The seller's warranty is non-transferable.

MATCHING EXISTING PRODUCTS: Unless Buyer provides the Seller with specific information on available source of supply of existing roofing, siding, and other building materials, Seller will use its best efforts to provide matching products from current inventory.

TIMELINESS OF PAYMENT: Failure to meet payment schedule may result in suspension of the work. Buyer expressly grants the Seller a time extension to compensate for time lost resultant from non-payment. If the balance is not paid upon substantial completion, Buyer agrees to pay all costs of collection including attorney's fees in the amount of 30% of the balance owed. Interest shall accrue on any unpaid balance at the rate of 1.5% per month. Solely at the Seller's option, any action brought by either party resulting from performance of this contract, or breach thereof, may be resolved through mediation.

MATERIALS: Unless otherwise noted, lumber is pressure treated #2 Pine, graded in compliance with the S.P.I.B. Inherent wood and composite characteristics including, but not limited to warping, checking, bowing, knot holes, wane, rough edges, stamps, markings, and variances in color and board width are not cause for rejection by Buyer. Gate framing lumber is not treated. Chain link materials are in compliance with CLFMI standards.

WORKMANSHIP: Deck boards are not pre-drilled. Manufacturers' recommended fasteners are used. They reduce but do not eliminate mushrooming. Buyer acknowledges that free-standing deck construction will include, to the extent determined necessary by Seller, attachment to the building wall for lateral support. Unless expressly noted, Seller shall select the method of addressing slopes and changes in grades. Fence boards will not be custom sized to eliminate gaps created by uneven terrain.

SURVEY: Buyer is solely responsible for the determination of property lines. A plat provided by the Buyer cannot be considered sufficient information to prevent misalignment or encroachment on neighboring properties. Seller make no claim that its representative are qualified to interpret survey plats. Buyer agrees to indemnify and hold harmless Seller from any resulting claims if Buyer does not obtain a property survey.

UNDERGROUND UTILITIES: Seller will call the Miss Utility service to mark public lines prior to starting the work. Seller accepts no responsibility and shall be indemnified and held harmless by Buyer from liability for damages to private underground utilities and obstructions including, but not limited to electronic fences, pool equipment, drain systems, sprinkler heads, irrigation, plumbing, propane, electrical, septic or other supply or discharge lines. Buyer is solely responsible for marking obstructions that may interfere with the work.

DISTURBANCE CREATED BY THE WORK: Buyer is solely responsible for transplanting or protecting shrubs or other vegetation within five feet of the proposed fence line or within fifteen feet of any portion of the proposed deck/patio that are intended to be unaffected by the performance of the work. Replacement value for any landscaping or plants outside of the limit noted above, that are damaged by the Seller shall be limited to the cost of the item without consideration for associated labor. Sodding, seeding, removal of spoils, lawn restoration and house siding replacement are specifically excluded from the scope of work. Seller's use of Buyer's driveway for purposes of accessing the work site is hereby granted. Seller shall be indemnified and held harmless by Buyer from liability for damages to driveway by trucks or equipment.

PERMITS AND COVENANTS: Seller will comply with all local requirements for building permits, inspections, and zoning. Buyer is to obtain Home Owners Association or other requisite approval for the work, and hold harmless Seller in the event of conflict with a restrictive covenant. Buyer is to advise Seller in writing within 10 days of the date of this contract if any restriction exists.

FINAL PAYMENT DUE UPON SUBSTANTIAL COMPLETION: Buyer agrees to consider the contract substantially complete when Buyer has beneficial use of the product or final inspection is granted when required by local code. The Buyer may arrange to meet with an authorized representative during regular business hours to review the work. Seller's quality control superintendent shall make final determination of substantial completion and compliance with standards of quality and workmanship. Buyer's issuance of final payment or execution of completion certificate or charge authorization for the work may not be withheld for warranty service subsequent to the Seller's determination of substantial completion. Buyer waives any claim of consideration for loss of time, inconvenience, loss of use of premises, nuisance, or other consequential damages arising out of the performance of the contract.

POWDER COATED IRON PRODUCTS: Baked-on polyester finish outperforms regular paint applications. Steel products exposed to the environment are prone to rust. Required touch up will be performed during the installation. Subsequently, some maintenance will be necessary. It is recommended that the integrity of the coating be inspected periodically and that any exposed areas be repaired by Buyer with a rust inhibiting paint.

SELLER'S LIABILITY: The commencement and completion dates are approximate. They are subject at all times to the effect of the weather, floods, emergencies, deliveries or materials, strikes, acts of God, approval of financing, permits, and Home Owners Association, and any other condition beyond Seller's direct control. Such events do not constitute abandonment and are not included in calculating time frames for payment or performance. Seller makes no warranties, express or implied, as to the products' merchantability or fitness for any particular purpose.

ADDITIONAL WORK: The contract price stated herein includes only the items described in this Agreement. Any extra work requested by Buyer shall be charged in addition to such contract price. Seller shall advise Buyer of the additional charge prior to the commencement of any extra work. Costs for replacement or concealed members of the existing structure that are exposed during construction and found to be deteriorating, damaged, or not up to current codes are not included in this contract price. Unless expressly noted, electrical work, lighting and other fixtures including, but not limited to those that may be required at the time of final inspection are not included in this contract price. Unless expressly noted, excavations in excess of 48" for deck support post footings if unsuitable soil conditions are encountered are not included in this contract price.

NON COMPLETION OF AGREEMENT: In the event Buyer prevents Seller from performing the work or otherwise breaches this Agreement after Buyer's right to rescission has expired, Buyer shall be responsible for all cost associated with preparation and/or partial performance of the work including, but not limited to materials, fabrication, labor, permits, surveys and 15% of the contract price as an administrative fee. The administration fee is waived, except for costs associated with surveys and filing fees, only if the cancellation is caused by lack of availability of financing or disapproval by homeowner's association or other permitting authority.

SECURITY DEFAULT: Buyer hereby grants Seller a security interest in the goods sold hereunder to secure all obligations of Buyer to Seller under this Agreement. Seller shall have all the rights of a secured party under the Uniform Commercial Code.

DISPUTE RESOLUTION: Buyer and Seller waive claims against each other for consequential or punitive damages arising out of, or relating to, this Agreement. At the Seller's sole option, any controversy or claim arising out of this Agreement, or the breach thereof, shall be settled by mediation.

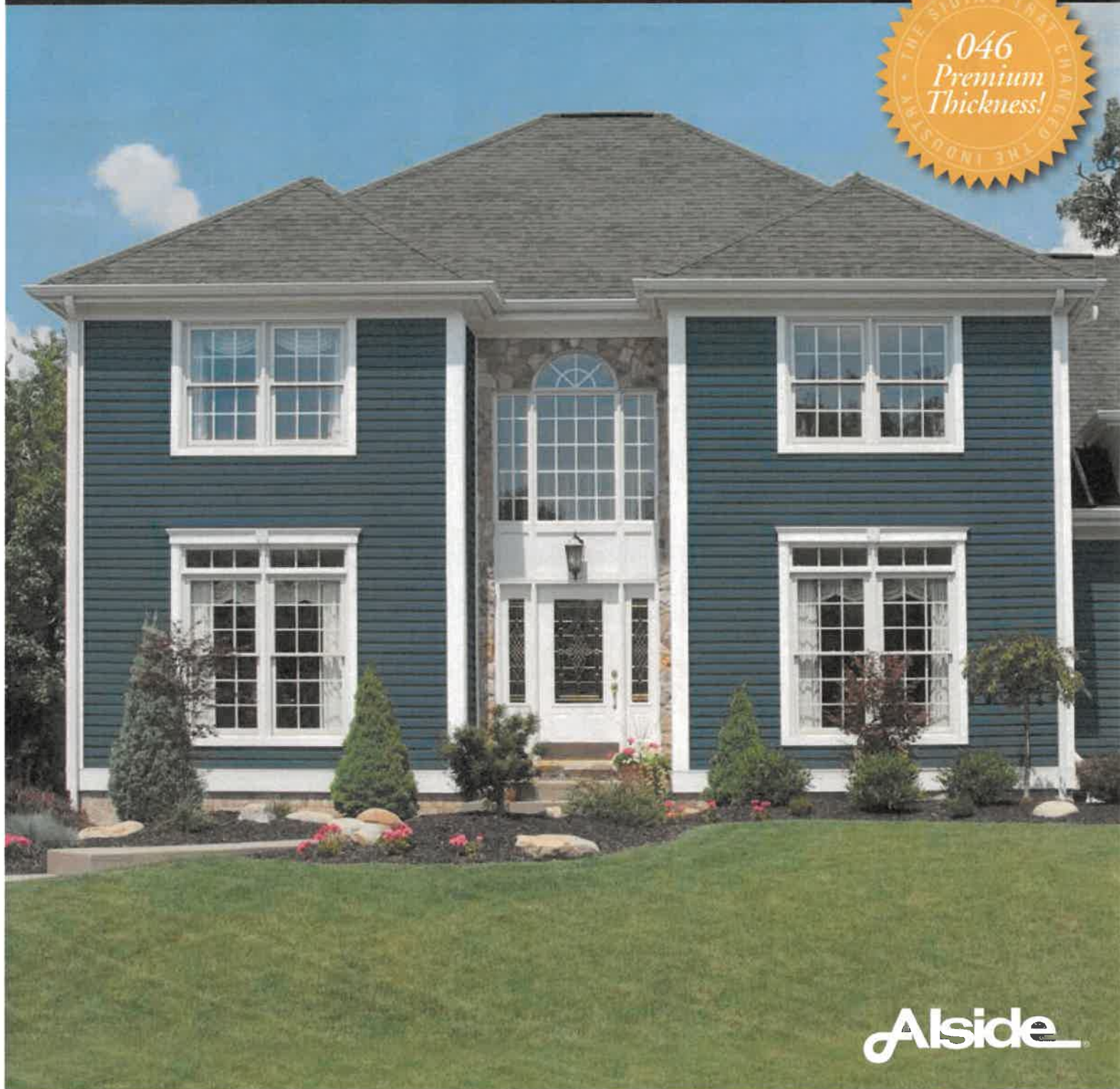
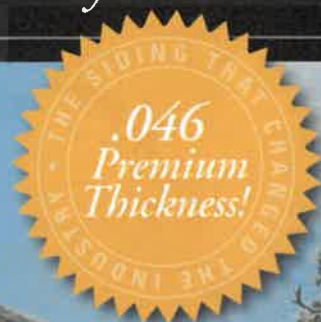
METHOD OF PAYMENT: Payment hereunder may be made by cash or the transaction may be financed. If Seller is unable to arrange such financing, Buyer shall have 15 days after notice to elect to pay cash; otherwise, this Agreement will be canceled and any money paid to Seller will be refunded.

USE OF SIGNS AND PHOTOGRAPHS: In consideration of \$10.00, which is incorporated into the contract price, Seller and its representatives are hereby authorized to mount and prominently display a Long Fence sign on the completed installation; and further, to photograph the work and Buyer's property. Seller shall have ownership of the photographs. Seller retains the right to create, display, reproduce and distribute the photographs and all derivative works thereof, in all media, in perpetuity.

ALL HOME IMPROVEMENT CONTRACTORS MUST BE LICENSED BY THE MARYLAND HOME IMPROVEMENT COMMISSION. IF YOU HAVE ANY QUESTIONS, CONTACT THE MARYLAND HOME IMPROVEMENT COMMISSION, 500 NORTH CALVERT STREET, BALTIMORE, MARYLAND 21202-3651 AT (410) 230-6309.



An Exceptional Way to Create Lasting Beauty



Alside

—CHARTER OAK PREMIUM VINYL SIDING—

CHARTER OAK® . . . GIVE YOUR HOME A BEAUTIFUL NEW LOOK

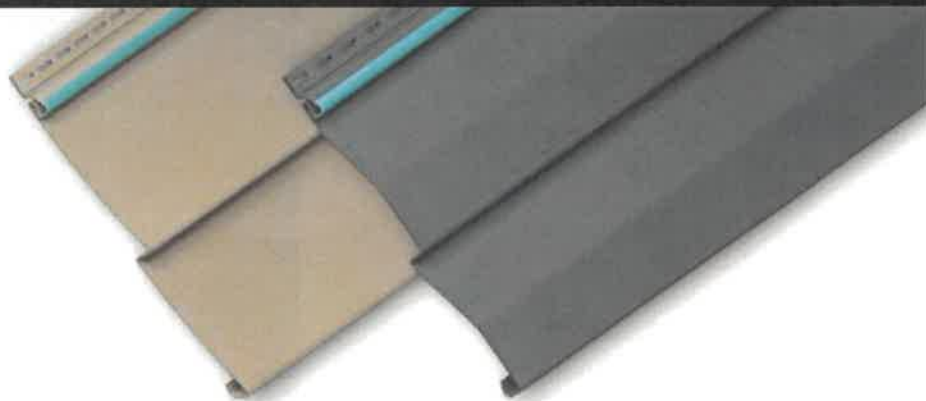
with one of the most advanced vinyl sidings you can buy. Outstanding beauty begins with exceptional product quality and superior craftsmanship from Alside, a trusted brand for more than 75 years.



A PREMIER HOME EXTERIOR

Refined style, outstanding performance and a lifetime of protection – that's the power of Charter Oak Premium Vinyl Siding. Featuring a wide range of architectural colors in the timeless beauty of clapboard and handcrafted old-world charm of dutch lap, Charter Oak makes it easy to achieve custom elegance for your home.

If you like the idea of having more free time and less home maintenance, you will appreciate Charter Oak. It recreates the beauty of freshly painted wood siding, but without the worries of rotting, splitting or insect damage. An occasional rinse with a garden hose will remove most airborne dust and dirt to restore the like-new appearance.



QUALITY YOU CAN COUNT ON

Made to be the best. And made to last. That's what you can count on when you choose Charter Oak Premium Vinyl Siding. With architectural precision, outstanding durability and strength, every panel delivers uncompromising quality for your home. Plus you have the assurance that comes with Alside's lifetime limited warranty.*

Make your first choice the best choice . . . Charter Oak Premium Vinyl Siding.

MADE WITH PREMIUM RAW MATERIALS

Developing a tough, durable and beautiful vinyl siding such as Charter Oak requires the technical skills of a chemical process engineer and the visual sensibilities of an architect. That's because the premium vinyl used in Charter Oak is more than just a simple vinyl resin. It's a specially formulated compound, with each ingredient chosen to add specific benefits to the final product.

PureStrength vinyl resin gives Charter Oak its basic strength and weather resistance. It prevents moisture infiltration from rain and humidity, so panels won't rot, warp, shrink or swell. The result is low-cost, easy-care maintenance.

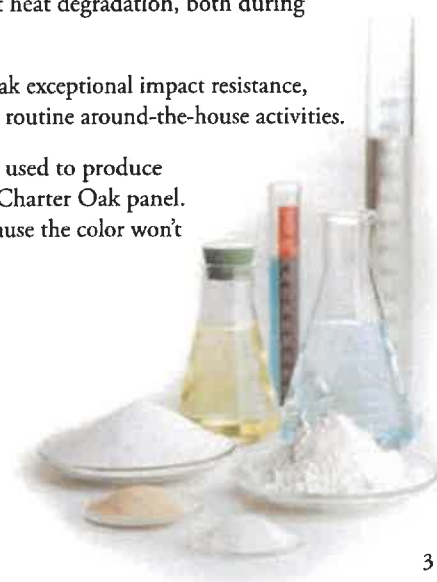
Ti-Shield titanium dioxide helps prevent ultraviolet degradation, so even hot summer sun won't damage Charter Oak's beautiful surface.

StayRight vinyl stabilizers also help prevent heat degradation, both during manufacturing and after installation.

TrueShield impact modifiers give Charter Oak exceptional impact resistance, helping to prevent denting and dinging from routine around-the-house activities.

DesignersChoice pigment concentrates are used to produce beautiful high-performance color for every Charter Oak panel. You'll never have to stain or paint again, because the color won't wash away.

Charter Oak. Technically, it's beautiful.

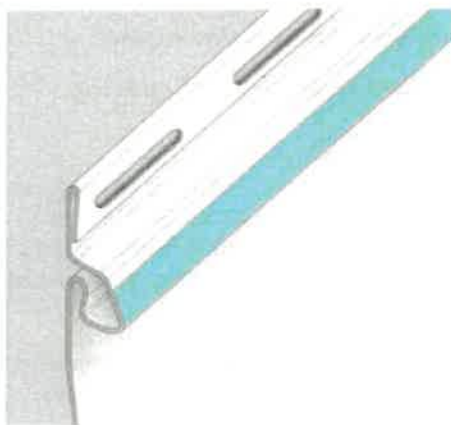


CHARTER OAK'S TRIBEAM® SYSTEM

Designed for Superior Performance

INNOVATIVE TRIBEAM SYSTEM PROVIDES IMPRESSIVE PANEL RIGIDITY AND SUPERIOR WIND RESISTANCE

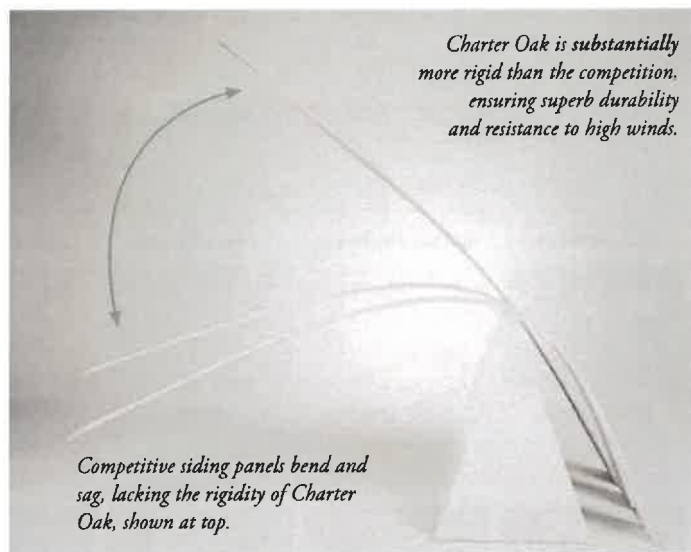
Charter Oak's lasting beauty isn't a result of just blending premium raw materials. Product engineers have created an exceptional design for Charter Oak that provides greater rigidity and resistance to high winds.



The unique TriBeam system fortifies Charter Oak's rigidity, helping to ensure straight course lines and even walls, on both new and existing homes. The result is a markedly superior installation with the built-in strength to ensure an enduring beautiful appearance.

The TriBeam illustration above shows another feature that's especially important if you live in an area where high winds are common. It's a rolled-edge nail hem that gives Charter Oak its increased strength to resist the force of intense winds. This high-performance panel has been tested to withstand negative windload resistance per ASTM D5206 and meets or exceeds the industry standard for windload performance.





BEAUTIFULLY RESILIENT AGAINST SAGGING

Charter Oak is substantially more rigid than the competition. Rigidity, as with Charter Oak panels, is important for long-lasting performance and resistance to bending and sagging. Your home will have a beautifully uniform finish that stands the test of time.

A MORE SUSTAINABLE CHOICE

The home that protects you can also help protect the environment. As a durable product with a long service life, vinyl siding such as Alside's has been shown in a cradle-to-grave Life Cycle Assessment study commissioned by the Polymeric Exterior Products Association (formerly the Vinyl Siding Institute) to have a smaller environmental footprint relative to competing materials." And because it never needs to be painted, vinyl siding also helps prevent paint, stain and other maintenance-related products from being released to the environment.



DID YOU KNOW for nearly two decades vinyl siding has been a leading choice for exterior cladding on new single-family homes. This broad appeal stems not only from its beauty, durability and easy upkeep, but also from the fact that vinyl siding adds value to homes.

EXPRESS YOURSELF *with* ON-TREND COLORS

Richer Colors Tailored to Your Style

CHOOSING COLOR FOR YOUR HOME HAS NEVER BEEN EASIER

From Deep Espresso to Laguna Blue, the line-up of architectural colors doesn't shy away from bold and beautiful. Mix and match complementary shades for a look that is fresh and serene or combine more than one shade to bring richness and sophistication to your home.

STANDARD COLOR COLLECTION



ARCHITECTURAL COLOR COLLECTION



Note: Colors may be slightly different from their appearance in this brochure. Make final color selections using actual product samples. Color availability may vary by market. See your Alside Sales Representative for details.



Our darker siding colors are fortified with ChromaTrue® technology for superior color retention. This advanced copolymer compound provides long-term color stability and better performance on darker colors.

THE ART OF THE MIX

There's no need to settle for siding and trim that almost match. Alside's ColorConnect® Color Matching System offers smart solutions for every design approach. ColorConnect standards have been painstakingly applied to select Alside products to ensure you are making tasteful color choices with enduring aesthetic value and the custom look you desire.

Whether it's a rich color that draws your eye to an interesting architectural detail, or neutral hues applied to a historic home, the Alside ColorConnect Color Matching System helps you successfully match the color of your siding with other Alside exterior products and accessories.



ALL PRODUCTS ARE COLOR-COORDINATED WITH CHARTER OAK SIDING

When you're creating an exterior design, the delight is in choosing the details. Siding color defines the total mass of your home; trim and accent details focus on particulars, highlighting those special features and characteristics that set your home apart.

Alside offers a wide selection of trim and accent products made to complement the beauty and colors of Charter Oak siding.



Trimworks® three-piece beaded corner post.



Trimworks 7" fluted corner post.



Trimworks traditional corner post.



Alside Premium Scallops – Victorian-inspired half-round shingles.



Alside Premium Shakes – the classic look of deep-grained cedar shakes.



Board & Batten vertical siding accentuates gables and other areas.



Charter Oak clapboard with Trimworks 5" window trim.

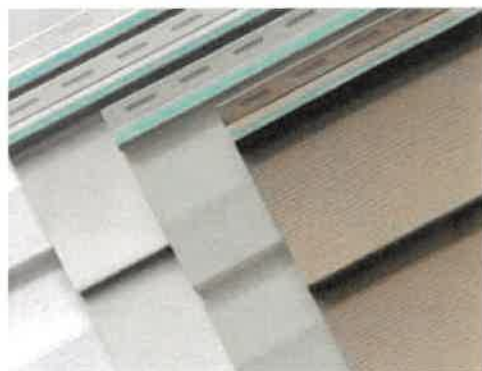


Charter Oak dutch lap with Trimworks 3-1/2" window trim.



Charter Oak soffit easily spans long runs without sagging.

The ESSENCE of AMERICA'S ARCHITECTURAL HERITAGE . . . Made Convenient for Today's Easy-Care Lifestyle



INDEPENDENTLY TESTED FOR QUALITY AND SAFETY

When you choose Charter Oak, you get more than Alside's assurance of quality. Under an independent program sponsored by the Polymeric Exterior Products Association (PEPA), Charter Oak has received ASTM D3679 certification, the industry standard for quality.

PEACE OF MIND

Charter Oak Premium Vinyl Siding and Alside accessories are backed by lifetime limited warranties.* For complete warranty information, including limitations, please see a printed copy of the warranty.



HOME VISUALIZER

See the finished look before the work begins! Our Alside siding visualizer lets you create multiple exterior designs with just the click of a mouse. Simply select a house style – or submit a photo of your own home – and choose siding profiles, accents, soffit and trim, along with color options for doors, roofing, shutters and more. Visit www.alside.com/color-design to get started today.



PEPA
Polymeric Exterior Products Association

Pertains to Charter Oak Vinyl Siding
Consult the PEPA website at www.polymericexteriors.org for a current list of certified products.



Alside 3773 State Road Cuyahoga Falls, Ohio 44223
1-800-922-6009 www.alside.com



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Application for Project Permit

104 N King St

PO Box 248 (for mailing)

Application # 25-14 Revised

Shepherdstown, WV 25443

This application is required for projects within the corporate limits of Shepherdstown (both in and out of the Historic District), that involve modifications to structural square footage. Examples include decks, porches, driveways, carports, accessory structures, and new construction of and/or additions to residential, commercial, and industrial structures. A review of the application shall be approved or rejected by the Planning Commission. If approved, the project permit is valid for one year from the date of issuance. [Please reference Title 9, Section 902](#).

Applicant's Name: Kameron Turner
(Must be Property Owner)

Mailing Address:

PO Box 615 Shepherdstown WV 25443

City

State

Zip

Telephone: 703-673-8116

Email
turkameron@gmail.com

Street Address of Proposed Work: 306 W
German St

Current Zoning: R-1

Current Land Use: Residential

Note: Reference [this map](#) for zoning Classifications.

Description of Work:

Purchase, deconstruct, move and rebuild an old german style, white pine log cabin (accessory building) in parking area near back alley. This log cabin uses the same joint type (v-notch) as the primary house and is very similar in architectural design. Similar door, windows and window location. The cabin is historically accurate for the property. Pls see pictures.

Primary House-

25x32

27ft tall

1150 sq ft

Cabin specifics-

12x20 with 6 or 8 foot porch

15.9ft tall

240 sq ft



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Project Category: III

(see descriptions on next page)

Contractor Performing the Work: Owner, Kameron Turner

Contractor's Business License: Owner, Kameron Turner

A copy of the contractor's Shepherdstown business license or license application MUST be attached.

Check all the areas that apply:

Category I- Minor Projects such as awnings, porch railings, window boxes, satellite dishes, solar panels, signs, fences, non-permanent storage sheds and other minor changes.

☒ PHOTOGRAPHS OR DRAWN ELEVATION VIEWS OF THE PROPOSED WORK SITES (clearly labeled), at reasonable scales, of the parts of the structure to be altered (again, clearly labeled in terms of which side of the structure, etc.) are needed.

☒ MATERIAL AND COLOR SAMPLES for exterior finishes

Category II- Driveways, decks, carports, porch enclosures and window, roof, or siding replacement.

Category III- New construction of and/or additions to residential, commercial, and industrial structures.

(Categories II and III):

☒ SITE PLAN is required at common engineering (1" = 10' or 1" = 20', etc.) or architectural scales (1/4" = 1' or 1/8" = 1'). Specifically, these drawings shall include: North point, scale, date, property boundaries (lot lines), existing trees and/or significant planting (if work will disturb surroundings), street & parking lighting.

☐ Gross & net land area of property

☒ Setback from property boundaries

☐ Existing & proposed topography (only if regrading of the property is required) ☐

Existing & proposed accessory structures.

☐ Existing & proposed street right-of-way & entrance

☐ Sidewalk, handicap access, Category IV only

☒ MATERIAL AND COLOR SAMPLES for exterior finishes

☒ ELEVATIONS, drawings indicating height of proposed structures, materials, and window and door arrangements.

☒ ZONING INFORMATION shall be defined in the application as required:

☐ Dwelling density- net (residential application only)

Please reference [Title 9](#) of Town Ordinance for specifics

Please contact Andy Beall with any questions. (304) 876-6858 • abeall@shepherdstown.gov



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Shepherdstown, WV 25443

- ☐ Flood plain designation if any (mapping available in Town Hall)
- ☐ Cost estimates and property appraisals for applications seeking exemptions from Chapter 12-Floodplain provisions.

Category IV- Demolitions or Relocation of a Structure:

☐ Historic designation of structures to be demolished (documents available in Town Hall) ☐

Complete description of structure(s) or part(s) of structure(s) to be demolished.

☐ At least one (1) structural report by a certified structural engineer. Applies to demolition requests for structures fifty (50) years or older.

All Categories:

☒ Copy of general contractor's Shepherdstown business license or license application.

Remedies and penalties

The owner or agent of a building or premises in or upon which a violation of any provision of the Planning and Zoning Title has been committed or shall exist, or the leasee or tenant of an entire building or entire premise in or upon which violation has been committed or shall exist, or the agent, architect, building contractor or any other person who commits, takes part or assists in any violation or who maintains any building or premises in or upon which such violation shall exist, shall be guilty of a misdemeanor and shall be punished by a fine not to exceed one hundred (100) dollars. Each and every day that such violation continues may constitute a separate offense. Reference Title 9-905.

Please read the following paragraph carefully and sign.

Attach documents specified in the checklist of this application. I hereby certify that all information herein provided is true and accurate. I hereby authorize the inspection of the above premises by authorized agents of the Shepherdstown Planning Commission at any reasonable time to determine compliance with the Commission's approval. **I UNDERSTAND THAT MY PRESENCE AT THE ASSIGNED APPLICATION REVIEW MEETING IS REQUIRED.** Application must be signed by owner or his/her agent.

Date: 7/10/25

(Owner)

Signature: _____

Print Name: Kameron Turner

For Office Use:



Application for Project Permit

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PO Box 248 (for mailing)

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Shepherdstown, WV 25443

Permit Number: _____

Zoning Officer Comments:

Fee Paid

Date Paid

Application Fees

Please check all boxes that may apply. Reference Section 9-902 of Chapter 8 paragraph XIV for more information. Application fees due upon submittal. Fees should be payable to the Town Treasurer/Clerk and must accompany the application. **If work begins without the required permit, double the cost of said permit will be applied.**

Category I:

\$50.00 - Minor projects such as murals, awnings, porch railings, window boxes, satellite dishes, solar panels, gutters & downspouts, patios, sidewalks, hardscaping, signs, fences, storage sheds (not attached to the ground) and other minor changes and permit extensions.

Category II:

\$100.00 - Window replacement, roof replacement, siding replacement, porch enclosure, driveways, carports, and decks.

Category III:

\$300 + \$0.50 per sq ft - New construction of and/or additions to residential, commercial, and industrial structures.

\$50 + \$0.10 per sq ft - New construction of garages & other accessory buildings (permanently attached to the ground).



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Category IV:

Demolition or Relocation of a Structure: Removal of any building feature(s) or razing of any structure(s) or relocation of a structure to new location. For either project, the applicant must submit the following in writing (in addition to an application):

- Reason for the demolition/relocation (including historic documentation).
- Describe the structure's condition in detail.
- Describe the proposed reuse of the site, including full drawings of new structure & landscaping.
- Evidence of relevant funding or financial concerns.
- Timeframe for project

\$50.00 - Accessory Buildings

\$150.00 - Non-Contributing Structures (< 50 years old)

\$500.00 - Contributing Structures (≥ 50 years old)



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Revised-

Have settled on a www.jamaicacottageshop.com 12x20 hobby house, post and beam accessory building.

12x20

Siding- White pine board and batten

Roof- dark gray, green or black corrugated metal

Door- white pine wood

Windows- Sash hinged wood

Foundation- footer and pier with addition of stone later.





Application for Project Permit

104 N King St

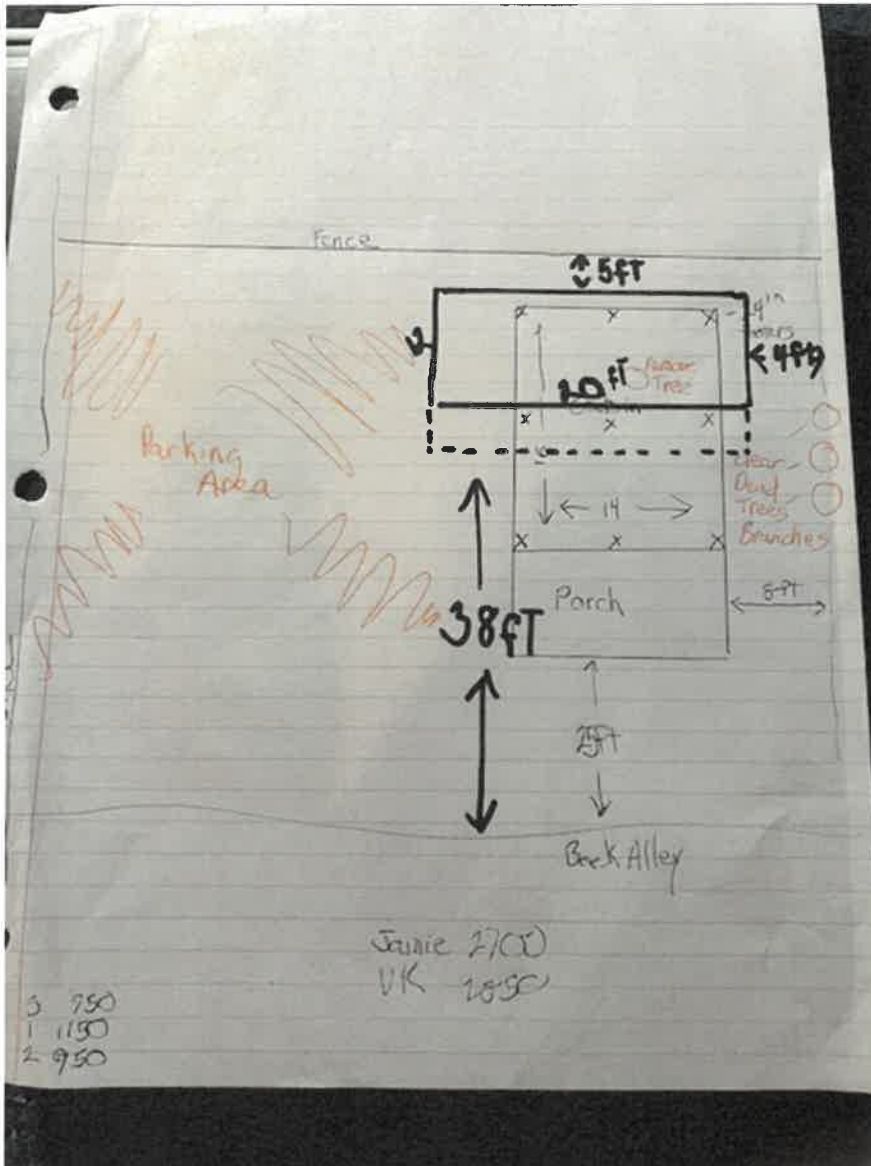
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Placement-

Planning on putting outside of fence in parking area facing south toward back alley, meeting set back requirements.





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