



# Shepherdstown WEST VIRGINIA

## AGENDA

Shepherdstown Parks & Recreation

April 28, 2026 @ 6:00 p.m.

Rumsey Park (Inclement Weather Location–Town Hall)

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – March 24, 2026
4. Welcome Visitors:
5. Unfinished Business:
  - a. Bane-Harris Park – C. Roberts
    - i. Bane-Harris
  - b. Cullison Park – M. Amerikaner
    - i. Walking Path Update/Extension to Rumsey – Surface Update
  - c. Riverfront Park – T. Moriarity
  - d. Rumsey Park – A. Thomas
    - i. Phase III Update
    - ii. Thank-you Letter – WV Swing
    - iii. Bike Rack – Proceed with Order
    - iv. Follow-Up – James Rumsey Replacement Panel
    - v. Follow-Up – Historic Bridges Panel
  - e. Viola Devonshire Park – C. Roberts
    - i. Shepherd Village “Resident Gardners’ Expertise Requested
  - f. Shepherdstown Application Status– Bike Friendly Community – Leigh Ann Evanson
  - g. Hurley Estate Status
6. New Business
  - a. Donations for Park Planning, Maintenance, and Replacement
  - b. Survey Draft – A. Thomas & T. Moriarty
  - c. Vacancy Pre-Announcement Preparation– vice M. Amerikaner (July 2026)
7. Other Topics for Future Planning
8. Next Meeting – May 26 @ 6:00 p.m. – TBD
9. Adjournment:



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## Shepherdstown Parks & Recreation Committee

### Draft Minutes – March 24, 2026

**Attendance:** Cheryl Roberts, Chair; Marty Amerikaner, Tobi Moriarty, and Adam Thomas

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#### 1. Call to Order

- Meeting called to order by Chair, C. Roberts at 6:03 p.m.

#### 2. Approval of Agenda

- Motion by M. Amerikaner/Seconded by Tobi Moriarty to approve agenda. Motion passed unanimously.

#### 3. Approval of Previous Minutes

- Motion by Adam Thomas; Seconded by M. Amerikaner to approve February 24, 2026. Approved unanimously.

#### 4. Welcome Visitors:

- Kristi Hendricks Rumseyan Society/Friends of Rumsey Park. Corp of S'town Staff: Gino Sisco and Hunter Whetzel (Intern)\_\_\_\_\_
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#### 5. Unfinished Business: Park Reports

##### 5.1 Bane-Harris Park – C. Roberts

- Playground equipment used regularly during clear days.
- Pickle Ball Courts – no observed use
- Basketball Court is used regularly
- Fairy Garden is used regularly.

##### 5.2 Cullison Park – M. Amerikaner

- M. Amerikaner will follow up with Woody Coe on the installation or application of asphalt surface walking path joining Cullison and Rumsey Parks, scheduled to commence in April.

##### 5.3 Riverfront Park – T. Moriarty

- Bamboo along the Town Run removal. C. Roberts will follow up with Woody Coe on his team's recommendations and expertise.

##### 5.4 Rumsey Park – A. Thomas

- Town Council approved the recommendation from Parks & Recreation to proceed with Phase 3-Step, funded by a donation through the Rumseyan Society (aka "Friends of Rumsey Park" –a 501c3 approved organization for fundraising purposes.)
  - Watering & Maintenance for plantings from Phase 1
  - Fill in quarry area—not the gully --with topsoil and seed for a plush grassy area
  - Addition of two parking spaces
  - Concrete pad for bike rack
  - Concrete pad for two proposed historical panels.
  - Removal of forsythia will be performed in June/July.
- Bike Rack has been identified and will be purchased after the concrete pad is installed.



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**5.5 WV Swing** –Letter to Ric Caruso thanking him for coordinating the installation of the swing . Pending signature of Mayor Gatz - OPEN

**5.6 Devonshire Park – C. Roberts**

- Area needs to be better maintained and C. Roberts will follow up with Public Works to discuss a plan for maintenance.

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## **6. Ongoing Projects & Issues**

### **6.1 Safety Issues**

- None reported

### **6.2 Bookmark the Park**

- Plan to Revive – OPEN

### **6.3 Hurley Donated “Park” Property Status**

- Closed until further notice

### **6.4 Bike Friendly Community**

- At the last regular meeting in November 2025, Leigh Ann Evanson provided information in support of an application and has willingly agreed to provide additional information and feedback to P&R Committee and to lead the effort.
  - C. Roberts will follow up with Leigh Ann.
- Application is 80 pages and intense. A request is made every 4 years
- Deadline for application is mid-June
- Sample Scoresheet submitted for bronze level
- No application fee

## **7. New Business:**

- A. Thomas and T. Moriarty offered to develop a draft survey identifying prospective equipment and/or usage of the future of the property donated to the town by Jay Hurley.
- James Rumsey Replacement Marker/Panel at Rumsey Park
  - Visitor, Kristi Hendricks, representing Rumseyan Society (friends of Rumsey Park, Inc.) requested funding from the Corporation of Shepherdstown for the replacement of the vandalized marker/panel which was originally displayed.
  - The 36” x 24” laminated panel, aluminum frame, design work, and shipping has been quoted by Hopewell Manufacturing at a cost of \$1,680.
  - A concrete pad for which the marker/panel will be installed, is included in Phase III, Step 1 of Rumsey Park improvements.
  - Parks & Recreation Committee recommends to Town Council, based upon the availability of funds, to support. P&R’s recommendation is based upon past knowledge of the panel’s vandalism and will be a historical addition for educating visitors with an QR Code which will include access the Corporation of Shepherdstown, Rumseyan Society, and Historic Shepherdstown organization.



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- The Bridges Panel was also presented by Ms. Hendricks representing the Rumseyan Society, as a planned historical and educational addition to Rumsey Park, under the direction of Doug Perks, Keith Alexander, and Patrick Fuller.
  - The 36” x 24” laminated panel, aluminum frame, design work, and shipping has been be quoted by Hopewell Manufacturing at a cost of \$1,680, funded through private donations.
  - A concrete pad for which the marker/panel will be installed, is included in Phase III, Step 1 of Rumsey Park improvements.
  - Parks & Recreation Committee requested additional information and explained to Ms. Hendricks about the completion to the Town’s Application for Donations which is to be completed and submitted to the Town. In addition to Parks & Recreation Committee’s involvement, Historic Landmarks Commission will also need to be apprised of the plan.
- For both of the items brought to Parks & Recreation Committee by Ms. Hendricks, a supplemental document is attached.
- “Climbing on Rocks is Prohibited” Signage
  - Moved by T. Moriarty and Seconded by M. Amerikaner to coordinate with Public Works for the purchase and installation of two signs. One to be attached to the existing post with the “No Skateboarding” sign and the other location to be determined. The motion was approved unanimously.

## **8. Other Topics for Future Project Planning**

**9. Next Meeting – April 28 @ 6:00 p.m. – Rumsey Park (weather permitting; Town Hall is the back-up)**

## **10. Adjournment**

- Motion by T. Moriarty; Seconded by A. Thomas to adjourn at 7:13 p.m.

Respectfully Submitted:  
Cheryl Roberts, Chair





*Shepherdstown*  
WEST VIRGINIA