BOARD OF FIRE COMMISSIONERS
Tuesday, December 2, 2025
Municipal Office Complex
Meeting Room 1
Monthly Meeting

Commissioners present: Tim Reynolds, John Cotter, Craig Mansfield
Guests Present: Brian Auld, Don Angersola

1. **Called to order** at 5:03 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.

2. **Acceptance of Minutes**:
   a. Motion to approve the minutes of the meeting on 10/10/2025 as presented was made by John Cotter, seconded by Tim Reynolds. Motion passed unanimously.

3. Bill Approvals:
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.
   b. Brian Auld to remind guys that they should be using the Shagbark account, not paying for it and looking to be reimbursed.

4. Budget Recap:
   a. John Cotter provided a budget recap noting the departments to-date spending. To date for the 2025-26 budget year started with $734,884 and to date we have spent $291,409.78 leaving us a remaining amount of $443,474.22 This is a total of 39.7% spend to date.

5. Old Business:
   a. Tango-Tango ops channel is online. Craig Mansfield will be looking at creating officer and other groups.
   b. Decision on Wildwood not to do a standpipe, at this time. The team walked the site and determined creating a fire lane to the water. There is a good path between cottages 10 and 14 that an engine can get down to the water.
   c. Gear Grant: Team waiting on $36K of invoices. 14K has been spent and billed.
   d. Active 911 has had an issue that is being worked through.
   e. Craig Mansfield is still working on getting a tabletop for the School Safety setup.

6. Selectman's Report:
   a. Nothing to update currently

7. Visitors Participation:
   a. None

8. Reports:
   a. Medical Division Report: See below
   b. Career Staff Report: No report
   c. Marine Division Report: No report.

d. Fire Marshal's Report: See below
e. Fire Police Division Report: No report.
f. Junior Division Report: See below
g. Recruitment Division Report: No report
h. Public Relations Report: No report
i. Special Events Report: No report
j. Fire Chief's Report: See below

9. Building & Equipment Reports:

a. Building Report: Garage doors repaired.
b. Fire Equipment and Maintenance Report: See Chief's Report.
c. Radio Equipment Report: Discussed in minutes above.

10. Correspondence:

a. None

11. New Business:

a. Motion by Craig Mansfield, seconded by Tim Rynolds, to recommend to the Board of Selectmen that John Cotter be appointed to his second three-year term. Motion passed unanimously.
b. Motion by Craig Mansfield, seconded by John Cotter, to approve the 2026 meeting schedule as presented. Motion passed unanimously.
c. Craig Mansfield provided the group an update on the firehouse project. This included a review of the finishes, schedule and current status of the project.

12. Adjournment:

a. Motion to adjourn at 5:50 pm made by John Cotter, second by Craig Mansfield. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
12/22/2025

REPORTS

Medical Division Report: Reported by Tim Reynolds
- Held multiple drills
- New members starting EMT training
- Environmental drill in Colchester on Thursday
- Great response from the R1.
- New equipment bags in place and labeled
- Vial of Life program continues to be looked out to roll out across the town.

Career Staff Report: No report submitted
- New Ambulance close to being online

Marine Report: No report submitted
- No Report

Fire Marshal: Reported by Don Angersola
- Public Works Director resigned. Don Angersola will be the initial contact for Public Works for now.

Fire Police Division Report: No report submitted

Junior Division Report: Report submitted
- Two Juniors completed EMR training. Just waiting on test results to be certified

Recruitment Division Report: No report submitted

Public Relations Report: Report submitted
- Lots of articles in paper. Great public relations.

Special Events Report: Report submitted.
- Santa in the Village next week

Fire Chief's Report: Submitted by Brian Auld

EAST HADDAM FIRE DEPARTMENT

BOFC DECEMBER 2ND 2025

CALLS

ONE	CHIMNEY FIRE
ONE	UNKNOWN FIRE
THREE	MOTOR VEHICLE ACCIDENT
ONE	MISSING PERSON
TWO	SMOKE INVESTIGATION
SIX	FIRE ALARM
FIFTY	R-1 MEDICAL

64 TOTAL CALLS NOVEMBER

PERSONNEL

- **CONGRATULATIONS TO:**
  - Captain Ryan Miner on becoming Connecticut Certified in Fire Instructor 1 and Confined Space Technician
  - Engineer Matt Lutton on becoming Connecticut Certified in Confined Space Technician

- **WISH THE FOLLOWING PERSONNEL LUCK AS THEY HAVE ENROLLED IN ADDITIONAL CLASSES:**
  - LT Tim Reynolds - Fire Instructor 1
  - LT Jimmy Spirito - EMT
  - LT Nate Botting - Fire Officer 1 and 2, Aerial Operator, Vehicle Rope Rescue, and UTV Operations

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RECRUITMENT AND RETENTION

- **TWO SENIOR CANDIDATES**
  - Are in the process
  - Matthew Torrance and Resa Mcquarrie

- **NEW RECRUITMENT BROCHURES**
  - Have arrived and are placed at all local businesses to further expand our successful recruitment campaign

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TRAINING

- **NEXT DRILL IS:**
  - Metering Haz-Mat, 19:00 Company # 1

- **DRILL SCHEDULE**
  - Has been updated for the next 4 months
  - The scheduled has been posted as well as well as emailed to all personnel

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EVENTS

- **LIGHT AND WREATH INSTALLMENT**
  - Has been completed
  - Thank you to Lieutenant Spirito and all personnel that assisted
  - Special Thank you to Bruce Dutch for the use of his bucket truck

- **CHRISTMAS AT GOODSPEED**
  - rescheduled Monday the 8th – 5pm with Ladder 1-15

- **CHRISTMAS ON THE GREEN**
  - December 5th report to Company # 2 at 5:00pm

- **MARLBOROUGH FD LIGHT PARADE**

- December 6th – need a crew to decorate the ladder Friday night or Saturday morning
- report to Marlborough on Saturday at 4:00pm

- **BREAKFAST WITH SANTA**
  - December 13th
  - Report to Company # 1 at 7am
  - Details for set up will be sent

APPARATUS AND EQUIPMENT

- **RESCUE 1-15 HAS BEEN SOLD**
  - The town received $41,000 from the sale
  - Engine 6 has been relocated to Company # 3
  - The New ambulance is inside at Company # 2 where Engine 6 was

- **SPECIFICATIONS FOR NEW SQUADS**
  - Are complete, and have been sent to Commissioner Mansfield for further review

- **ENGINE 4-15**
  - Steering issue has been resolved and back in service

- **RANGER 15**
  - Preventative maintenance has been completed

- **ENGINE 2-15**
  - Has a drafting issued that is pending repair

- **BRUSH 15**
  - Back up alarm is still pending repair

- **UTILITY 2-15**
  - Head gasket is being repaired by Morin diesel – Sent December 1st

- **LADDER 1-15**
  - has a malfunctioning cab crusher sensor – Sent December 1st to Boughton

- **MARINE UNITS PREVENTATIVE MAINTENANCE**
  - Will be completed in house this month

- **TWO LENGTHS OF HARDSUCTION**
  - Are still awaiting arrival

- **HOSE AND LADDER TESTING**
  - Scheduled for December 4th
  - Engine 2, 4, 6, and Tanker 2 are left

- **TNT RESCUE TOOLS**

- have had preventative maintenance completed

- **FIRE BOX KEYS**
  - have been placed on all apparatus

- **TOOL LABELING AND ENGRAVING**
  - has been completed
  - Thank you Lieutenant Spirito
