

SPECIAL SHEPHERDSTOWN TOWN COUNCIL MEETING MINUTES

Monday, July 28, 2025 – 6:30 p.m.

Town Hall – 104 North King Street

Zoom

1. Call to Order at 6:35 p.m.
2. Members Present: Mayor Gatz, Cheryl Roberts, Marty Amerikaner , Marcy Bartlett, Shannon Thomas, Carrie Blessing, Linus Bicker
Visitors Present: See attached sign-in sheet
Staff Present: Amy Boyd, Gino Sisco, Chris Longerbeam
3. FY26 Coal Severance Fund Budget – C. Longerbeam and G. Sisco provided an explanation of the budget revision. Moved by M. Bartlett, second by S. Thomas, to approve the budget revision as presented. Unanimous.
4. FY26 Update — Carry Over from FY25 - Moved by M. Bartlett, second by C. Roberts, to approve the budget revision as presented. Unanimous.
5. Committee Member Appointment – Moved by M. Amerikaner, second by L. Bicker, to appoint Carrie Blessing to the Grants and Public Works Committees. Unanimous.
6. Bike Path Markings on Streets (Sharrows) – Tabled – The approximate cost is \$10K. This cost will be reviewed by the Finance Committee to determine what line item it should be paid from.
7. Office Space Rental – Moved by C. Roberts, second by M. Amerikaner, to rent the space at 102 N. King Street. M. Bartlett - Abstained, C. Blessing – Nea. Motion passed.
**Moved by M. Bartlett, second by M. Amerikaner, to rescind the original motion. Unanimous. This cost will be reviewed by the Finance Committee to determine what line item it should be paid from.
8. WV Swing Donation – It was determined that this had previously been approved. No further action.

9. Letter of support for Charles Town Utility Board re: its Complaint against West Virginia American Water - Moved by M. Bartlett, second by S. Thomas, to send a letter of support. Unanimous.

10. Moved by M. Bartlett, second by L. Bicker, to adjourn at 7:53 p.m. Unanimous.

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