Meeting Minutes
Committee: Capital Improvement Planning Committee
Date: January 29, 2026
Time: 5:00 PM
Location: MOC Building, BOE Meeting Room

Members' Present

- Joseph Spurgeon, Chairperson
- Todd Moss
- Keira Thompson

Members Absent

- Allison Karpiej
- Deb Fiala
- Steve Trojan

Staff Present

- Dr. Teresa DeBrito, Superintendent of Schools
- Christine Bourne, Business Manager
- Don Angersola, Director of Operations

1. Call to Order

The meeting was called to order by Chairperson Joseph Spurgeon at **5:05 PM**.

2. HVAC Project Updates

Director of Operations **Don Angersola** provided an update on the HVAC projects, including the amount of work completed to date and the anticipated completion schedule.

3. Approval of Outstanding Business

A motion was made by **Kiera Thompson**, and seconded by **Todd Moss**, to pay outstanding invoices. The motion passed **unanimously**.

4. New Business

None

5. Old Business

None

A motion to adjourn was made by **Todd Moss** and seconded by **Kiera Thompson** passed **unanimously.**

Minutes prepared by: Don Angersola
Date: March 25, 2026