

SPECIAL SHEPHERDSTOWN TOWN COUNCIL MEETING MINUTES

Thursday, March 19, 2026 – 6:30 p.m.

Town Hall – 104 North King Street

1. Call to Order: 6:32 PM

2. Attendance:

Council members: Mayor Gatz, Marty Amerikaner, Marcy Bartlett, Cheryl Roberts, Linus Bicker, and Shannon Thomas

Staff: Maged Kirollos, Gino Cisco

3. Public Comment Period

- a. None

4. Shepherdstown Welcome Banner Contest Funding

Council reviewed funding for the banner contest. Costs will not exceed **\$3,400**, which will cover artist stipends and banner production. These funds were previously allocated within the 2026 budget.

A motion was made by Linus Bicker and seconded by Marcy Bartlett to approve the funding.

Motion passed unanimously.

5. Sexual Assault Awareness Month Request to Place Awareness Ribbons

Council was asked to approve a request to place teal awareness ribbons throughout town.

A motion was made by Cheryl Roberts and seconded by Linus Bicker to approve the request.

Motion passed unanimously

6. Donations to the Town of Shepherdstown

a. Automobile from the Martinsburg Police Department

Council reviewed the donation of a police vehicle to be used as a backup unit, now that the requisite form had been submitted. The vehicle was reported to be in good condition.

A motion was made by Cheryl Roberts and seconded by Linus Bicker to accept the donation.

Motion passed unanimously.

b. Monetary Donation from the Women of the Moose

Council reviewed a **\$100 donation** to the Police Department with no restrictions.

A motion was made by Mayor Gatz and seconded by Marcy Bartlett to accept the donation.
Motion passed unanimously.

c. Donation to Rumsey Park from the Rumseyan Society

Council reviewed an in-kind donation for Phase 3, Step 1 improvements at Rumsey Park, not to exceed **\$20,000**, including landscaping, parking spaces, and site improvements. All costs will be covered by the donor.

A motion was made by Cheryl Roberts and seconded by Shannon Thomas to approve the donation and associated work.

Motion passed unanimously.

7. Approval of the Proposed FY27 Town Budget

Maged led a presentation describing the proposed FY2027 operating budget. Revenues and expenses are projected to be approximately **\$3.02 million**, resulting in the balanced budget required by State law. The budget includes personnel costs, departmental operations, and a contingency reserve.

A motion was made by Marcy Bartlett and seconded by Cheryl Roberts to approve the FY2027 budget.

Mayor Gatz voted - Yes

Marty Amerikaner Voted - Yes

Marcy Bartlett Voted - Yes

Cheryl Roberts Voted - Yes

Linus Bicker Voted - Yes

Shannon Thomas Voted - Yes

8. Adjournment

A motion to adjourn was made and seconded at **7:32**.

Motion passed unanimously.