Registrars of Voters



Martha Hansen and Lucy Salicrup
Registrars of Voters

The Registrars of Voters are Election Administrators and are responsible for upholding Connecticut State Laws regarding the election and vote registration process, conducting all elections and referenda, training election workers, keeping voters informed through the news and the town's website, maintaining and programming voter machines and maintaining voter records. We are responsible for staying current on legislative changes regarding voting and voter registration. There are currently about 6,800 active voters in East Haddam.

Staffing

Position	Status	Budgeted Hours	Elected/Union/Non-Union
Registrars (2)	Elected	n/a	Elected
Assistant Registrars (2), Moderators, Election Workers	Hourly	1,400 to 2,200 per year, as needed	Non-Union

Fiscal Year 2023-2024 Major Service Level Accomplishments

- Conducted Democratic and Republican State Primary elections in August, 2022
- Conducted a State election in November 2022.
- Supervised Election Day voter registration, November 2022
- Conducted a budget referendum
- Supervised absentee voting at Chestelm for the State election.
- Trained new Deputy Registrar.
- Performed the annual canvass of voters.
- Completed ERIC crosschecking of voter registrations to ensure accuracy of voter rolls.
- Participated in online training to stay current on legislative changes and Secretary of the State directives.
- Recertification for 1 moderator, certified 1 new moderator
- Prepared the budget, Annual Report, and *East Haddam Events Magazine* documents and articles.
- Investigated electronic Poll books to improve accuracy and efficiency in checking in voters at elections and referendums and updating the "Who Voted" records in a timely manner as required by state statute.
- Responded to several FOIA requests for Voter lists and "Who voted" information for the years 2014 through 2022.
- Updated Emergency Plan for Voting as required by the Secretary of the State for moderators and poll workers.

Fiscal Year 2024-2025 Major Service Level Goals

- To conduct a Municipal election in November 2023
- To supervise Election Day registration, November 2023.
- To supervise absentee voting at Chestelm for the November 2023 election
- To train a new Deputy Registrar
- To perform the annual canvass of voters.
- To complete ERIC crosschecking (by state) of voter registrations to ensure accuracy of voter rolls and prevent duplicate registrations.
- To conduct a Budget Referendum.
- To attend Spring and Fall ROVAC Conferences, and monthly county meetings to stay current on legislative changes and Secretary of the State directives.
- To conduct a voter registration session at the Nathan Hale-Ray High School.
- To prepare the budget, Annual Report, and *East Haddam Events Magazine* documents and articles.
- To update the Emergency Plan for Voting as required by the Secretary of the State.
- To continue to update training for moderators and poll workers.
- To upgrade our system of checking in voters at elections and referendums to ensure accuracy and save time.
- To anticipate additional expenses for early voting. We don't know what form this will take, but we expect it to be required for the November 2023 Municipal election.
- To comply with the Secretary of the State's requirements to update voting tabulators* which are now 20 years old. This will be a major expense sometime in the next five years, but the Secretary of the State has not selected anything specific yet. We expect all towns will be required to update to the same machines when the time comes.

* The tabulators still work well but it is difficult to get replacement parts because they are no longer being manufactured.

Additional Budget Information

Salaries: We are requesting an Increase of 6% for Registrars and Deputies. This is a cost of living raise and will partially keep up with the 7.14% increase in the minimum wage paid to our poll workers.
We have also added $5,000 to Regular Employees wages in anticipation of additional cost from early voting legislation that is currently under debate.

Expenditures by Expense Type

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Budgeted	FY2025 Budgeted	FY 23-24 Approved Budget vs. FY 24-25Budgeted (% Change)	FY 23-24 Approved Budget vs. FY 24-25 Budget ($ Change)
Expense Objects							
Salaries & Wages							
REGULAR EMPLOYEES	10541490-51510	$0		$3,550	$3,550	0%	$0
PART TIME/SEASONAL EMPLOYEES	10541490-51520	$16,543	$15,141	$27,782	$37,862	36.3%	$10,080
ELECTED OFFICIALS	10541490-51580	$15,798	$16,514	$17,164	$28,168	64.1%	$11,004
Registrars of Voters	*10541490-51580*	*$0*	*$0*	*$17,164*	*$28,168*	*N/A*	*$28,168*
Total Salaries & Wages:		**$32,341**	**$31,654**	**$48,496**	**$69,580**	**43.5%**	**$21,084**
Purchased Professional Services							
VOTING MACHINE SETUP	10541490-53936	$1,734	$2,666	$5,400	$6,000	11.1%	$600
Total Purchased Professional Services:		**$1,734**	**$2,666**	**$5,400**	**$6,000**	**11.1%**	**$600**
Purchased Other Services							
POSTAGE	10541490-55301	$780	$523	$1,120	$1,620	44.6%	$500
ADVERTISING	10541490-55400	$695	$808	$750	$1,500	100%	$750
Total Purchased Other Services:		**$1,475**	**$1,330**	**$1,870**	**$3,120**	**66.8%**	**$1,250**
Supplies							
SUPPLIES	10541490-56010	$454	$235	$1,000	$1,000	0%	$0
OTHER SUPPLIES	10541490-56900	$7,859	$4,823	$7,500	$9,500	26.7%	$2,000
Total Supplies:		**$8,314**	**$5,058**	**$8,500**	**$10,500**	**23.5%**	**$2,000**
Capital Assets							
EQUIPMENT	10541490-57300	$0		$0	$5,000	N/A	$5,000
Total Capital Assets:		**$0**		**$0**	**$5,000**	**N/A**	**$5,000**
Miscellaneous							
DUES & FEES	10541490-58100	$160	$160	$1,000	$1,000	0%	$0
CONFERENCE	10541490-58110	$538	$185	$1,500	$1,500	0%	$0
Total Miscellaneous:		**$698**	**$345**	**$2,500**	**$2,500**	**0%**	**$0**
Total Expense Objects:		**$44,562**	**$41,053**	**$66,766**	**$96,700**	**44.8%**	**$29,934**