EAST HADDAM BOARD OF LIBRARY TRUSTEES

FINANCE SUBCOMMITTEE

RATHBUN BRANCH

MINUTES OF MEETING OF NOVEMBER 10, 2025

1. The meeting was called to order at 4:03 PM by J Bielot
   Trustees present: J Bielot, D Barlow
   Also present: E Morgen, Library System Director

2. Review of 10/6/2025 Meeting Minutes – The minutes for the 10/6/2025 meeting were accepted as presented.

3. Unfinished Business

a) 2025-2026 Budget – Library expenses are on track except for the Dues & Fees budget line which was explained previously as due to an annual expense which is paid early in the fiscal year. LION dues are increasing next year so this line will likely need to be increased in next year's budget.

b) Grants – E Morgen plans to apply for a Middlesex Community Foundation Grant when the application window opens. She continues to look for grant opportunities.

4. New Business

a) 2026-2027 Budget – Budget information from the town has not been received. That typically occurs in mid-December so it may not be available for the December meetings either. E Morgen has begun the process of considering what needs are not addressed by the current year budget. Most of the library expenses (salaries, utilities, cost of materials) grow at rates outside of the directors control and consume the vast majority of the budget.

5. There was no audience of citizens.

6. Without objection, the meeting was adjourned at 4:35 PM.

Submitted by: J Bielot, Subcommittee Chair