



# Shepherdstown WEST VIRGINIA

## Shepherdstown Parks & Recreation Committee

### Draft Minutes – February 24, 2026

**Attendance:** Cheryl Roberts, Chair; Marty Amerikaner, Adam Thomas

Absent: Tobi Moriarty

---

#### 1. Call to Order

- Meeting called to order by Chair, C. Roberts at 6:11 p.m.

#### 2. Approval of Agenda

- Motion by M. Amerikaner/Seconded by Adam Thomas to approve agenda. Motion passed unanimously.

#### 3. Approval of Previous Minutes

- Motion by Adam Thomas; Seconded by M. Amerikaner to approve January 27, 2026, Special Meeting minutes. Approved unanimously.

#### 4. Welcome Visitors:

- Hank Walters, Rumseyan Society/Friends of Rumsey Park; Harriett Pearson, The Observer, & Hunter Wetzal, Intern
- 

#### 5. Unfinished Business: Park Reports

##### 5.1 Bane-Harris Park – C. Roberts

- Playground equipment was not used during snow; used regularly during clear days.
- Pickle Ball Courts – no use during winter months
- Basketball Court is used a few times per week
- Fairy Garden was not used during snow; used regularly during clear days.

##### 5.2 Cullison Park – M. Amerikaner

- M. Amerikaner will follow up with Woody Coe, Public Works Director for plans to proceed with the installation or application of asphalt surface walking path joining Cullison and Rumsey Parks.

##### 5.3 Riverfront Park –

- Bamboo along the Town Run needs to be removed. With further observation with Public Works as the weather changes, a recommendation will be discussed.

##### 5.4 Rumsey Park – A. Thomas

- Committee recommends the approval for Phase 3-Step1 included below and funded by a donation through the Rumseyan Society (aka "Friends of Rumsey Park" –a 501c3 approved organization for fundraising purposes.)
  - Watering & Maintenance for plantings from Phase 1
  - Fill in quarry area with topsoil and seed for a plush grassy area
  - Addition of two parking spaces
  - Concrete pad for bike rack
  - Concrete pad for C&O/Rumsey historical panel.
  - Removal of forsythia will be performed in June/July.



# Shepherdstown WEST VIRGINIA

## 5.5 Devonshire Park – C. Roberts

- Pickleball court unused during winter. Area needs to be better maintained.
- C. Roberts will follow up with gardening resident(s) of Shepherd Village that informally agreed to maintain the flowering section.
- C. Roberts will follow up with Public Works to discuss maintenance.

---

## 6. Ongoing Projects & Issues

### 6.1 Safety Issues

- None reported

### 6.2 Bookmark the Park

- Plan to Revive – In Progress

### 6.3 Hurley Donated “Park” Property Status

- Closed until further notice

### 6.4 Bike Friendly Community

- At the last regular meeting in November 2025, Leigh Ann Evanson provided information in support of an application and has willingly agreed to provide additional information and feedback to P&R Committee and to lead the effort.
  - C. Roberts will follow up with Leigh Ann.
- Application is 80 pages and intense. A request is made every 4 years
- Deadline for application is mid-June
- Sample Scoresheet submitted for bronze level
- No application fee

## 7. New Business:

- Donation/Request Letter – Rumsey Park – Attached is a copy of an email from H. Walters, as well as his physical present at this meeting, requesting committee’s recommendation to Town Council for approval of Phase 3-Step 1.
- Thank-you letter – WV Swing. C. Roberts will draft a letter for committee approval and recommendation to Town Council and Mayor for signature & delivery.
- C&O Canal Replacement Marker – Tabled for future meeting.

## 8. Other Topics for Future Planning

- None

## 9. Next Meeting – March 24 @ 6:00 p.m. - TBD

## 10. Adjournment

- Motion by A. Thomas; Seconded by M. Amerikaner to adjourn at 7:01 p.m.

Respectfully Submitted:  
Cheryl Roberts, Chair