LONG-RANGE CAPITAL IMPROVEMENTS COMMITTEE
SPECIAL MEETING MINUTES
October 19, 2021

The meeting was called to order at 7:03 pm by First Selectman Robert Smith.

In Attendance:

Members:
Tracey Gionta, Board of Finance
Erik Anderson, Board of Education
Nicole Hendry, Board of Education
Robert Smith, First Selectman
Harvey Thomas, Board of Finance

Also in Attendance:
Brian Reas, Superintendent of Schools
Cindy Varricchio, Finance Director
Don Angersola, Facilities Director

APPROVAL OF THE AGENDA

Motion made by Mrs. Gionta to approve the agenda as written. Mrs. Hendry seconded the motion and it was unanimously approved. Motion carried.

APPROVAL OF THE MINUTES

Special Meeting of January 29, 2020 – The committee members reviewed the minutes of the January 29, 2020 meeting.

Motion made by Mrs. Hendry to approve the minutes of the Special Meeting of January 29, 2020 as written. Mr. Anderson seconded the motion and it was unanimously approved. Motion carried.

Special Meeting of February 12, 2020 – The committee members reviewed the minutes of the February 12, 2020 meeting.

Motion made by Mrs. Hendry to approve the minutes of the Special Meeting of February 12, 2020 as written. Mrs. Gionta seconded the motion and it was unanimously approved. Motion carried.

Special Meeting of February 20, 2020 – The committee members reviewed the minutes of the February 20, 2020 meeting.

Motion made by Mrs. Hendry to approve the minutes of the Special Meeting of February 20, 2020 as written. Mrs. Gionta seconded the motion and it was unanimously approved. Motion carried.

NEW BUSINESS

Review of Capital Improvement Program – Mr. Smith asked Ms. Varricchio to provide an update on capital budget items. Ms. Varricchio stated that the Buildings and Improvements rankings established at the committee's last meeting are listed in those meeting minutes. She reviewed the status of several capital projects. She noted that she had distributed a second document that itemized the capital projects included in the current budget and how they will be funded. Mr. Angersola provided additional details regarding several capital improvement projects.

Mr. Smith stated that it has been very challenging to secure new trucks for Public Works and provided an update on road paving projects. Mr. Angersola reviewed several capital improvement projects at Public Works.

Superintendent Reas provided an overview of the Board of Education's list of capital projects. He noted that they are hoping to "group" as many of the plumbing/HVAC projects as possible. In response to a question raised by Mr. Smith, Ms. Varricchio confirmed that it is possible that some of the Board of Education's HVAC projects could be paid for with funds the Town received from the federal American Rescue Plan Act (ARPA). There was a brief discussion regarding the timing of related projects. Mr. Smith and Mr. Angersola reviewed several athletic field/court improvements.

Finance Director Varricchio reviewed a number of the benefits ClearGov provides to the capital planning process. There was a brief discussion regarding the impact of ClearGov on the budget process.

The group also discussed ADA compliance upgrades needed at the High School playing fields. There were brief comments made about the long-term consequences of delaying needed capital improvements and projects.

Other – There were no additional New Business items discussed at the meeting.

GENERAL DISCUSSION

Long-Range Capital Improvement Committee Future Meeting Dates – This agenda item was postponed.

Other – There were no additional General Discussion items discussed at the meeting.

AUDIENCE OF CITIZENS

There were none.

The meeting adjourned at 7:55 pm.

Respectfully submitted,

Sharon Wheeler
Recording Secretary