



Shepherdstown WEST VIRGINIA

AGENDA

Shepherdstown Parks & Recreation

March 24 @ 6:00 p.m.

Town Hall

Zoom Information

<https://us06web.zoom.us/j/86067120451?pwd=fWNLscmYpiOmof8Pknlig4oZKNXa8i.1>

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – February 24, 2026
4. Welcome Visitors:
5. Unfinished Business:
 - a. Bane-Harris Park – C. Roberts
 - i. Bane-Harris
 - b. Cullison Park – M. Amerikaner
 - i. Walking Path Update/Extension to Rumsey – Surface Update
 - c. Riverfront Park – T. Moriarity
 - d. Rumsey Park – A. Thomas
 - i. Phase III Update
 - ii. Thank-you Letter – WV Swing
 - e. Viola Devonshire Park – C. Roberts
 - f. Shepherdstown Application Status– Bike Friendly Community – Leigh Ann Evanson
 - g. Hurley Estate Status
6. New Business
 - a. Future Donations for Park Planning, Maintenance, and Replacement
 - b. Historic Panels for Rumsey Park
7. Other Topics for Future Planning
8. Next Meeting – April 28 @ 6:00 p.m. – TBD
9. Adjournment:



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Shepherdstown Parks & Recreation Committee

Draft Minutes – February 24, 2026

Attendance: Cheryl Roberts, Chair; Marty Amerikaner, Adam Thomas

Absent: Tobi Moriarty

1. Call to Order

- Meeting called to order by Chair, C. Roberts at 6:11 p.m.

2. Approval of Agenda

- Motion by M. Amerikaner/Seconded by Adam Thomas to approve agenda. Motion passed unanimously.

3. Approval of Previous Minutes

- Motion by Adam Thomas; Seconded by M. Amerikaner to approve January 27, 2026, Special Meeting minutes. Approved unanimously.

4. Welcome Visitors:

- Hank Walters, Rumseyan Society/Friends of Rumsey Park; Harriett Pearson, The Observer, & Hunter Wetzal, Intern
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5. Unfinished Business: Park Reports

5.1 Bane-Harris Park – C. Roberts

- Playground equipment was not used during snow; used regularly during clear days.
- Pickle Ball Courts – no use during winter months
- Basketball Court is used a few times per week
- Fairy Garden was not used during snow; used regularly during clear days.

5.2 Cullison Park – M. Amerikaner

- M. Amerikaner will follow up with Woody Coe, Public Works Director for plans to proceed with the installation or application of asphalt surface walking path joining Cullison and Rumsey Parks.

5.3 Riverfront Park –

- Bamboo along the Town Run needs to be removed. With further observation with Public Works as the weather changes, a recommendation will be discussed.

5.4 Rumsey Park – A. Thomas

- Committee recommends the approval for Phase 3-Step1 included below and funded by a donation through the Rumseyan Society (aka "Friends of Rumsey Park" –a 501c3 approved organization for fundraising purposes.)
 - Watering & Maintenance for plantings from Phase 1
 - Fill in quarry area with topsoil and seed for a plush grassy area
 - Addition of two parking spaces
 - Concrete pad for bike rack
 - Concrete pad for C&O/Rumsey historical panel.
 - Removal of forsythia will be performed in June/July.



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5.5 Devonshire Park – C. Roberts

- Pickleball court unused during winter. Area needs to be better maintained.
- C. Roberts will follow up with gardening resident(s) of Shepherd Village that informally agreed to maintain the flowering section.
- C. Roberts will follow up with Public Works to discuss maintenance.

6. Ongoing Projects & Issues

6.1 Safety Issues

- None reported

6.2 Bookmark the Park

- Plan to Revive – In Progress

6.3 Hurley Donated “Park” Property Status

- Closed until further notice

6.4 Bike Friendly Community

- At the last regular meeting in November 2025, Leigh Ann Evanson provided information in support of an application and has willingly agreed to provide additional information and feedback to P&R Committee and to lead the effort.
 - C. Roberts will follow up with Leigh Ann.
- Application is 80 pages and intense. A request is made every 4 years
- Deadline for application is mid-June
- Sample Scoresheet submitted for bronze level
- No application fee

7. New Business:

- Donation/Request Letter – Rumsey Park – Attached is a copy of an email from H. Walters, as well as his physical present at this meeting, requesting committee’s recommendation to Town Council for approval of Phase 3-Step 1.
- Thank-you letter – WV Swing. C. Roberts will draft a letter for committee approval and recommendation to Town Council and Mayor for signature & delivery.
- C&O Canal Replacement Marker – Tabled for future meeting.

8. Other Topics for Future Planning

- None

9. Next Meeting – March 24 @ 6:00 p.m. - TBD

10. Adjournment

- Motion by A. Thomas; Seconded by M. Amerikaner to adjourn at 7:01 p.m.

Respectfully Submitted:
Cheryl Roberts, Chair