**AGENDA**
**EAST HADDAM BOARD OF FINANCE**
**MONDAY, DECEMBER 11, 2023 at 7:00 PM REGULAR MEETING**
**MEETING ROOMS 1 AND 2**
**VIA YOUTUBE LIVE**

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Election of Officers**

4. **Approval of Minutes**
    a. Special Meeting, November 14, 2023

5. **Guests and Audience Comments**

6. **Correspondence**

7. **Chairman's Report**
    a. Board of Finance Rules
    b. Board of Finance Policies
    c. Handbook for Boards of Finance for Board Members
    d. Board of Finance Member List and Contact Information
    e. Board of Finance Liaison Assignments
    f. Board Subcommittee Appointments & Reports
        i. Communications
        ii. Long-Range Capital Improvements Committee
        iii. Financial Policies
    g. Liaison Reports
        i. Redevelopment Agency

8. **First Selectman's Report**

9. **Finance Director's Report**
    a. October 2023 Year to Date Budget Report
    b. Audit update
    c. Draft 2023-2024 Budget Development Calendar

9. **Old Business**
    a. Approval of Open Space of Bond Authorization relating to purchase of the Kronberg property

b. Approval of $5million Open Space Bonding Authorization
c. Discussion regarding School HVAC grant and HVAC Bonding Resolution format

10. **New Business**
    a. Budget Transfer Request – $9,200 from Capital Project C0237 Bashan Falls Culvert Design to fund East Shore Rd Engineering work from Capital Project C0237
    b. Budget Transfer Request – $X,XXX from Capital Project C0199 Transfer Station Bulky Waste Canopy to a new Capital Project C029X Rebuild Transfer Station Scale
    c. Request for additional appropriation – $2,500 from BOF Contingency 10541020-58339 to Capital Project C0249 Broadband Implementation Committee
    d. Grant Acceptance – To accept a Energize CT Grant in the amount of $20,000
    e. Grant Acceptance – DECD Municipal Brownfield Grant Program
    f. 2024 Meeting Schedule

11. **Guest and Audience Comments**

12. **Adjournment**

Public participants may view the meeting on YouTube Live at the following link:
https://www.youtube.com/channel/UCLZq-CmatoKY6FW829c6mBA?view_as=subscriber

You may also access the YouTube Live link from the Town's website:
www.easthaddam.org

For YouTube Live viewers, public participation will take place via written questions or comments by emailing:
BOF.questions@easthaddam.org

Questions/comments may be sent prior to and during the meeting.

Questions/comments will be read aloud during the "Guest and Audience Comments" section of the meeting. Questions/comments and responses will be included in the minutes and posted on the town website.

Every effort will be made to provide responses during the meeting.