BOARD OF FIRE COMMISSIONERS
Tuesday, February 3, 2026
Municipal Office Complex
Meeting Room 1
Monthly Meeting

Commissioners present: Tim Reynolds, John Cotter, Craig Mansfield
Guests Present: Brian Auld, Todd Gelston

1. **Called to order** at 5:06 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.
   Introductions - Members in attendance provided a quick introduction of themselves.

2. **Acceptance of Minutes**:
   a. Motion to approve the minutes of the meeting on 12/02/25 as presented with two minor adjustments for house numbers, made by John Cotter, seconded by Tim Reynolds. Motion passed unanimously.

3. Bill Approvals:
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

4. Budget Recap:
   a. John Cotter provided a budget recap noting the departments to-date spending. To date for the 2025-26 budget year started with $734,884 and to date we have spent $402,706.78 leaving us a remaining amount of $332,177.22. This is a total of 54.8% spent to date.
   b. Did a recap of the vehicle repair budgets and concerns that we are 97% through the budget with 5 months to go in the fiscal year.

5. Old Business:
   a. Craig Mansfield created several groups in Tango-Tango for the department.
   b. Reminder Radio reprograming for all mobiles this week.
   c. Craig Mansfield still working on getting a tabletop for the School Safety Setup.

6. Selectman's Report:
   a. Todd Gelston reminder the group of fiscal responsibility and the group reviewed the cost of vehicle maintenance, which is a rising cost. The fleet is aging and the cost of repairs show the need for the truck replacement. Additionally, the Chief gave a great overview of the response procedures related to the needs of each type of apparatus.

7. Visitors Participation:
   a. A presentation was made by Jay Moreau where he apologized for his remarks after the selectman's meeting and also provided his opinion related to the purchase of the new fire trucks and the new building for Company #2. The Commissioners thanked Mr. Moreau for attending and are always interested in hearing his or any member of the publics input he has moving forward.

8. Reports:

a. Medical Division Report: See below
b. Career Staff Report: No report
c. Marine Division Report: No report.
d. Fire Marshal's Report: No report.
e. Fire Police Division Report: No report.
f. Junior Division Report: See below
g. Recruitment Division Report: No report.
h. Public Relations Report: No report
i. Special Events Report: No report
j. Fire Chief's Report: See below

9. Building & Equipment Reports:

a. Building Report: Garage doors repaired
b. Fire Equipment and Maintenance Report: See Chief's Report
c. Radio Equipment Report: Discussed in minutes above.

10. Correspondence:

a. None

11. New Business:

a. Craig Mansfield provided the group with an update on the firehouse project. Project continues to move forward on schedule. We competed our first estimate based on the design documents. The estimate is coming in at approximately $17M. We are now about 30% through construction documents and have an RFQ/RFP with the Selectman's Office waiting to go out for a construction manager to help us through the process. Committee continues to look at value engineering options. Public hearing goal is pre-summer.
b. Linda Zemienieski has the truck spec that the committee put together and was put into the template. Todd Gelston noted that there was nothing in the bid related to the transmission when he reviewed it. Brian Auld to follow up on it.

12. Adjournment:

a. Motion to adjourn at 6:34 pm made by John Cotter, second by Craig Mansfield. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
02/27/2026

REPORTS

Medical Division Report: Reported by Melanie Kolek
- Ongoing meetings with the Ambulance to coordinate an agreement
- Held multiple drills
- Hosting local EMT/EMR training classes starting in March
- Big thank you to Bob Gaudio the FD EMS-I for all the in-house training.

Career Staff Report: No report submitted
- New Ambulance close to being online

Marine Report: No report submitted

Fire Marshal Report: No report submitted.

Fire Police Division Report: No report submitted.

Junior Division Report: No report submitted
- Two Juniors completed EMR training. Just waiting on test results to be certified.
- Continue to see growth and people moving from Junior to probationary member.

Recruitment Division Report: No report submitted

Public Relations Report: No report submitted
- Lots of articles in paper. Great PR.

Special Events Report: No report submitted.
- Awards Banquet on the 14th of March

Fire Chief's Report: Submitted by Brian Auld

EAST HADDAM FIRE DEPARTMENT

BOFC FEBRUARY 3, 2026

CALLS JANUARY

ONE	CHIMNEY FIRE
ONE	MUTUAL AID CHIMNEY FIRE
ONE	MUTUAL AID STRUCTURE FIRE
ONE	VEHICLE FIRE
ONE	HAZ MAT
TWO	SMOKE IN THE BUILDING
TWO	GOOD INTENT
TWO	SMOKE INVESTIGATION
TWO	CARBON MONOXIDE EMERGENCY
FOUR	MOTOR VEHICLE ACCIDENT
SEVEN	FIRE ALARM
THIRTY EIGHT	R-1 MEDICAL

62 TOTAL CALLS IN JANUARY 2026 V 52 CALLS IN JANUARY 2025

PERSONNEL – N/A

RECRUITMENT AND RETENTION – N/A

TRAINING

- **NEXT DRILL IS –**
  - Mandatory Haz-Mat Refresher – Tuesday February 10th 18:00 Company #1

- **MANDATORY BLOOD BORNE PATHOGENS**
  - Is complete with a few makeups for personnel

- **SCHUSTER PARK COLCHESTER**
  - Lease has been drawn up by town / waiting on CFD to approve
  - Projected to be complete by Spring
  - East Haddam will then hopefully be able to resume use of the facility

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EVENTS

- **FORMER COLCHESTER AND SALEM FIREFIGHTER ROB BROWN**
  - Has passed away
  - Saturday, February 7th at 8:15am report to Co #2 in class A
  - From 10a – 11:30a - the procession will be passing Salem station 21
  - Ladder 1-15 will be set with the Colors at Salem station 21
  - Myself, LT Spirito, Engineer Laddy-Locks, FF Swol, FF Schumann, and FP Rob Kolek have committed

- **CAR SEAT INSTALL**
  - February 7th – Company #2 – 10a – 2p – (9a set up time)
  - see LT Michelle Walker for additional information

- **AWARDS NIGHT**
  - March 14th – at the American Legion

- **OFFICER WEEKEND AT THE NATIONAL FIRE ACADEMY will be (March 27, 28, 29)**
  - Myself, Melanie, Nate, Tim, Michelle, Erik, Rob, Jimmy, Zach, Spencer

- **EAST EGG HUNT**
  - April 4th 9am– at the Goodspeed Airport

APPARATUS AND EQUIPMENT

- **CAR 15 / UTILITY 2-15 design**
  - Big thank you to LT Boynton for having the units re-lettered

- **NEW SOPS FOR CAR 15 / UTILITY 2**
  - Have been revised

- **UTILITY 2-15**
  - Has been rebranded as “Shift Supervisor vehicle
  - I encourage all officers to take it home on their duty night

- **ENGINE 1-15**
  - All personnel are to keep fuel above ¾
  - Part is on order for repair

- **ENGINE 4-15**
  - Will be going back out for various repairs

- **SCBA MASK FIT TESTING**
  - April 7th, Company #2 – 5:30p – 7p – in dayroom

- **SCBA FLOW TESTING**
  - also April 7th – Company #2

- **APPARATUS WINTER USE**
  - All personnel are reminded to place water carrying apparatus is in pump gear along with engaging the recirculation
  - All apparatus are to be washed, fueled, and restocked upon return to station with new logbooks filled out

- **GEAR GRANT**
  - waiting on 12 large gloves, boots, and one jacket to be sent back
  - will be taking $15k out of equipment for 3 additional sets of gear for our new career staff

- **JUNIOR VESTS**
  - LT Botting will be ordering (6) six vests

- **ALL EQUIPMENT CHECK**
  - LT Botting will be executing a massive gear check on all personnel to include the proper logging of all issued gear

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MEDICAL DIVISION

- **CPR/FIRST AID TRAINING** –

- February 21st from 8a – 3p
- being provided to EHPD and our own personnel

- **NEXT MEDICAL TRAINING**
  - February 16th – Operations and trauma assessments

- **EMR/EMT CLASS**
  - sponsored by EHFD starting **March 2, 2026**
  - Area departments have been advised

- **ALSO… FOR THE EMR/EMT CLASS**
  - Looking for guest speakers for March, April, and May to provide instruction in pediatric cardiac arrest, EPI pen check and inject, and geriatric emergencies

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