BOARD OF FIRE COMMISIONERS
Tuesday, October 5, 2021
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Bruce Dutch, Tim Reynolds, Craig Mansfield,

Guests Present: Rob Smith, Brian Auld, Ray Swol, Don Angersola, Eric Kolasinski

1. **Called to order** at 5:02pm by Bruce Dutch
   a. Bruce Dutch welcomed Craig Mansfield as a newly appointed member to the BOFC.

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the 09/07/2021 meeting by Tim Reynolds, seconded by Bruce Dutch. Motion passed with one abstention from Craig Mansfield.

3. Bill Approvals
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented by Tim Reynolds, seconded by Craig Mansfield. Motion passed unanimously.

4. Budget Recap:
   a. Tim Reynolds provided a budget recap noting to-date spending was $103,588.65 with a remaining budget of $406,775.35. No questions or concerns noted.

5. Old Business:
   a. Appointment of officers: Motion made by Tim Reynolds, seconded by Bruce Dutch to appoint Craig Mansfield as secretary. Motion passed unanimously.
   b. Tim Reynolds will remain as treasurer.

6. Visitors Participation:
   a. First Selectman Rob Smith noted that there are three applicants for the open full-time firefighter position. Additionally, he noted that the utility truck appraisal for damages was completed and should be back next week.

7. Chiefs Report:
   See attached report
   a. Commission held discussion on staffing levels and will look to Chief Brian Auld and Lieutenant Eric Kolasinski to work together to address.
   b. Commission also discussed hardship of moving the pool table and agreed this will need to be worked around in the room.

8. Fire Marshal's Report:
   a. Working with Franklin Academy to address equipment maintenance and the false alarms.

b. Grove street dry hydrant will not draft. Discussion on relocating / creating a new one. Brian Auld and Don Angersola have discussed. Don Angersola will get a company in to camera for blockage.

9. Building Report:

a. Several items already covered under the Chief's Report.
b. Deputy Chief Ray Swol reported that lines were all repainted at CO 2 this past weekend.
c. Bruce Dutch questioned the possibility of some electrical circuits at CO 2 being overloaded. Don Angersola to review.
d. Eric Kolasinski noted we were not awarded the grant for washer and dryer but still budgeted to be installed. Need to look at circuits.
e. Looking at Split Units for heating / cooling.

10. Equipment Report:

a. Quint moving forward, early March final inspection.
b. Out of Service Wheel Covers came in today.
c. Lucas devices ordered and training will be held.
d. Two AED on order
e. All meds entered into Target Solutions with dates. AED pad expiration dates will also be added.
f. Fire reporting software going live for incident reporting. Still need to build out preplans and inspections.

11. Correspondence:

a. None

12. New Business:

a. No New Business

13. **Adjournment:**

a. Motion to adjourn at 5:58pm made by Bruce Dutch, second by Craig Mansfield. Motion passed unanimous.

Submitted by:

Craig Mansfield
Secretary
10/30/2021

Chief Reports:

COMMUNICATION HAS BEEN BETTER WITH THE CAREER STAFF

- **SCHEDULING CONTINUES TO BE A STRUGGLE WITH CAREER STAFF**

- **ONE OF THE BIGGER PROBLEMS WITH THIS ISSUE IS THE ACCOUNTABILITY PIECE**

    - AND DON'T BELIEVE IT'S THE CAREER STAFF'S FAULT

    - THERE ARE NO ATTENDANCE DIRECTIVES ARE IN PLACE FOR PT EMPLOYEES FROM THE TOWN

    - THERE ARE NO REPURCUSSIONS FOR CALLING OUT

    - THE FOLLOWING DATES ARE WHERE WE HAD ONLY 1 CAREER FF/EMT ON OR NONE AT ALL

    - AND MEDICALS CALLS WENT MUTUAL AID

        FRIDAY OCT 1
        WEDNEDAY SEPT 29TH
        WEDNESDAY SEPT 8TH
        FRIDAY SEPT 3
        MONDAY AUGUST 2
        WEDNESDAY JUNE 9TH
        THURSDAY MAY 28TH (NO STAFF AT ALL)
        THURSDAY FEBRUARY 18TH
        FRIDAY NOVEMBER 6TH

    - 3 APPLICATIONS

    - UTILITY HAS BEEN EVALUATED BY APPRAISERS

- **SCHEDULING CONTINUES TO BE A STRUGGLE FOR THE AMBULANCE ASSOCIATION DURING NIGHTS AND WEEKENDS FROM VIN TECH**

    - WHERE ONLY ONE VIN TECH STAFF MEMBER IS SCHEDULED OR NONE AT ALL

    - THE FOLLOWING ARE DATES THAT I KNOW OF, AND I KNOW THERE ARE MORE WHERE THE AMBULANCE WENT MUTUAL AID DURING THE NIGHT OR THE WEEKEND

        - **SUNDAY OCT 5TH - TWICE**
        - **WEDNESDAY SEPT 22**
        - **THURSDAY SEPT 17 – TWICE**
        - **SATURDAY SEPT 11 – 4 TIMES**
        - **FIRDAY SEPT 10**
        - **SATURDAY SEPT 4TH – TWICE**

- **READ LAURIES TEXT**

- FD members who want to ride on ambulance need to join the Ambulance association to address liability issues
- Issues with not being notified of staffing shortages
- Wants pool table moved at company 1

- **TABLET –** FOR TARGET SOLUTIONS

  - (2) TABLETS WERE APPROVED AT 6/1 BOFC MEETING

  - **STATUS?** – brian To contact apple rep ON ORDER

- **NEW UTILITY COMMITTEE –**

  - UPDATE – CAPT MOSIG RECEIVED (2) TWO QUOTES 9/16 –

  - BEFORE PICKING EITHER HES WAITING ON QUOTES ON THE UTILITY BODYS PRICES AS WELL AS PAINT BEFORE PICKING EITHER

  - AMOUNT - **$80K**

- **AMBULANCE RELO TO CO # 2 –**

  - STATEMENT OF INTENTION WAS SENT TO SURROUNDING TOWNS ON 9/20 BY LAURIE

  - REQUEST WILL BE SENT TO THE STATE THIS WEEK

- **JET SKI –**

  - GRAPHICS ARE ON ORDER

  - **OVER THE WINTER DEPUTY SWOL PLANS TO PAINT AND ADD CLEATES**

- **NEW CANDIDATES –**

  - **7 NEW VOLUNTEER CANDIDATES**

  - **5 WITH PRIOR FIREFIGHTER EXPERIENCE**

  - **1 PRIOR MILITARY VETERAN**

  - DEVIN SAVOY – **860-387-3216 – HAVE APPLICATION**
  - JOHN / MIKE AHEARN – **PASSED MEMBERSHIP- SENT LETTER**
  - NICOLE – **ROBS WIFE – VADJ HAS APP**
  - TODD NELSON – **APPLICATION COMPLETE**

- **JUNIOR FIREFIGHTER BOTTING-**

  - GREAT START TO THE WATCH DESK AT CO # 2

- LOOKS LIKE SOMETHING OUT OF FDNY

- **PHONE FOR COMPANY 2 DAY ROOM**
  - **NEED A LINE**
  - **POLE LIGHTS CO# 1**
  - NEWT SAYS THE INTEGRITY IS COMPROMISED
  - POLE LIGHTS ARE TO BE REMOVED

- **UTILITY 15 –**
  - QUOTE FROM EDDIES, ACCIDENT REPORT, AND PICTURES HAVE BEEN SUBMITTED TO KIRMA
  - WAITING FOR KIRMA (DUHAMEL / DUHAMEL) PETER RAHE- TO INSPECT TODAY – 10A – 12P

- **TANKER 1-15 OOS –**
  - STARTER NEEDED TO BE REPLACED AND IS BACK IN SERVICE AT CO # 1
  - TANKER 2 IS NOW OUT FOR ITS ANNUAL PM

- **GRAPHICS FOR QUINT**
  - LT KOLASINSKI AND I HAVE MET AND HAVE DECIDED ON WHAT THE GRAPHICS ARE TO LOOK LIKE

- **HOSE TESTING –** SEPTEMBER 17TH 8AM AT BROWNELLS
  - NOT ENOUGH WORKERS FROM THE COMPANY
  - HAD TO TONE FOR VOLUNTEERS TO REPORT
  - MAKE UP DATE IS FRIDAY OCTOBER 8TH

- **CO # 1 / # 2 BACK DOOR**
  - VADJ FIXED

- **FLAT SCREEN INSTALL AT CO # 1 / # 2**
  - ARE UP AND FUNCTIONAL @ C0 2
    - STILL OFF A CO 1
    - POWER SURGE