

TOWN GRANTS COMMITTEE MINUTES
Tuesday, December 2, 2025, 6:15 pm
Town Hall, 104 North King Street

1. Call to Order: Emily called the meeting to order at 6:25pm.
James Gatz, Emily Samide, Shannon Thomas. Absent: Carrie Blessing

Staff Present: none

Visitors: none

2. Public Comment: none

3. Ongoing Business:

- Updated Town Grant Committee Guidelines document is currently pending review/feedback from Town Council.
- Considering membership in GrantFinder search tool. Mayor Gatz will invite rep from National League of Cities to come meet with us and give a demo.
- Town grant writer position is still pending further interviews.
- Mary Fortuna has offered to fill vacant committee position, though she may often have to participate remotely (application pending).
- Mary is reviewing the Comprehensive Plan to build a list of potential Town grant projects that align with Town priorities. We'll incorporate this into the Town Grants Tracker spreadsheet. Committee members are asked to review the grant spreadsheet on Sharepoint before the next meeting.
- Prior to January meeting, we'll review the 2025 Congressionally Directed Spending requests (James has requested copies from Amy and will share). We need to refine these by Feb to be prepared for 2026 requests anticipated in March timeframe.

4. New Business:

- Upcoming grant opportunity: BUILD (Better Utilizing Investments to Leverage Development) Grant, from the US Dept of Transportation, for surface transportation infrastructure projects with significant local or regional impact. Considering potential projects, such as sidewalk repair or pedestrian safety near Sage Place. Deadline is Feb 24.

6. Adjourn: The meeting adjourned at approximately 7:25pm.