BOARD OF FIRE COMMISIONERS
Tuesday, December 7, 2021
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Bruce Dutch, Craig Mansfield Absent: Timothy Reynolds
Guests Present: Irene Haines, Brian Auld, Ray Swol, Don Angersola, Laurie D'Aquila

1. **Called to order** at 5:02pm by Bruce Dutch

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the 11/09/2021 meeting by Craig Mansfield seconded by Bruce Dutch. Motion passed unanimously.

3. Bill Approvals
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Bruce Dutch. Motion passed unanimously.

4. Budget Recap:
   a. Craig Mansfield provided a budget recap noting to-date spending. To date we have spent 172,417.36 with a remaining budget of $337,946.64. No questions or concerns noted.

5. Old Business:
   a. Question was raised based on numbers that Brian Auld had versus what were presented by Laurie D 'Aquila at last meeting. Brian noted they had not been able to catch up to review but felt they were in a good place.
   b. Irene Haines noted that she had spoken to OEMS and was happy to report the numbers looked good for November and noted that the ambulance was doing a good job of covering calls. According to OEMS, in October the ambulance has 73 calls of which 21 went to mutual and in November there were 80 calls for service with only 4 being passed on to mutual aid. Ambulance is also working hard to get additional volunteers.
   c. Irene also noted that moving forward all operations (paid or volunteer staff) are to go through Brian Auld as the chief.
   d. There also remains an open item of the mutual aid agreement with the ambulance discussed at the last meeting.

6. Visitors Participation:
   a. None.

7. Chiefs Report:
   a. See attached

8. Fire Marshal's Report:

a. Fire alarm tested at the new buildings at the new Adult Center on North Moodus and the cottages were scheduled to open today. Some additional inspections are scheduled for tomorrow to allow them to start cooking.
b. Old 4H building on Rt 149 inspections scheduled for this month.
c. RT 149 Structure fire is listed as an undetermined cause and the house has been knocked down to make safe. Town will remain on top of clean up.
d. Discussion around if the towns blight ordinance was passed and how we can use the blight ordinance to keep our firefighters safe.

9. <u>Building Report:</u>

a. CO#1 generator control board failed. To replace generator, it is over 20K and generator is not scheduled to be replaced until 2028. Agreement to replace the control board for $3280.
b. Don provided pricing for washing and sealing the exterior brick as well as repairing the ceiling in bay at CO#1. There are several holes in the Bay ceiling that need to be repaired. Commissioners agreed to move forward on ceiling repair and hold off until end of year on brick washing/sealing.
c. Grove Street fire pond was looked at and a camera run down the pipe which is blocked. Options to fix were discussed. Don looking at alternate options for repair.
d. Getting pricing on pond at bottom of Great Hillwood Road and working with state to see if pond by Wigwam can be cleaned out as part of the culvert repair project.
e. Fire Alarms at CO#1 and CO#2 need to be replaced. CO#1 replacement is $3,729 and CO#2 is $3,599. Both are $64.99 each a month to monitor. Company #1 is the priority to get completed. Need to think about moving forward next month.
f. Company #3 was found with the heat turned off. Don to continue to monitor.
g. Access control system, have two quotes but they are both over bid spec. Need to complete bid process.
h. Company 2:
    a. Floor in new addition needs to be epoxied. Cost is $23,757. This also includes doing the kitchen, day room and chief's office. Don will add to capital request for 2022.
    b. Continues to have rot issues with the siding and the door frames. Steel frames around the doors are failing. Doors are settling which is causing the opening/closing issues. Need to get to the BOF to be able to take the $43K that was budget to do cosmetic work to now be used to fix the doors.
    c. Need to look at the long-term plan/replacement of CO#2. Don is estimating well over $100K to do the basic repairs on a building that is not worth that much. Morten building came out today and they are estimating a cost of approx. $360K to replace the building. They have an issue with keeping the new part and attaching to a new metal building. This price does not include any interior fit out. Estimate the entire cost to be $450K to replace and fit out.

10. <u>Equipment Report:</u>

a. See Chief's Report

11. Correspondence:

a. None

12. New Business:

a. Need to approve 2022 meeting schedule. Motion by Craig Mansfield, seconded by Brue Dutch to approve the meeting calendar of the first Tuesday of each month with exceptions in July and September where we will meet on the second Tuesday of the month. Motioned passed unanimously.
b. Motion by Bruce Dutch, seconded by Craig Mansfield to recommend to the BOS that Tim Reynolds be appointed to a three-year term as fire commissioned starting in Jan 2022. Motion passed unanimously.

13. **Adjournment:**

a. Motion to adjourn at 6:06 pm made by Bruce Dutch, second by Craig Mansfield. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
12/28/2021

CHIEFS REPORT

FIRST SELECTMAN HAINES

- THANK YOU FOR YOUR CONTINUED SUPPORT
- SHE REPORTED TO (2) TWO MAJOR CALLS TO SUPPORT THE DEPARTMENT AND BROUGHT THE PERSONNEL COFFEE
- RODE WITH US FOR THE TOWN TREE LIGHTING EVENT ON 12/2 TO SHOW HER SUPPORT
- HOLDING MULTIPLE PROBLEM-SOLVING MEETINGS THAT ARE SHOWING RESULTS

HOLIDAY UPDATE

- THE FIRE DEPARTMENT WAS REQUESTED TO DELIVER SANTA FROM GOODSPEED AIRPORT TO THE TOWN GREEN – WENT GREAT
- PERSONNEL INSTALLED WREATHS ON THE LAMP POSTS ON WF PALMER RD AND TOWN STREET – THANK YOU TO COMMISSIONER DUTCH FOR ALLOWING US THE USE OF HIS UTILITY TRUCK
- CHRISTMAS LIGHTS WERE INSTALLED ON THE CO # 1 AND CO # 2 FIREHOUES
- ALL FIRE AND AMBULANCE APPARATUS ALSO HAD WREATHS INSTALLED TO GRILLS
- DEPARTMENT DELIVERED SANTA FROM GOODSPEED AIRPORT TO THE TREE LIGHTING

PERSONNEL UPDATE

- CURRENTLY 7 VOLUNTEER CANDIDATES ARE IN THE APPLICATION PROCESS
- 2 PERSONNEL CURRENTLY ENROLLED IN FIREFIGHTER 1 BEING TAUGHT BY OUR OWN PARTTIME CAREER FIREFIGHTER ROB LENOIS
- 1 JUNIOR IS TO BE PROMOTED TO SENIOR MEMBER NEXT MONTH

CALLS

- **ONE** **HAZ-MAT**
- **ONE** **PUBLIC SERVICE**
- **ONE** **CO CALL**
- **ONE** **APPLIANCE FIRE**
- **ONE** **CHIMNEY FIRE**
- **ONE** **STRUCTURE FIRE**
- **TWO** **MUTUAL AID STRUCTURE FIRE**
- **TWO** **MOTOR VEHICLE ACCIDENT**
- **THREE** **ODOR INVESTIGATION**
- **FIVE** **BRUSH FIRE**
- **SIX** **FIRE ALARM**
- **FORTY ONE** **R-1 EMS**
- **FOR A TOTAL OF 65 CALLS NOVEMBER**

MAJOR CALL UPDATE – WE ARE IN STRUCTURE FIRE SEASON

- **STRUCTURE FIRE 11/2 ON ROUTE 149**
  - ALL 4 ENGINES AND 2 TANKERS RESPONDED
  - WATER SUPPLY WAS QUICKLY ESTABLISHED AT RESERVOIR BY ENGINE 2-15
  - TANKER TASK FORCE LEVEL 1 / 2 - MUTUAL AID FROM 13 DEPARTMENTS –
  - REKINDLE AT APPROX 2:30PM –
  - COMMISSIONER REYNOLDS AND I DUMPED 2,500 GALLONS FORM TANKER 1-15
  - BACK IN-SERVICE AT 5:00PM

WE WERE REQUESTED MUTUAL AID TO:

- **ON 11/6 TO GRASSY HILL RD IN LYME FOR THE STRUCTURE FIRE**
  - TANKER 1-15 & 2-15 RESPONDED ALONG WITH PERSONNEL WHO WENT TO THE SCENE

- **ON 12/4 TO FOOT HILLS ROAD IN HADDAM FOR THE STRUCTURE FIRE**
  - TANKER 1-15 & 2-15 RESPONDED

- **ON 12/5 SAME DAY TO THAYER ROAD IN HADDAM FOR THR STRUCTURE FIRE**
  - TANKER 1-15 & 2-15 RESPONDED

VEHICLE APPARATUS UPDATE

- **UTILITY 15 –**
  - AT ROBS AUTO FOR BODY WORK
  - ROB LENOIS ALSO FIXED THE TRAILER LIGHTS

- **NEW LADDER –**
- STILL DELAYED UNTIL MARCH
- BUT IS PROGRESSING NICELY FROM PHOTS LT KOLASINSKI SENT OUT

- **ENGINE 1-15**
  - LIGHT TOWER NEEDS (2) TWO NEW BULBS –
  - ROB LENOIS IS FIXING
  - ROB ALSO FIXED THE WINDOW CRANKS

- **ENGINE 4-15**
  - REAR LARGE DIAMETER HOSE DISCHARGE VALVE WAS STUCK –
  - ROB FIXED
  - WATER IN FUEL LIGHT WAS ON
  - ROB FIXED