

Town Office Building



Donald Angersola and Linda Zemienieski
Dir. of Operations/Executive Manager

The current Town Office Building was vacated as of mid-February 2018. Operating expenses for the former Town Office Building in its current capacity are included in this budget. Operating expenses include sewer use fees, electricity, fire alarm monitoring, building maintenance and corresponding maintenance supply costs. The Town Office site reuse is currently being investigated.

Fiscal Year 2022-2023 Major Service Level Accomplishments

- The Town is currently evaluating the future plans for this site through the Redevelopment Agency.
- Parking lot line painting was partially completed for village parking use in 2022.
- Changed alarm service and eliminated two alarm circuit phone lines, reducing costs.
- Heating has been eliminated since the building has been winterized.
- Any cleaning service expenses have been eliminated as this task is now completed by current staff when necessary.
- The building has been moderately maintained until a final determination is made regarding use of the former Town Office site.

Fiscal Year 2023-2024 Major Service Level Goals

- The building will be moderately maintained until a final determination is made regarding use of the former Town Office site.
- Continue line painting project and parking area surface repair maintenance as needed.

Additional Budget Information

- Streamlined the building maintenance line to accommodate minor miscellaneous repairs.
- Fuel oil expense has been eliminated as boiler has been turned off.

Expenditures by Expense Type

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY24 Requests as of 2-9-23b (General Fund)	FY2023 Budgeted vs. FY24 Requests as of 2-9-23b (General Fund) (\$ Change)	FY2023 Budgeted vs. FY24 Requests as of 2-9-23b (General Fund) (% Change)
Expense Objects								
Purchased Property Services								
BUILDING MAINTENANCE	10541710-54301	\$3,480	\$5,559	\$1,099	\$4,000	\$2,300	-\$1,700	-42.5%
WATER/SEWER	10541710-54411	\$2,100	\$2,100	\$2,100	\$2,100	\$2,100	\$0	0%
Total Purchased Property Services:		\$5,580	\$7,659	\$3,199	\$6,100	\$4,400	-\$1,700	-27.9%
Purchased Other Services								
TELEPHONE/CELL PHONE	10541710-55305	\$1,298	\$1,732	\$2,340	\$0	\$0	\$0	0%
Total Purchased Other Services:		\$1,298	\$1,732	\$2,340	\$0	\$0	\$0	0%

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Supplies								
ELECTRICITY	10541710-56220	\$868	\$843	\$783	\$1,000	\$1,000	\$0	0%
HEAT (FUEL OIL)	10541710-56270	\$2,257	\$1,288	\$4,064	\$3,000	\$0	-\$3,000	-100%
Total Supplies:		\$3,126	\$2,131	\$4,846	\$4,000	\$1,000	-\$3,000	-75%
Total Expense Objects:		\$10,003	\$11,522	\$10,385	\$10,100	\$5,400	-\$4,700	-46.5%