

DRAFT

Shepherdstown Finance Committee Agenda
Wednesday, December 3, 2025
6:30 P.M.
Town Hall
104 N. King Street

Zoom

<https://us06web.zoom.us/j/86067120451?pwd=fWNLscmYpiOmof8Pknlig4oZKNXa8i.1>

Meeting ID: 860 6712 0451

Passcode: 818383

1. Call to order: 6:32
Attending: Mayor Gatz, Marty Amerikaner, Marcy Bartlett
2. Approval of Minutes: Marcy moved, Marty second, unanimous
3. Visitors: Jim Auxer, Jim Schmitt, Will Miller. Mr Schmitt and Mr Miller spoke to express concerns about current police salaries being too low.
4. Ongoing Business
 - a. Proposals for Audit / Review services for FY25 (moved to end of agenda because of need for Executive Session)
 - b. Financial Reporting Software (status): discussion focused on the Town's primary needs- finance and utilities functions). Maged and Mayor Gatz are preparing a presentation regarding these to functions as represented in the two active bids (Edmunds and Tyler).
5. New Business
 - a. Staff Holiday bonuses: Mayor Gatz reported that we have budgeted approximately \$15000 for these bonuses this year.
 - b. Police Salary Scale: Chief King had submitted a proposed salary scale for police officers. Committee discussed the benefits of such a scale both for recruitment and retention of police officers. Impact on the town budget and the basis for proposed salary numbers were raised during the discussion. Maged will work with Gino to provide greater clarity and address the questions that were raised.

4.a (see above)

Motion to enter Executive Session: 7:34 Marcy moved, Marty second

Motion to exit Executive Session: 8:05: Marty moved, James second

Motion: Marcy moved, Marty second: to score 2 proposals for audits of FY 2025 and 2026 as discussed in executive session. The proposal from BHM was rated to meet our needs more completely. Vote: Unanimous

6. Motion to adjourn: 8:07 Marcy moved, Marty Second, unanimous