Minutes

EAST HADDAM LIBRARY SYSTEM – Governance Committee

December 08, 2025 – 9:00 am

EHFPL Library

**Attendees**: Shea Jezek, Kerry McRae, Juliana Tryon Ranaudo

**Also Present:** Evelyn Morgan

1. The meeting was called to order at 9am.

2. The November 10th Meeting Minutes were approved as submitted.

3. Unfinished Business

a) 2025 Municipal Election

i) An application from W.Barney was received by the office of the first selectman. The Board will vote on the application at the next Board meeting.

b) 2026 Calendar

i) There are some adjustments to the leadership in the sub-committees and the Board. Updated calendars will be sent to the Town Clerk as appropriate.

c) The Orientation process will be updated by early spring.

i) There will be a binder that includes the Board Manual, FOI act and ALA documents.

ii) Tours of both libraries will be held with new Board members.

iii) A buddy will be assigned to any new members to review some basic information and answer any questions.

d) Annual Manual Review is expected to be presented to the Board for a vote in February 2026.

4. New Business

a) The process for submitting minutes was reviewed.

i) Linda Z. should be copied on all the Minutes and agendas that are sent to the Town Clerk.

ii) The secretary will send the minutes directly to the Town Clerk unless specifically requested by the Library Director. In special circumstances the minutes might be requested for review before submission to the Town.

4. There was no Audience of Citizens.

5. The meeting was adjourned at 9:57am.