MINUTES
BROADBAND EVALUATION COMMITTEE
MONDAY, AUGUST 9, 2021
MUNICIPAL OFFICE COMPLEX
MEETING ROOM 1
VIA YOUTUBE LIVE
7:00 P.M.
SPECIAL MEETING

1. **Meeting called to order** by Acting Chair Judith Dobai at 7:00pm

Members Present: Jon Biller, Judith Dobai, Michael Gilroy, and Tom Hays

2. **Approval of Minutes from Special Meeting of July 26, 2021**: A motion was made by Tom Hays to accept the minutes, motion was seconded by Jon Biller. Motion was passed unanimously

3. **Discussion on Progress of Report:**

The executive summary was reviewed, it was decided to soften the tone, include more information about the committee's evaluation of the various municipal broadband models, and mention alternatives to the committee's recommendation to encourage the town to keep its options open in any future negotiation and "shop around" for the best option.

With regards to the larger report, it was decided to include additional information about the Automated Open Access model that the committee will be recommending. It was noted that more details or a revised format would add further clarity to the *comparison of available media* section. Discussion was had about other items to include in the report including a table of contents, introductory section, strategic priorities & guiding principles, broadband masterplan, broadband option details, and process for moving forward. It was also decided to include a bibliography or links to supporting documents such as legislation, examples of municipal plans, and other helpful items the committee used in its evaluation process.

Tom Hays volunteered to work on an intro & summary, Judith will be working on next steps, and Michael will make revisions to the executive summary. Ideally this will be put into one document before the next meeting, where it will be workshopped.

3. **Audience of Citizens:** A member of the audience remarked on the various forms of broadband available, and appreciated the idea of expanding and clarifying the terms used in the report. He also appreciated the idea of seeing what resources the Federal Infrastructure plan will make available, and noted that there are many companies that will be able to assist in this project.

4. **Adjournment -** A motion was made by Jon Biller to adjourn the meeting, motion was seconded by Michael Gilroy. Motion was passed unanimously. Meeting Adjourned at 8:00pm

Meeting may be viewed on YouTube in its entirety: https://www.youtube.com/watch?v=egbYO6U_akc