Minutes

EAST HADDAM LIBRARY SYSTEM – Governance Committee

January 13, 2021 – 5:30 pm

Rathbun Branch and Zoom

Trustees Present: Juliana Tryon Ranaudo, Jane Chisholm

Absent: Victoria Riley

Also Present: Michael Gilroy

1. **Call to order**

   The meeting was called to order at 5:30 PM

   Meeting minutes from the last meeting (11 November 2021) were accepted as submitted.

2. **Review Board Calendar and Governance Committee Calendar**

   The 2021 Calendar Approved at the 10 December 2020 BOT Meeting was uploaded.

3. **Annual Survey**

   The Annual Board Effectiveness Survey was discussed:

   - Results of the 2020 survey indicate Trustee participation in meetings and training opportunities may be areas that could benefit from attention.

     The Governance Committee suggests that confirmation of subcommittee membership be included as an agenda item for January BOT meetings.

     EHLS Manual (Approved 2020):

     ARTICLE VI: Committees

     Section 1: The Board shall conduct its business through the committee system and each Trustee shall serve on at least one committee. Committee membership may include non-Library Board citizens when the business of such committee(s) shall benefit from their participation.

   - COVID shutdown and EHFPL furnace failure were consistently described both as the main challenges and successes this year.

     The consideration required for these may have distracted from attention to longer term goals.

4. **Staff Reviews**

   Will start in February and be completed and submitted in a reasonable time.

5. **Google Drive**

   The EHLS Google drive folders were reviewed and will be presented at the BOT meeting.

6. **Audience of Citizens**

   No citizens attended to provide input.

7. **Adjournment**

   The meeting was adjourned at 5:59 PM without objection.

   The next meeting of the Governance Committee will be at 5:30 on 10 March 2021 at the Rathbun Library.