EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

FINANCE SUBCOMMITTEE

MINUTES OF A MEETING OF JANUARY 5, 2026

1. Meeting called to order at 4:03 PM at the Rathbun Memorial Library Branch
2. Trustees Present: J Bielot, D Barlow, W Barney

   Also present: E Morgen, Library System Director

3. The minutes of the Subcommittee meeting of December 8, 2025 were reviewed and accepted as presented
4. Unfinished Business
   a. The 2025-26 budget was reviewed and overall spending for 50% of the fiscal year is on track. There were questions about the postage, dues and fees, and heat lines in the Budget. The postage overage was caused by having to pay for the post office boxes in the first half of the fiscal year and the dues and fees issue again was the result of monies needing to be paid in the first half of the fiscal year. Because no oil has been purchased to date, the heat account remains untouched. There was a discussion regarding Interns and only one has been retained while the second position remains unfilled. E Morgen will discuss this with the First Selectman to resolve the matter. There is an individual interested in the position.
   b. There are no grants outstanding.
   c. There was a brief discussion regarding the 2026-27 budget, but that was deferred until the Director receives guidance from the First Selectman.
5. New Business
   a. E Morgen raised the issue regarding the Library Director's work week. It is presently listed as 40 hours per week. An examination of other town libraries in the area shows a work week of 35 hours which is also the work week of other East Haddam Library system full time employees. She has discussed it with the Goverance Subcommittee who agree with her position. The anniversary of her hiring is in March, 2026 and this seems to be an opportune time to raise the issue. The Finance Subcommittee is supportive of the change and indicated that it would be willing to write a letter to the First Selectman expressing that support.
   b. E Morgen reported that she has arranged for an Early American music presentation to be part of the Library System's participation in the celebration of the 250th anniversary of the founding of the country.
6. There was no audience of citizens.
7. Without objection, the meeting was adjourned at 4:43 PM

Submitted by: W Barney, Subcommittee Secretary

