Selectmen



Irene M. Haines
First Selectman

Manages the business of the Selectmen's Office. Complies with town ordinances and State Statutes. Selectmen attend numerous meetings with Boards, Commissions, business owners and citizens to assist with town business and to keep the lines of communication open throughout all areas of the town. Maintains town website. Assists Finance Office in grants management. Oversees all departments and handles a variety of issues as they arise. Promotes economic development. Works closely with State General Assembly and lobbying groups (COST, CCM, LCRVMPO & RPO and LCRVCOG).

Staffing

Position	Status	Budgeted Hours	Elected/Union/Non-Union
First Selectman	Annually	n/a	Elected
Selectmen (2)	Annually	n/a	Elected
Executive Manager	Salaried	40 hours per week	Non-Union
Recording Secretary	Hourly	144 hours annually	Non-Union

Fiscal Year 2024-2025 Major Service Level Accomplishments

- Managed the business of the Selectmen's Office in an efficient and business-like manner.
- Complied with town ordinances and State Statutes and kept our citizens informed.
- Continued with improvements to website upgrades.
- Worked with departments, boards and commissions to apply for and execute grants available and beneficial to the town.
- Issued Invitation to Bids, Requests for Proposals and Requests for Qualifications as required.
- Worked with the Redevelopment Agency and all associated departments regarding reuse of the former Town Office site.
- Worked with Planning and Zoning and Economic Development Commissions to develop a Moodus Master Plan.
- Investigated broadband opportunities for the benefit of the town's citizens.
- Investigated recycling, composting & reuse opportunities to reduce the town's waste stream.
- Examined Emergency Service needs for the Town.

Fiscal Year 2025-2026 Major Service Level Goals

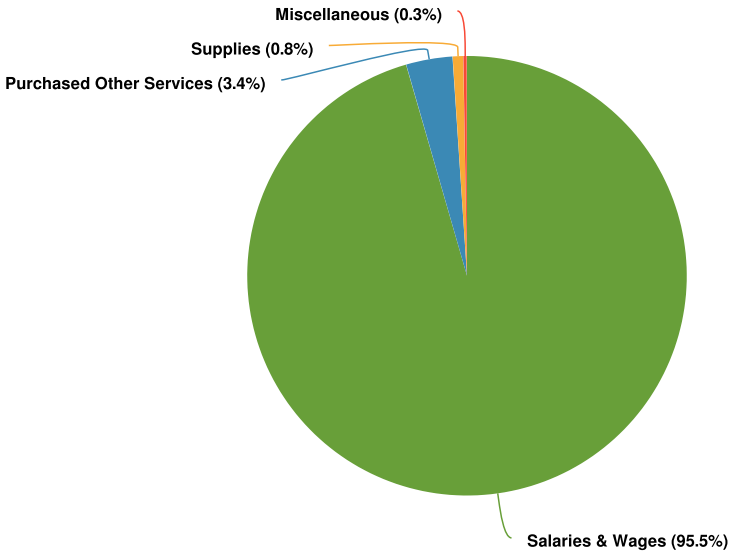
- To continue to provide excellent service and to be a user-friendly office for town residents and businesses.
- To continue to comply with the law and inform the public.
- To continue with associated training for website upgrades and improvements.
- Investigate future opportunities for regionalizing and shared services.
- To continue to aggressively pursue grants available to East Haddam.
- To continue to work with the Redevelopment Agency and all associated departments regarding reuse of the former Town Office site.
- To continue to work with Planning and Zoning and Economic Development Commissions to develop a Moodus Master Plan.
- To continue to investigate broadband opportunities for the benefit of the town's citizens.
- To continue to investigate recycling, composting & reuse opportunities to reduce the town's waste stream.
- To continue to examine Emergency Service needs for the Town.

Additional Budget Information

Salaries: Increase for non-union and clerical employees in accordance with the clerical contract which has not been negotiated yet for 2026. For the fiscal year 2026, the increase was calculated at 2.5% & 4%.
Advertising/Legal Notices: Increase to cover actual expenditures over the last 4 years.

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	Account ID	FY2023 Actual	FY2024 Actual	FY2025 Budgeted	FY2026 Budgeted	FY2026 Budgeted ($ Change)	FY2026 Budgeted (% Change)
Expense Objects							
Salaries & Wages							
REGULAR EMPLOYEES	10541110-51510	$69,763	$71,507	$73,295	$76,227	$2,932	4%
Executive Manager	*10541110-51510*	*$0*	*$0*	*$73,295*	*$76,227*	*$2,932*	*4%*
CLERICAL	10541110-51540	$1,747	$2,321	$3,203	$3,283	$80	2.5%
Recording Secretary	*10541110-51540*	*$0*	*$0*	*$3,203*	*$3,283*	*$80*	*2.5%*
ELECTED OFFICIALS	10541110-51580	$99,682	$102,174	$104,729	$107,347	$2,618	2.5%
First Selectman	*10541110-51580*	*$0*	*$0*	*$94,497*	*$96,859*	*$2,362*	*2.5%*
Selectmen	*10541110-51580*	*$0*	*$0*	*$10,232*	*$10,488*	*$256*	*2.5%*
Total Salaries & Wages:		**$171,191**	**$176,002**	**$181,227**	**$186,857**	**$5,630**	**3.1%**
Purchased Other Services							
POSTAGE (ENVELOPES)	10541110-55301	$761	$27	$675	$675	$0	0%
TELEPHONE/CELL PHONE	10541110-55305	$1,402	$1,396	$1,440	$1,440	$0	0%
ADVERTISING/LEGAL NOTICES	10541110-55400	$2,504	$2,651	$2,000	$2,500	$500	25%

Name	Account ID	FY2023 Actual	FY2024 Actual	FY2025 Budgeted	FY2026 Budgeted	FY2026 Budgeted ($ Change)	FY2026 Budgeted (% Change)
TRAVEL REIMBURSEMENT (MILEAGE)	10541110-55800	$2,109	$2,000	$2,100	$2,100	$0	0%
Total Purchased Other Services:		**$6,776**	**$6,073**	**$6,215**	**$6,715**	**$500**	**8%**
Supplies							
SUPPLIES	10541110-56010	$451	$346	$720	$720	$0	0%
OTHER SUPPLIES	10541110-56900	$777	$342	$800	$800	$0	0%
Total Supplies:		**$1,229**	**$689**	**$1,520**	**$1,520**	**$0**	**0%**
Miscellaneous							
CONFERENCE	10541110-58110	$657	$529	$500	$500	$0	0%
Total Miscellaneous:		**$657**	**$529**	**$500**	**$500**	**$0**	**0%**
Total Expense Objects:		**$179,853**	**$183,293**	**$189,462**	**$195,592**	**$6,130**	**3.2%**

Revenues by Source

Local Revenues:

Cell Tower: Funds received for cell tower rentals.

Other Revenues: Any miscellaneous income received by the town.

Ambulance Association: The Ambulance Association reimburses the town for each time one of our paid EMT/Firefighters leaves town for an ambulance call. We are reimbursed at the rate of $50 per call for each EMT/Firefighter.

Telecommunication Grant: The personal property taxes for telecommunication companies are assessed annually by the State of Connecticut Office of Policy and Management rather than by the Assessor of each municipality. The companies issue these payments directly to municipalities.

PILOT Goodspeed Opera House: Goodspeed Opera House remits a Payment in Lieu of Taxes to the town. The payment amount changes in conjunction with the percentage of the mill rate change. Goodspeed also pays the town in sewer taxes and other commercial taxes.

Intergovernmental Revenues:

Municipal Revenue Sharing: The purpose of this grant was to provide municipalities with a share of the sales tax collected in their communities. The state's budget virtually eliminated that funding. There is an effort on the part of the state to begin to increase.

Casino Funds: Casino Funds is the Mashantucket Pequot and Mohegan Fund Grant program. The state uses several calculations for the allocation of funds; to include a calculation between the difference of what the town receives as a PILOT and what the town would receive if PILOT was fully funded.

PILOT State Property: Payment in Lieu of Taxes (PILOT) provides payments to towns for real property tax losses due to exemptions applicable to state-owned real property. PILOT payments for 2024-2025 should be based on the October 1, 2023 Grand List. A property's use and the amount of state-owned property in a town determine PILOT percentages—the town should receive 45% for all state-owned property.

Investment Income: The investment earnings revenue source accounts for interest earned on general fund investments. The Treasurer invests town funds to maximize earnings. At the present time, the town's funds are invested at Liberty Bank and the State of Connecticut Treasurer's Short Term Investment Fund.

Name	Account ID	FY2023 Actual	FY2024 Actual	FY2025 Budgeted	FY2026 Budgeted	FY2026 Budgeted ($ Change)	FY2026 Budgeted (% Change)
Revenue Source							
Local Revenues							
GRANT REVENUE	10541-43000		$75	$0	$0	$0	0%
CELL TOWER	10541-47203	$50,912	$58,628	$48,000	$48,000	$0	0%
OTHER REVENUES	10541-48000	$157,984	$44,912	$40,000	$40,000	$0	0%
TELECOMMUNICATIONS GRANT	10590-43300	$19,856	$29,403	$26,800	$28,000	$1,200	4.5%
PILOT-GOODSPEED OPERA HOUSE	10590-43600	$32,009	$32,009	$30,649	$30,960	$311	1%
Total Local Revenues:		**$260,761**	**$165,026**	**$145,449**	**$146,960**	**$1,511**	**1%**
Intergovernmental Revenues							
MUNICIPAL REVENUE SHARING	10541-48810		$1,696	$1,696	$1,696	$0	0%
Municipal Grants in Aid	*10541-48810*	*$0*	*$0*	*$1,696*	*$1,696*	*$0*	*0%*
CASINO FUNDS	10590-43315	$4,738	$3,042	$3,042	$3,042	$0	0%
PILOT-STATE PROPERTY	10590-43601	$27,483	$31,313	$29,561	$0	-$29,561	-100%
Total Intergovernmental Revenues:		**$32,221**	**$36,051**	**$34,299**	**$4,738**	**-$29,561**	**-86.2%**
Investment Income							
INVESTMENT INCOME	10590-46101	$127,413	$269,716	$95,000	$0	-$95,000	-100%
Total Investment Income:		**$127,413**	**$269,716**	**$95,000**	**$0**	**-$95,000**	**-100%**
Total Revenue Source:		**$420,394**	**$470,793**	**$274,748**	**$151,698**	**-$123,050**	**-44.8%**