

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-294
(Page 1 of 2)**

Approval of Consent Agenda

BE IT RESOLVED that the following resolutions herewith listed by consent having been considered by the Governing Body of the Borough of Waldwick are hereby passed and approved as amended to include 2025-303:

2025-294 Approval of Consent Agenda

Policy Votes

- a. Waldwick Chamber of Commerce request permission to hold the 18th Annual Waldwick Chamber of Commerce 5K Run on Sunday, May 3, 2026 from 7:00 am - 11:30 am
 - b. Waldwick Chamber of Commerce request to hang the W5K banner on the fence located at the end of East Prospect Street beginning April 1, 2026 as well as mounting a 3' x 5' American Flag over Hopper Avenue bridge across from the Borough pool beginning May 1, 2026 to be removed after May 4, 2026
 - c. Waldwick Chamber of Commerce requests assistance of the Police, DPW, CERT, and Fire Department with the Chamber of Commerce 5K Run & 1 Mile Walk on Sunday, May 3, 2026
 - d. Angela Gold requests to use Pavilion B on November 29, from 10:00 am - 5:00 pm for a birthday party with alcoholic beverages being served
- 2025-295 Amend a Non-Fair and Open Professional Services Contract with DRG Architects for Roofing and HVAC Replacement at the Waldwick Police Firing Range for Additional Services in the Amount of \$6,000
- 2025-296 Appointment of Lieutenant Troy Seifert as Acting Chief of the Waldwick Police Department
- 2025-297 Accept Resignation of George Pederson as Part Time Electrical Inspector
- 2025-298 Approval of Submission of the Local Government Services Best Practices Inventory for 2025
- 2025-299 Authorizing the Re-Affirmation of the Employee Handbook, Personnel Policies Manual, and Policy Addressing Additions to the Americans with Disabilities Policy, Additions to the Policy Against the Harassment, Change in Language to Vacation Leave Policy and Addition of an Acknowledgement of Receipt page
- 2025-300 Authorize Discretionary Property Tax Grace Period Extension During Prolonged Federal Government Shutdown
- 2025-301 Payment of Vouchers
- 2025-303 Accept the Resignation of April Banach as Full Time Keyboarding Clerk 1

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-294
(Page 1 of 2)**

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution
was adopted by the Mayor and Council
of the Borough of Waldwick at its Regular
Meeting of October 28, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke	X		X			
Cericola-Drake						X
Martinello			X			
Ramundo			X			
Ritchie		X	X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, CFO

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-295

Amend a Non-Fair and Open Professional Services Contract with DRG Architects for Roofing and HVAC Replacement at the Waldwick Police Firing Range for Additional Services in the Amount of \$6,000

WHEREAS, the Borough awarded the above-mentioned contract on April 23, 2024 in the amount of \$48,960 (Resolution 2024-134); and,

WHEREAS, DRG Architects submitted the attached letter amendment dated August 14, 2025 in the amount of \$6,000 for additional A/E services expending during the bidding phase of the project; and,

WHEREAS, DRG Architects total aggregate awards, including this award, will exceed the Pay-to-Play limit of \$17,500 over a one-year period; and,

WHEREAS, DRG Architects has completed and submitted a Business Entity Disclosure Certification which certifies DRG Architects has not made any reportable contributions to a political or candidate committee in the Borough of Waldwick in the previous one year, and that the contract will prohibit DRG Architects from making any reportable contributions through the term of the contract; and,

WHEREAS, Chief Financial Officer, has certified that \$6,000 is available in the following appropriation: G-04-24-488-852 and G-04-25-489-152, and has further certified that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation; and has further certified that the funds available in the said appropriation are intended for the purpose herein committed.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council hereby amends the contract to DRG Architects, 270 Davidson Avenue, Suite 303, Somerset, NJ 08873, for roofing and HVAC replacements at the Waldwick Police Firing Range in the amount of \$6,000.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of October 28, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Reso book, Adm, Clerk, CFO

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke	X		X			
Cericola-Drake						X
Martinello			X			
Ramundo			X			
Ritchie		X	X			
Weber			X			
Mayor Giordano						

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-296
(Page 1 of 2)**

Appointment of Lieutenant Troy Seifert as Acting Chief of the Waldwick Police Department

WHEREAS, Waldwick Police Chief Mark Messner has submitted his retirement paperwork and will retire effective October 31, 2025; and,

WHEREAS, as a result of Chief Messner's retirement, there will be a vacancy in the position of Police Chief with the Waldwick Police Department; and,

WHEREAS, Waldwick is in need of an Acting Police Chief to manage the day-to-day operations of the Police Department until such time as a promotional process is completed and a new Chief of Police appointed; and,

WHEREAS, after consultation and consideration, Lieutenant Troy Seifert has been identified as the most qualified officer within the police department to temporarily fulfill the duties and responsibilities of the Chief of Police; and,

WHEREAS, it is in the best interest for the public safety and welfare of the residents of the Borough of Waldwick to name Lieutenant Troy Seifert as Acting Police Chief of the Borough of Waldwick.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Waldwick in the County of Bergen, and the State of New Jersey that Lieutenant Troy Seifert is hereby appointed as Acting Chief of Police of the Waldwick Police Department; and,

BE IT FURTHER RESOLVED, that said promotion shall be effective November 1, 2025 after the effective date of the retirement of Chief Mark Messner; and,

BE IT FURTHER RESOLVED, Acting Chief Troy Seifert shall serve in such position and perform all duties and responsibilities of the office until a permanent Chief of Police is appointed; and,

BE IT FURTHER RESOLVED, that Acting Chief Seifert shall serve in the position of Acting Chief with an annual base salary of \$184,519 (plus 10% longevity and \$2,500 EMT stipend); and,

BE IT FURTHER RESOLVED, that as of November 1, 2025 Acting Chief Seifert is no longer eligible for Police outside duty; and,

BE IT FURTHER RESOLVED, that if any provision of this resolution shall be deemed invalid, it shall not affect the remaining provisions of the resolution.

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

**RESOLUTION NO. 2025-296
(Page 2 of 2)**

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution
was adopted by the Mayor and Council
of the Borough of Waldwick at its Regular
Meeting of October 28, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke	X		X			
Cericola-Drake						X
Martinello			X			
Ramundo			X			
Ritchie		X	X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CFO, Clerk, Payroll

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-297

Accept the Resignation of George Pedersen as Part Time Electrical Inspector

BE IT RESOLVED that the Mayor and Council of the Borough of Waldwick hereby accept the resignation of George Pedersen as Part Time Electrical Inspector effective October 1, 2025.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of October 28, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke	X		X			
Cericola-Drake						X
Martinello				X		
Ramundo				X		
Ritchie		X		X		
Weber				X		
Mayor Giordano						

Reso book, Adm, CA, CFO, Payroll

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-298

Approval of Submission of the Local Government Services Best Practices Inventory for 2025

BE IT RESOLVED that the Municipal Council of the Borough of Waldwick approve the submission of the State of New Jersey, Department of Community Affairs, Division of Local Government Services Best Practices Inventory for 2025 as prepared by the Borough Administrator, Chief Financial Officer and Municipal Clerk.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of October 28, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke	X		X			
Cericola-Drake						X
Martinello			X			
Ramundo			X			
Ritchie		X	X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CFO, Clerk

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-299

Authorizing the Re-Affirmation of the Employee Handbook, Personnel Policies Manual, and Policy Addressing Additions to the Americans with Disabilities Policy, Additions to the Policy Against the Harassment, Change in Language to Vacation Leave Policy and Addition of an Acknowledgement of Receipt page

WHEREAS, the Borough of Waldwick has a Policies & Procedures Manuals which have been established to ensure Employees and prospective Employees are treated in a manner consistent with all applicable employment laws, regulations and protocols; and,

WHEREAS, the Borough places great value and consideration in relation to the health, well-being and safety of its Employees; and,

WHEREAS, said Manuals are also in accordance with the requirements promulgated by the Bergen County Municipal Joint Insurance Fund and also under the auspices of the New Jersey Municipal Excess Liability Fund; and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Waldwick, County of Bergen, State of New Jersey the Manuals previously adopted by Resolution is hereby reaffirmed to serve as the Borough's Policies and Procedures serving and applying to every Employee, Volunteer, Elected & Appointed Official and Independent Contractor(s) serving the Borough of Waldwick; and,

BE IT FURTHER RESOLVED, the Borough will continue to monitor changes in Federal and State Statutes and Regulations to ensure continued compliance with applicable laws, regulations and policies that impact the employment practices of the Borough of Waldwick; and,

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be maintained on file in the Clerk's office and shall also be forwarded to Professional Insurance Associates, 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Risk Management Consultant to the Borough of Waldwick.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of October 28, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Reso book, Adm, Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke	X		X			
Cericola-Drake						X
Martinello			X			
Ramundo			X			
Ritchie		X	X			
Weber			X			
Mayor Giordano						

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-300

Authorize Discretionary Property Tax Grace Period Extension During Prolonged Federal Government Shutdown

WHEREAS, P.L. 2019 c. 491 authorizes municipalities to adopt an extended property tax grace period during an extended federal government shutdown for an employee of a federal government agency who is furloughed because of the shutdown or who works during a shutdown but is not paid because of the shutdown; and,

WHEREAS, the municipality may only apply the extended grace period if the federal shutdown is greater than twenty-one days in duration and either remains in effect as of the property tax installment due date or concludes less than fourteen days prior to the property tax installment due date; and,

WHEREAS, on October 1, 2025, the federal government of the United States began a shutdown as a result of congressional failure to pass appropriations legislation for the 2026 fiscal year, which began that day; and,

WHEREAS, the federal shutdown is still in effect and is greater than twenty-one days in duration; and,

WHEREAS, the municipality may extend the grace period for qualifying individuals to on or before the date upon which the next property tax installment is payable.

NOW, THEREFORE BE IT RESOLVED, that the Municipal Council of the Borough of Waldwick hereby extends the grace period for property taxes due November 1, 2025, to February 1, 2026, for all qualifying taxpayers pursuant to P.L. 2019 c. 491.; and,

BE IT FURTHER RESOLVED that all qualifying taxpayers must provide the Borough with proof that the taxpayer's pay, or the pay of their spouse or partner, is derived from a federal government agency affected by the extended shutdown.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of October 28, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke	X		X			
Cericola-Drake						X
Martinello			X			
Ramundo			X			
Ritchie		X	X			
Weber			X			
Mayor Giordano						

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-301

Payment of Vouchers

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution
was adopted by the Mayor and Council
of the Borough of Waldwick at its Regular
Meeting of October 28, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke	X		X			
Cericola-Drake						X
Martinello			X			
Ramundo			X			
Ritchie		X	X			
Weber			X			
Mayor Giordano						

Reso book, CFO

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-302

Authorize Closed Session

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b)(1-9)) permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, the Mayor and Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Waldwick, County of Bergen, State of New Jersey, as follows:

The public shall be excluded from discussions of the Closed Session.

The general nature of the subject matter to be discussed is as follows:

Possible Acquisition of Real Property
Attorney/Client Privilege
Contract Negotiations

It is anticipated at this time that the above-mentioned subject matter will be made public within 60 days or as soon thereafter as it is deemed to be in the public interest to do so based on the conclusion of the matter.

This resolution shall take effect immediately.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of October 28, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke	X		X			
Cericola-Drake						X
Martinello			X			
Ramundo			X			
Ritchie		X	X			
Weber			X			
Mayor Giordano						

Reso book

**MAYOR AND COUNCIL
OF THE
BOROUGH OF WALDWICK
Bergen County, New Jersey**

RESOLUTION NO. 2025-303

Accept the Resignation of April Banach as Full Time Keyboarding Clerk 1

BE IT RESOLVED that the Mayor and Council of the Borough of Waldwick hereby accept the resignation of April Banach as Full Time Keyboarding Clerk 1 effective November 11, 2025.

Approved: _____
Thomas A. Giordano, Mayor

I hereby certify that the above Resolution was adopted by the Mayor and Council of the Borough of Waldwick at its Regular Meeting of October 28, 2025.

Kelley Halewicz, RMC/CMC
Municipal Clerk

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brennecke	X		X			
Cericola-Drake						X
Martinello			X			
Ramundo			X			
Ritchie		X	X			
Weber			X			
Mayor Giordano						

Reso book, Adm, CA, CFO, Payroll