ETHICS COMMISSION
MUNICIPAL OFFICE COMPLEX MEETING ROOM 3
WEDNESDAY, JANUARY 14TH, 2026
6:30 P.M.
REGULAR MEETING

DRAFT MINUTES

1. Call to Order

-Chairman Kevin Staehly called the meeting to order at 6:40pm on January 14th, 2026.
-Present: Kevin Staehly (Chairman), Rebecca Skinner (Secretary), Janie Pittendreigh, Jayne Thomas
-Absent: Paul Stuhlman

2. Approval of Minutes

A. Special Meeting of September 29th, 2025

-The draft minutes of the September 29th, 2025 Special Meeting were circulated to members in advance.
-Ms. Pittendreigh moved to approve the minutes as presented.
-Ms. Thomas seconded the motion.
-The motion passed unanimously.

B. Public Hearing of September 29th, 2025

-The draft minutes of the September 29th, 2025 Public Hearing were circulated to members in advance.
-A correction was noted regarding the day of the week on which the public hearing was held.
-Ms. Pittendreigh moved to approve the minutes as corrected.
-Ms. Skinner seconded the motion.
-The motion passed unanimously.

3. Old Business

A. Commission Membership

-The Commission reviewed renewal dates for current commission members and the process for renewal.

B. Ordinance Revisions

-The Commission reviewed prior recommendations for potential revisions to the Ethics Code of Conduct and discussed proposed changes.

C. Other Discussion

-No additional old business was discussed.

4. Audience of Citizens

-There was no public comment.

5. New Business

A. Amendment of Agenda

-Chairman Staehly moved to amend the meeting agenda to add New Business regarding FOIA training.
-Ms. Skinner seconded the motion.
-The motion passed unanimously.

B. FOIA Training Resources

-The Commission discussed adding a link to the December 22, 2025 FOIA training video and related resources to the Ethics Commission website for general reference.
-Chairman Staehly moved to add the FOIA training resources to the Ethics Commission website.
-Ms. Thomas seconded the motion.
-The motion passed unanimously.

6. Adjournment

-Chairman Staehly moved to adjourn the meeting.
-Ms. Pittendreigh seconded the motion.
-The meeting was adjourned at 7:32pm.

Participants unable to attend in person may view the meeting on YouTube Live at the following link:
https://www.youtube.com/channel/UCLZq-CmatoKY6FW829c6mBA?view_as=subscriber

You may also access the YouTube Live link from the Town's website:
www.easthaddam.org

For YouTube Live viewers, public participation will take place via written questions or comments by emailing:
Public.questions@easthaddam.org

Questions/comments may be sent prior to and during the meeting.