Town Wide Radio System Committee
Thursday, December 15, 2021
VIRTUAL Meeting
630PM
Special Meeting
Draft

Committee members present: Craig Mansfield, Kevin Cavallo, Robert Bennett, Emmett Lyman, Ray Swol, Bruce Dutch

Guests Present: None

1. **Called to order** at 6:34 PM by Craig Mansfield

2. **Minute Approval**:

    a. Motion to approve minutes from the July 8, 2021 meeting by Kevin Cavallo, seconded by Emmet Lyman. Motion passed with one abstention from Bruce Dutch.

3. Equipment Update:

    a. All the mobiles are installed except for three vehicles. Will be coordinating remaining installs as soon as possible.
    b. New trucks will need to be coordinated as they arrive for radios to be installed.
    c. Site construction completed and ready to go live. One of the sites had a power issue that needed to be found and addressed.
    d. State has approved and signed off on the final build out of the 800 crossbands.
    e. All of the mobiles in the trucks have been reflashes with updated firmware to fix the power issue for the UHF radio.
    f. Final commissioning by Harris is scheduled to be completed by end of January.

4. System / Site Updates:

a. EOC Control station still needs to be installed.
b. Company 1 and Company 2 need base radios installed. David to look at pulling together pricing.
c. 46.22 crossband remains up for mutual aid currently. We need to look at a shut off date once we can verify all our mutual aid partners are online with our UHF system.

4. **FCC/Freq update:**

No update

5. **State System:**

No additional updates

6. **Equipment/Budget:**

a. With approval of the town budget, we now have the additional $287,500 in the project budget.
b. Part of the planned use of these additional funds was to purchase pagers. Pagers are approx. $1000K each as an average. Group agreed to purchase 40 Pagers at this time that will be distributed between the two orgs.
c. Still need to look at cases options for the pagers.
d. To date we have paid $1,471,800.58 to Tactical and we have an outstanding invoice for $400K to be approved tonight bringing us to a total spent of $1.8M. This is all within budget.

7. **Invoices:**
a. Motion by Ray Swol seconded by Robert Bennet to approve Tactical Communications invoice # 217056 in the amount of $400K. Motion passed unanimously.

8. **General Discussion:**
   a. Craig noted it has taken time, but we are truly seeing our patients and diligence is finally paying off and we are seeing everything come together. Group should be very proud of the work done to date.

9. **Next Meeting Date** – TBD

Motion to adjourn at 7:21 PM by Bruce Dutch, second by Bob Bennett. Motion passed unanimous.

Submitted by:

Craig Mansfield
Committee Chairman
08/10/2022