

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-222
(Page 1 of 2)**

Approval of Consent Agenda

BE IT RESOLVED that the following resolutions herewith listed by consent having been considered by the Governing Body of the Borough of Waldwick are hereby passed and approved:

2025-222 Approval of Consent Agenda

2025-223 Approval of Minutes - Regular Meeting, July 15, 2025

Policy Vote

- a. Waldwick Chamber of Commerce requests to "Turn the Town Teal" for the month of September for Ovarian Cancer Awareness Month as per letter dated June 19, 2025
- b. Reese LaTorre requests to hold a Block Party on October 4 from 1:00 pm - 5:00 pm with Smith Street to be closed between W. Prospect Street & Bohnert Place with alcoholic beverages being served
- c. Caitlin Davis requests to use Pavilion A on August 31 from 2:00 pm- 6:00 pm for a party with alcoholic beverages being served
- d. Waldwick Soccer Association request to use Veterans Field for their 2025 fall season from August 18 – December 2 on Thursdays and Fridays from 4:30 pm – 8:00 pm/dusk, Saturdays from 8:30 am – 1:00 pm and Sundays 12:30 pm – dusk
- e. Waldwick Warriors Futbol Club Inc. requests to use temporary lights at Veterans Field for their fall 2025 season with the stipulation that the lights be used only when needed and shut off immediately when games end

2025-224 Call for Immediate Restoration of Energy Taxes to Municipalities

2025-225 Authorization for the Execution of an Application for New Jersey Department of Environmental Protection Treatment Works Approval - Harrison Avenue Redevelopment LLC - Harrison Avenue, Block 107, Lots 1, 3, 5, 7-11

2025-226 Award a Fair and Open Contract to Waystar Industries Corp., for the Police Firing Range: Roofing & HVAC Replacement, \$767,000.00

2025-227 Choosing Not to Renew the Crown Castle Lease and to Assume Ownership of the Monopole at 19 Industrial Park

2025-228 Authorize Shared Services Agreement with the Village of Ridgewood for Expanded Polystyrene Packaging Recycling Services

2025-229 Authorize Waiver of Permit Fees for Waldwick Public Library for the Installation of a Pergola

2025-230 Authorize Waiver of Permit Fees for Borough of Waldwick for the Rehabilitation of the Malcolm Street Pumping Station

2025-231 Authorize Waiver of Retail Food Licensing Permit Fee for All Vendors Participating in the Chamber of Commerce Taste of Waldwick Event on October 13, 2025

2025-232 Approval of Raffle License - Waldwick Lions Club

2025-233 Appointment of Provisional Public Works Repairer - Esequiel Cortez

2025-234 Appointment of Jake Putterman as a Police Officer

2025-235 Appointment of Special Law Enforcement Officer III in the Police Department - Mario Cartas

2025-236 Appointment of Special Law Enforcement Officer III in the Police Department - Michael Christiansen

2025-237 Appointment of Part Time Clerk 1 in Police Department - Casey Vece

2025-238 Appointment of Per Diem Crossing Guard - Thomas Smith

2025-239 Accept Resignation of James Addis as Public Defender Effective August 25, 2025

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-222
(Page 2 of 2)**

- 2025-240 Award Professional Services Contract for Public Defender to William Quirk
2025-241 Accept the Resignation of Michael Braeske as Building Maintenance Worker Effective August 1, 2025
2025-242 Certification of the Annual Audit
2025-243 Approval of Corrective Action Plan
2025-244 Authorize Refund of Tax Overpayments - various
2025-245 Payment of Vouchers

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, CFO

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-223

Approval of Minutes - Regular Meeting, July 15, 2025

BE IT RESOLVED that the Mayor and Council of the Borough of Waldwick hereby approve the following Minutes:

Regular Meeting, July 15, 2025

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-224
(Page 1 of 2)**

Call for Immediate Restoration of Energy Taxes to Municipalities

WHEREAS, taxes on gas and electric utilities were originally collected by the host municipalities to be used for local purposes and to compensate the public for the use of their rights of way; and,

WHEREAS, when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; since, just as municipalities collect property taxes for the benefit of school districts, counties and other entities, the State is supposed to collect Energy Taxes for the benefit of municipal governments; and,

WHEREAS, for years State budget makers have diverted funding from Energy Taxes to fund State programs; and instead of being spent on local programs and services and used to offset property taxes, the money has been spent as successive Legislatures and Administrations have seen fit; and,

WHEREAS, while the State may need to have the right to override the statutory dedication of these revenues to local governments, in order to deal with emergencies and crises that may occur; current State policymakers should not exercise that right automatically; and,

WHEREAS, while that right should be the exception, it has become the rule; and,

WHEREAS, by keeping flat funding of the appropriation for CMPTRA year-over-year, State Budget makers have been able to continue collecting Energy Taxes, while keeping additional revenue that should have been returned to provide property tax relief; and,

WHEREAS, in SFY 2023, the State did provide some much-needed relief in the allocation of \$75 million of new funds identified as the Municipal Relief Fund; and,

WHEREAS, in SFY 2024, the State allocated \$150 million in Municipal Relief Funds, however, in SFY 2025 and as proposed in SFY 2026, no allocation will exist; and,

WHEREAS, in SFY 2024, the Energy Tax Receipts Program should have received over \$350 million to restore municipalities back to 2008 levels; however, the State's diversion of Energy Taxes has continued to grow causing more of a financial gap; and,

WHEREAS, the cumulative impact of years of flat funding and underfunding has left many municipalities with serious needs and burdensome property taxes; and,

WHEREAS, local elected officials are in the best position to decide the best use of these resources, which were always intended to fund local programs and services.

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-224
(Page 2 of 2)**

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of the Borough of Waldwick, in the County of Bergen calls for the immediate restoration of funding diverted from Energy Taxes intended for local use; and,

BE IT FURTHER RESOLVED that the Municipal Council of the Borough of Waldwick respectfully call on State policymakers to end the diversion of our municipal resources to cover State spending and to provide us with this important tool to relieve the worst-in-the-nation property tax burden borne, for too long, by the people of New Jersey; and,

BE IT FURTHER RESOLVED that a copy of this Resolution is forwarded to Senator Holly T. Schepisi, General Assembly Representatives Robert Auth and John V. Azzariti, Jr.. The Commissioner of the Department of Community Affairs Jacquelyn Suarez, the State Treasurer Elizabeth Maher Muoio, the Lieutenant Governor Tahesha Way, the Governor of the State of New Jersey Phil Murphy, and the New Jersey League of Municipalities.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Distribution list

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-225

Authorization for the Execution of an Application for New Jersey Department of Environmental Protection Treatment Works Approval - Harrison Avenue Redevelopment LLC - Harrison Avenue, Block 107, Lots 1, 3, 5, 7-11

WHEREAS, Harrison Avenue Redevelopment LLC, Harrison Avenue, Block 107, Lots 1, 3 5, 7-11, Waldwick, NJ 07463 received site plan approval for the construction of a new 4-story mixed-use building containing a retail use on the first floor and twenty-one (21) residential apartments on the second through fourth floors. In addition, twenty-one (21) townhouse style residential homes are proposed along Harrison Avenue between Frederick Street and West Prospect Street. Formal Planning Board approval was given on July 9, 2025; and,

WHEREAS, this development will require the submission of a Treatment Works Approval Application to the New Jersey Department of Environmental Protection (NJDEP); and,

WHEREAS, the plans and application materials were reviewed and approved by the Borough Engineer and were found acceptable.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of the Borough of Waldwick hereby authorizes Steven Neale, Borough Administrator to execute the Statement of Consent (Form WQM-003) and any other required documents for the submission of a NJDEP Treatment Works Approval for the development of Block 107, Lots 1, 3, 5, 7-11 in the Borough of Waldwick.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, CFO, Water Operator, Engineer

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-226
(Page 1 of 2)**

Award a Fair and Open Contract to Waystar Industries Corp., for the Police Firing Range: Roofing & HVAC Replacement Project, \$767,000.00

WHEREAS, Notice to Bidders for Police Firing Range: Roofing & HVAC Replacement Project was advertised in accordance with Local Public Contracts Law; and,

WHEREAS, five (5) bids were received, opened and read on July 8, 2025 and were reviewed by Ronald E. Vaughn, Jr., of DRG Architects; and,

WHEREAS, the bid results were as follows:

Bidder	Total Base Bid
Waystar Industries Corp.	\$767,000.00
TM Brennan Service, Inc.	\$969,850.00
GL Group Inc.	\$1,085,000.00
Badger Roofing Inc.	\$1,192,000.00
Teo Technologies, Inc.	\$1,202,200.00

WHEREAS, per DRG Architects' letter dated August 8, 2025, Ronald E. Vaughn, Jr., of DRG Architects recommended awarding the contract to Waystar Industries Corp.; and,

WHEREAS, Colleen Ennis, Chief Financial Officer, has certified that \$767,000.00 is available in the following appropriation: G-04-24-488-851 (\$460,000.00); G-04-25-489-900 (\$300,000.00) and G-04-55-900-901 (\$7,000.00) and has further certified that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation; and has further certified that the funds available in the said appropriation are intended for the purpose herein committed.

NOW, THEREFORE, BE IT RESOLVED that the contract for the Police Firing Range: Roofing & HVAC Replacement Project be awarded to Waystar Industries Corp., 15-17 S 7th Avenue, Suite M1B Long Branch, NJ 07740 at their Base Bid price of \$767,000.00; and,

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and are hereby authorized to execute the agreement for this project award.

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-226
(Page 2 of 2)**

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, CFO

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-227
(Page 1 of 2)**

Choosing Not to Renew the Crown Castle Lease and to Assume Ownership of the Monopole at 19 Industrial Park

WHEREAS, the Borough of Waldwick ("Borough") is the landlord under a Lease Agreement dated December 28, 2004, as amended, with New Cingular Wireless PCS (subsequently assigned to CACATT LLC, a subsidiary of Crown Castle USA) for portions of Lot 42, Block 154, commonly known as 19 Industrial Park, Waldwick, New Jersey 07463 ("Premises"), with said Lease Agreement providing for the installation of a 125 foot telecommunications tower (the "Monopole") and fenced off compound area (the "Lease Agreement"); and,

WHEREAS, the Lease Agreement is scheduled to expire on August 17, 2025; and,

WHEREAS, pursuant to Paragraph 10 of the Lease Agreement, the Borough has the option to assume ownership of the Monopole located on the Premises upon expiration of the Lease Agreement; and,

WHEREAS, the Borough has determined that it is in its best interest to exercise the aforementioned option and assume ownership of the Monopole and manage its use to maximize public benefits and ensure compliance with all applicable laws and regulations, including N.J.S.A. 40A:12-3; and,

WHEREAS, in accordance with N.J.S.A. 40A:12-14, the Borough is required to seek bids through open public bidding for the leasing of municipally owned real property and capital improvements, including telecommunications tower space and ground space, to private parties; and,

WHEREAS, the Borough may seek bids for the continued colocation of wireless facilities on the Monopole and associated ground space, providing fair opportunities for all potential tenants, including Crown Castle and other existing tenants.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Waldwick, County of Bergen, State of New Jersey, as follows:

1. **Non-Renewal of Lease:** The Borough elects not to renew the Lease Agreement with CACATT LLC (Crown Castle) upon its expiration on August 17, 2025.
2. **Assumption of Ownership:** The Borough exercises its option, pursuant to Paragraph 10 of the Lease Agreement, to assume ownership of the Monopole located on the Premises upon the lease's expiration.
3. **Future Use and Management:** The Borough may issue a request for proposals (RFP) for the continued colocation of wireless facilities on the Monopole and associated ground space, in compliance with all applicable laws and regulations.

**MAYOR AND COUNCIL
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Bergen County, New Jersey**

**RESOLUTION NO. 2025-227
(Page 2 of 2)**

4. **Consolidated Resolution:** The Borough's decision to assume tower ownership and right to initiate the public bidding process for colocation rights and associated ground space is hereby consolidated into this single resolution as both steps are integral to the Borough's exercise of its property and regulatory authority under applicable state law and the Lease Agreement.
5. **Right to Establish Rent Thresholds:** The Borough expressly reserves the right to establish minimum annual lease payment thresholds, including but not limited to those applicable to each tower elevation and associated ground space, as part of any forthcoming bidding process; said minimum thresholds shall be determined by the Borough in its discretion prior to the issuance of any request for proposals and incorporated therein as a condition of bid responsiveness under N.J.S.A. 40A:12-14.
6. **Notification and Coordination:** The Borough Administrator and telecommunications consultant, Hoplite Communications LLC, are authorized to notify Crown Castle and other existing tenants of this decision and to facilitate a seamless transition of ownership and management.
7. **Public Interest:** This decision is made in the best interest of the Borough and its residents, assuming ownership of the Monopole will optimize revenue and provide greater and unified control over its use.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Crown Castle, all existing tenants, and any other relevant parties to effectuate its provisions.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Reso book, Adm, CA, CFO

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-228

Authorize Shared Services Agreement with the Village of Ridgewood for Expanded Polystyrene Packaging Recycling Services

WHEREAS, the Uniform Shared Services Act, N.J.S.A. 40A:65 et seq., the Borough of Waldwick has a need to promote the broad use of shared services as a method to reduce local expenses funded by property taxpayers; and,

WHEREAS, the Uniform Shared Services Act allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and,

WHEREAS, the Borough of Waldwick is in need of the services of expanded polystyrene packaging recycling services for the purpose of recycling such polystyrene; and,

WHEREAS, the Village of Ridgewood has an expanded polystyrene packaging densifier and is agreeable to allow the Borough of Waldwick to utilize this equipment pursuant to a Shared Service Agreement; and,

WHEREAS, the Village of Ridgewood will charge \$5 per bag (ninety-five (95) gallon clear bags) for this service.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Borough of Waldwick that it does hereby authorize the execution of a Shared Services Agreement for Expanded Polystyrene Packaging Recycling Services with the Village of Ridgewood substantially in the form of an agreement currently on file in the Administration office and available for public inspection.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Reso book, Adm, CA, CFO

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-229

Authorize Waiver of Permit Fees for Waldwick Public Library for the Installation of a Pergola

WHEREAS, under Chapter 11 of the Code of the Borough of Waldwick, the Mayor and Council at any Regular Meeting has the right to waive certain fees; and,

WHEREAS, the Waldwick Public Library has filed for building permits associated with construction work to be completed at the installation of a pergola; and,

WHEREAS, the Waldwick Public Library has made a written request to the Mayor and Council to waive the municipal fees associated with the permits.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Borough of Waldwick that all municipal fees associated with the permits on behalf of Waldwick Public Library for the above referenced project are hereby waived.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Building Department

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-230

Authorize Waiver of Permit Fees for Borough of Waldwick for the Rehabilitation of the Malcolm Street Pumping Station

WHEREAS, under Chapter 11 of the Code of the Borough of Waldwick, the Mayor and Council at any Regular Meeting has the right to waive certain fees; and,

WHEREAS, the Borough of Waldwick has filed for building permits associated with construction work to be completed for the Rehabilitation of the Malcolm Street Pumping Station; and,

WHEREAS, the Borough of Waldwick has made a written request to the Mayor and Council to waive the municipal fees associated with the permits.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Borough of Waldwick that all municipal fees associated with the permits on behalf of Borough of Waldwick for the above referenced project are hereby waived.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Building Department

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-231

Authorize Waiver of Retail Food Licensing Permit Fee for All Vendors Participating in the Chamber of Commerce Taste of Waldwick Event on October 13, 2025

WHEREAS, the Waldwick Chamber of Commerce is holding a Taste of Waldwick Event on October 13, 2025; and,

WHEREAS, vendors attending the event are required to obtain a Retail Food Licensing Permit in order to participate; and,

WHEREAS, the Waldwick Chamber of Commerce is requesting the Borough waive the Retail Food License Permit Fee for all vendors participating in this event.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Borough of Waldwick that all fees associated with the Retail Food Licensing Permit Fees on behalf of Waldwick Chamber of Commerce vendors participating in the Taste of Waldwick event are hereby waived.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Health Department, Chamber of Commerce

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-232

Approve Raffle License 2025-04 for Waldwick Lions Club

BE IT RESOLVED that the Municipal Council of the Borough of Waldwick hereby approve Raffle License 2025-04 off premise 50/50 for the Waldwick Lions Club.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Clerk

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-233

Appointment of Provisional Public Works Repairer - Esequiel Cortez

BE IT RESOLVED, by the Mayor and Council of the Borough of Waldwick that Esequiel Cortez is hereby appointed as provisional Public Works Repairer pending the New Jersey Civil Service Commission promotional exam; and,

BE IT FURTHER RESOLVED that Esequiel Cortez will serve in this position beginning August 1, 2025; and,

BE IT FURTHER RESOLVED that he shall serve at a salary of \$52,779.00.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, CFO, Payroll

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-234
(Page 1 of 2)**

Appointment of Jake Putterman as a Police Officer

WHEREAS, the Borough of Waldwick, Bergen County, State of Jersey (hereinafter referred to as the "Borough") is a jurisdiction governed by Title 11A and the Civil Service regulations and rules established under Title 4A of the Administrative Code; and,

WHEREAS, P.L.2021, C.7 permits municipalities to hire police officers who may not have taken an open competitive examination for the title of Police Officer, but are otherwise duly qualified, have completed training, and hold a valid NJ Police Training Commission Certificate as Police Officer (Basic Course for Police Officer); and,

WHEREAS, adopted State legislation, Bill S-3220, approved as P.L.2021, C.7, permits a municipality to exempt any person for an entry-level law enforcement person from taking the Civil Service law enforcement exam, as long as they have completed the full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training commission; and,

WHEREAS, the legislation requires that a municipal police department may hire a person under this exemption only upon adoption of a conflict of interest and nepotism policy; and,

WHEREAS, the Borough has duly established written policies governing nepotism and conflicts of interest and meets all the criteria to utilize this exemption; and,

WHEREAS, pursuant to Resolution 2022-208 the Borough has affirmatively "opted in" and authorized such a hiring policy; and,

WHEREAS, the Borough Administrator in consultation with the Police Chief is recommending that that the Borough make a conditional offer of employment to Jake Putterman as a police officer at the annual salary of \$42,215.00; and,

WHEREAS, Mr. Putterman is currently enrolled in a Basic Course for Police Officers training course at the Passaic County Police Academy.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Waldwick for the reasons set forth above that the Borough hereby conditionally appoints, Jake Putterman as a Police Officer in the Borough of Waldwick; and,

BE IT FURTHER RESOLVED, that Jake Putterman is required to meet the conditions contained within the Employee Handbook and Policy and Procedures Manual, and Police Academy requirements, including but not limited to a background check, a medical screening exam, a physical exam, a psychological exam, a physical fitness test and a drug test; and,

BE IT FURTHER RESOLVED, that he shall serve at a salary of \$42,215.00.

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-234
(Page 2 of 2)**

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, Chief, Lt. Seifert, CFO, Payroll

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-235

Appointment of Special Law Enforcement Officer III in the Police Department - Mario Cartas

WHEREAS, the Mayor and Council of the Borough of Waldwick agrees with the recommendations of the Chief of Police to appoint a Part Time Special Law Enforcement Officers Class III (SLEO III) to the Police Department.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Waldwick hereby appoint Mario Cartas to the position of Part Time SLEO III effective August 11, 2025; and,

BE IT FURTHER RESOLVED that the hourly rate is \$45.00.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, PD, CFO, Payroll

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-236

Appointment of Special Law Enforcement Officer III in the Police Department - Michael Christiansen

WHEREAS, the Mayor and Council of the Borough of Waldwick agrees with the recommendations of the Chief of Police to appoint a Part Time Special Law Enforcement Officers Class III (SLEO III) to the Police Department.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Waldwick hereby appoint Michael Christiansen to the position of Part Time SLEO III effective August 11, 2025; and,

BE IT FURTHER RESOLVED that the hourly rate is \$45.00.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, PD, CFO, Payroll

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-237

Appointment of Part Time Clerk 1 in Police Department - Casey Vece

BE IT RESOLVED that the Mayor and Council of the Borough of Waldwick hereby approve the conditional appointment pending background check of Casey Vece for the position of Part Time Clerk 1 in Police Department beginning August 18, 2025; and,

BE IT FURTHER RESOLVED that the hourly rate is \$25.00.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, PD, CFO, Payroll

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-238

Appointment of Per Diem Crossing Guard - Thomas Smith

BE IT RESOLVED by the Mayor and Council of the Borough of Waldwick that Thomas Smith is hereby appointed as a per diem Crossing Guard effective June 5, 2025; and,

BE IT FURTHER RESOLVED that Thomas Smith shall serve at an hourly rate as follows:

	Hourly rate
Effective date 06/05/2025	\$26.75
Effective date 09/01/2025	\$27.82

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, PD, CFO, Payroll

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-239

Accept the Resignation of James Addis as Public Defender Effective August 25, 2025

BE IT RESOLVED that the Mayor and Council of the Borough of Waldwick hereby accepts the resignation of James Addis as Public Defender effective August 25, 2025; and,

BE IT FURTHER RESOLVED that the Mayor and Council wish Mr. Addis all the best.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, CFO, Payroll

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-240

Award Professional Services Contract for Public Defender to William Quirk

WHEREAS, N.J.S.A. 40:87-15 provides for the appointment of a Public Defender by nomination of the Mayor with the advice and consent of the Borough Council; and,

WHEREAS, the Mayor has nominated William Quirk, Esq., as Public Defender to serve in such position from August 25, 2025 through December 31, 2025 and until his successor shall have qualified.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Waldwick as follows:

1. The Mayor's nomination of William Quirk, Esq., to serve as Public Defender from August 25, 2025 through December 31, 2025 is hereby confirmed; and,
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute on behalf of the Borough an agreement with the said William Quirk, Esq., providing for acquisition and furnishing of "Professional Services" on file in the Borough Clerk's Office as Public Defender subject to the following conditions:
 - i. Salary for the Public Defender shall be set at an annual rate at \$4,807; and,

BE IT RESOLVED that the Mayor and Council of the Borough of Waldwick hereby approve the appointment of William Quirk, Esq., as Public Defender beginning August 25, 2025 through December 31, 2025.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-241

Accept the Resignation of Michael Braeske as Building Maintenance Worker Effective August 1, 2025

BE IT RESOLVED that the Mayor and Council of the Borough of Waldwick hereby accepts the resignation of Michael Braeske as Building Maintenance Worker effective August 1, 2025; and,

BE IT FURTHER RESOLVED that the Mayor and Council wish Mr. Braeske all the best.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, CFO, Payroll

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-242
(Page 1 of 2)**

Certification of the Annual Audit

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and,

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and,

WHEREAS, the members of the Governing Body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the Group Affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and,

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-242
(Page 2 of 2)**

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Waldwick, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Admin, CA, CFO, Clerk

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-243
(Page 1 of 2)**

Approval of Corrective Action Plan

BE IT RESOLVED, herein listed is the Corrective Action Plan for the Borough of Waldwick for the year ended December 31, 2024.

**CORRECTIVE ACTION PLAN
BOROUGH OF WALDWICK
BERGEN COUNTY, NJ
Audit Year Ended December 31, 2024**

1. **Finding/Condition:** Our audit of bank reconciliations revealed numerous reconciling items were reported as the result of interfund transfers at year end.

Recommendation: It is recommended that interfunds be cleared of record prior to year-end to ensure reconciling items on the bank reconciliations are limited and properly recorded at year-end.

Explanation & Corrective Action: The CFO will review all accounts for reconciling interfunds and liquidate prior to year-end or ensure they are posted to the respective general ledgers.

Implementation Date: September 30, 2025

2. **Finding/Condition:** Our audit of the 2024 taxes receivable revealed that additional taxes in the amount of \$29,038 result of added tax assessments were not billed in a timely manner.

Recommendation: It is recommended that added tax assessments be billed in a timely manner.

Explanation & Corrective Action: The Tax Collector will bill added tax assessments when received.

Implementation Date: On or about October 1, 2025

3. **Finding/Condition:** Our audit of the 2024 bi-monthly payrolls revealed that the Net Payroll and Payroll Agency bank accounts were not funded in the exact amounts as required by the respective payroll summary reports.

Recommendation: It is recommended that transfers be made to the Net Payroll and Payroll Agency bank accounts in the exact amount as required by the bi-monthly payroll summary reports.

Explanation & Corrective Action: The CFO will review each pay periods transfers to ensure the amounts transferred to the Net Payroll and Payroll Agency equal the payroll summary reports.

Implementation Date: August 1, 2025

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-243
(Page 2 of 2)**

4. **Finding/Condition:** Our audit of purchases under the Local Public Contracts Law revealed the following:
- A contract award in excess of the bid threshold for two (2) AWD police vehicles was not approved in the minutes.
 - The State Comptroller was not notified of a contract award in excess of \$2.5 million for water system improvements.

Recommendation: It is recommended that all contract awards in excess of the bid threshold (\$44,000) be approved by the Borough Council and included in the minutes. In addition, the State Comptroller be notified for all contract awards in excess of \$2.5 million.

Explanation & Corrective Action: The Qualified Purchasing Agent will ensure that all contracts above the bid threshold will be approved by the Borough Council and included in the Borough minutes. Additionally, he will report all contract awards in excess of \$2.5 million to the State Comptroller.

Implementation Date: *September 1, 2025*

*There were no prior year comments.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, CFO

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-244
(Page 1 of 2)**

WHEREAS, tax overpayments were made on a certain properties.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Waldwick hereby authorizes and directs the Mayor, Clerk and Chief Financial Officer to refund the amounts below from the General Current Fund to the following:

Block	Lot		Amount	Year
25	19	William J. Schmidt 63 Lincoln Place Waldwick, NJ 07463 <u>Payable to:</u> Cotality Centralized Refunds 3001 Hackberry Road Irving, TX 75063-0156	\$411.81	2Q2025
11	34	Anthony Almodovar 15 Bergen Avenue Waldwick, NJ 07463	\$28.47	2Q2025
30	2	Jersey Prop, LLC 5 Astor Place Waldwick, NJ 07463 <u>Payable to:</u> Lereta Attn: Refund Department 901 Corporate Center Drive Pomona, CA 91768	\$5,993.00	1Q2025
150	14.01	Christopher Moser 41 Schuler Avenue Waldwick, NJ 07463	\$250.00	4Q2024

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-244
(Page 2 of 2)**

Block	Lot		Amount	Year
72.02	1	Miguel Ramos	\$3,121.00	1Q2025
		74 W. Saddle River Road	<u>\$3,121.00</u>	2Q2025
		Waldwick, NJ 07463	\$6,242.00	
17.02	17	Anthony DiGiacomo	\$250.00	4Q2025
		38 West Saddle River Road		
		Waldwick, NJ 07463		
157	3	Kario Gonzalez	\$338.04	3Q2025
		12 Sherman Avenue		
		Waldwick, NJ 07463		

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution
was adopted by the Mayor and Council
of the Borough of Waldwick at its Regular
Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, CFO

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-245

Payment of Vouchers

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution
was adopted by the Mayor and Council
of the Borough of Waldwick at its Regular
Meeting of August 12, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke			X			
Cericola-Drake						X
Martinello		X	X			
Ramundo	X		X			
Ritchie			X			
Weber			X			
Mayor Giordano						

Reso book, CFO