

Town Greens, Grounds and Fields



Don Angersola & Linda Zemienieski
Dir. of Operations//Executive Manager

Responsibilities include:

- Mowing and maintaining the town greens and sidewalk areas.
- Replacement of flags on all buildings, greens and cemeteries.
- Providing electricity, lighting, flowers and wreaths for holiday observances.
- Maintenance of town fields and all town properties with mowing equipment..

Staffing

Position	Status	Budgeted Hours	Elected/Union/Non-Union
Lead Ground Maintainer Full Time	Hourly	40 hours weekly	Non-Union
Grounds Maintainer Part-Time	Hourly	29 hours weekly	Non-Union
Part Time/Seasonal (1)	Hourly	MOC Custodian	Non-Union

Fiscal Year 2022-2023 Major Service Level Accomplishments

- With in-house grounds maintenance staff and equipment, the town greens, sidewalks, parks and town properties received a higher quality of care. All properties receive a minimum of spring and fall clean ups. Most grounds work is done on a more frequent basis than would otherwise be affordable with contracted service.
- Items were purchased and help was given to assist the Garden Club in maintaining the Goodspeed Green.
- Replaced flags on all buildings and cemetery graves of firemen and veterans. Provided appropriate lighting of greens for holiday observances. Provided wreaths and geraniums for Memorial Day services.
- Broken flagpole was replaced on Millington Green.
- Followed OSHA standards by providing employees with required training, testing and vaccinations.

Fiscal Year 2023-2024 Major Service Level Goals

- Continue to provide high-quality lawn care in all town public spaces.
- Continue to assist the Garden Club in maintaining the Goodspeed Green by purchasing mulch and other small maintenance items.
- Continue to promote community pride in public spaces and respect for town history through appropriate maintenance.
- Reroof and paint the gazebo at Edgar D. Williams Park.
- Assist Little League with field maintenance.
- Maintain required OSHA standards in regards to employee training, testing and vaccinations.
- Continue with the established timeline in the capital budget for grounds maintenance vehicle and equipment replacement.

Additional Budget Information

Salaries: Increase for non-union and clerical employees in accordance with the clerical contract. For the fiscal year 2024, the increase is 2.50%.

Telephone: Cell phone is for Lead Grounds Maintenance staff.

Other Supplies: Increase in costs for field materials for Little League fields and OSHA expenses for grounds staff were added to this budget line.

Expenditures by Expense Type

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY24 Requests as of 2-9-23b (General Fund)	FY2023 Budgeted vs. FY24 Requests as of 2-9-23b (General Fund) (\$ Change)	FY2023 Budgeted vs. FY24 Requests as of 2-9-23b (General Fund) (% Change)
Expense Objects								
Salaries & Wages								
REGULAR EMPLOYEES	10545120-51510	\$48,949	\$57,823	\$82,451	\$90,621	\$92,903	\$2,282	2.5%
Lead Grounds Maintainer	10545120-51510	\$0	\$0	\$0	\$61,500	\$63,045	\$1,545	2.5%
Grounds Maintainer	10545120-51510	\$0	\$0	\$0	\$29,121	\$29,858	\$737	2.5%
PART TIME/SEASONAL EMPLOYEES	10545120-51520	\$4,105	\$6,719	\$8,383	\$7,500	\$0	-\$7,500	-100%
OVERTIME	10545120-51530	\$0	\$0	\$3,668	\$2,500	\$2,500	\$0	0%
Total Salaries & Wages:		\$53,054	\$64,541	\$94,502	\$100,621	\$95,403	-\$5,218	-5.2%
Purchased Property Services								
REPAIRS AND MAINTENANCE	10545120-54300	\$2,660	\$7,729	\$9,114	\$7,000	\$7,000	\$0	0%
Total Purchased Property Services:		\$2,660	\$7,729	\$9,114	\$7,000	\$7,000	\$0	0%
Purchased Other Services								
TELEPHONE/CELL PHONE	10545120-55305			\$1,095	\$720	\$720	\$0	0%
Total Purchased Other Services:				\$1,095	\$720	\$720	\$0	0%
Supplies								
ELECTRICITY	10545120-56220	\$2,718	\$2,530	\$2,742	\$3,000	\$3,000	\$0	0%
GASOLINE/DIESEL	10545120-56260	\$2,544	\$3,591	\$3,360	\$3,500	\$3,500	\$0	0%
OTHER SUPPLIES	10545120-56900	\$8,063	\$9,727	\$10,545	\$13,200	\$14,600	\$1,400	10.6%
Total Supplies:		\$13,325	\$15,848	\$16,648	\$19,700	\$21,100	\$1,400	7.1%
Total Expense Objects:		\$69,039	\$88,119	\$121,359	\$128,041	\$124,223	-\$3,818	-3%

