

SHEPHERDSTOWN PLANNING COMMISSION AGENDA
REGULAR MEETING AND PUBLIC HEARING

Monday, June 16, 2025
6:00 p.m.
TOWN HALL
104 NORTH KING STREET, SHEPHERDSTOWN

1. Call to Order: 6:02p

Commissioners Present:

Linus Bicker, James Gatz (Mayor), Ebonee Helmick, Madge Morningstar, Roger Munro

Commissioners Absent:

Rebecca Parmesano

2. Approval of Previous Months' Minutes:

- a. May 19, 2025, Meeting Minutes – Motion to approve previous month's minutes: Roger Munro/ 2nd Linus Bicker/ All Aye

3. Visitors:

- a. Jim Auxer

4. Conflicts of Interest: None

5. Applications

- a. **25-08** 115 E. German Street Fence for patio

Motion to approve application 25-08: Linus Bicker/ 2nd James Gatz/ All Aye

- b. **25-14** 306 West German Street- Purchase, deconstruct, move and install an old German style, white pine, 14 x 16 log cabin in parking area near Back Alley. This log cabin uses the same joint type as the primary house and is very similar in architectural design. Similar door, windows and window location.

Motion to approve application 25-14:

- c. **25-15** 133 West German Street Business Sign

Motion to approve application 25-14:

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6. Staff Report:
 - a. Update on hiring for P&Z position.

7. Continuing Business
 - a. Review of Shepherdstown PUD Ordinance
No Updates
 - b. 24-03 102 College Street Install new metal roof, porch covering (previously approved)
Motion to defer application until July 2025 meeting: Rebecca Parmesano/2nd
Eboney Helmick/ All Aye

8. New Business
 - a. TC Comp Plan Review update. Meeting July 9th to discuss
 - b. Discuss benches on sidewalks and which ordinance governs business and home owners.

9. Adjournment 6:40p