BOARD OF FIRE COMMISIONERS
Tuesday, January 4, 2022
Municipal Office Complex
Virtual
Regular Meeting

Commissioners present: Bruce Dutch, Craig Mansfield, Tim Reynolds

Guests Present: Irene Haines, Brian Auld, Ray Swol, Don Angersola

1. **Called to order** at 5:011pm by Bruce Dutch

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the 12/07/2021 meeting by Craig Mansfield, seconded by Bruce Dutch. Motion passed with one abstention from Tim Reynolds.

3. Bill Approvals
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Tim Reynolds, seconded by Craig Mansfield. Motion passed unanimously. Tim also noted that bills are also starting to come in for the new truck. These are hitting the capital budget.

4. Budget Recap:
   a. Tim Reynolds provided a budget recap noting to-date spending. To date we have spent $202,392.90 (39.7%) with a remaining budget of $307,971.10. No questions or concerns noted.

5. Old Business:
   a. None

6. Visitors Participation:
   a. None.

7. Chiefs Report:
   a. See attached

8. Fire Marshal's Report:
   a. Final inspection complete on Dec 15th for Adult Center on North Moodus and there are 45 cottages. Signage is in place and they are providing maps for First Responders.

9. Building Report:
   a. Electrical room at CO#1 needs to get cleaned up.
   b. Furniture is being moved from Town office building to Firehouses on the 18th.
   c. There was a walk through of the work being done yesterday related to CO#2 work needing to be done and the condition of the building and the repairs that are needed. Newt is waiting on a written report of issues. All the Overhead doors were fixed to

ensure the trucks can have access in and out. The initial report is worse than expected.

d. First Selectman Haines noted that the BOS and BOF are aware of the issues and they need to look at funding in upcoming budgets.

10. Equipment Report:

a. See Chief's Report

11. Correspondence:

a. None

12. New Business:

a. Capital Budget was submitted. Thanks to all the officers for time and work to complete.

13. **Adjournment:**

a. Motion to adjourn at 5:36 pm made by Craig Mansfield second by Bruce Dutch. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
01/28/2021

Chief's Report:

- **TOWN EMPLOYEES OSHA MANDATES – IRENE HAD INQUIRED**
  - BLOODBORNE, HAZMAT, FIRE EXTINGUISHER TRAINING
  - $85 PER EMPLOYEE TO ADD ON TO FIREHOUSE
  - LT KOLASINSKI CURRENTLY INVESTIGATING A GROUP RATE
  - I TALKED TO IRENE KIRMA IS PROBABLY THE BETTER OPTION

- **ISO – INSURANCE SERVICES OFFICE**
  - WE ARE IN PRELIMINARY STAGES OF REVIEW
  - LOWER OUR CITIZENS INSURANCE AND PROVIDE BETTER FIRE PROTECTION COVERAGE
  - TANKER / HOSE LAY DRILLS WILL BE IN THE WORKS
  - CAREER STAFF IS CURRENTLY IDENTIFYING ALL OF OUR WATER SOURCES
  - ROB LENOIS IS CURRENTLY INVESTIGATING SIGNAGE WHICH WILL BE PURCHASED AND INSTALLED IN THOSE AREAS

- **PORTABLE RADIOS**
  - 10 NEW VOLUNTEERS WHO ARE IN NEED OF RADIOS – Ready for distro
  - PAGERS -Ordered December 26th

VEHICLE APPARATUS UPDATE

- ***CAMERA OUT – CRAIG***
  CO 2 NORTH BAY REAR

- **NEW LADDER –**
  - EQUIPMENT IS CURRENTLY COMING IN THAT LT KOLASINSKI ORDERED

- **CURRENT UTILITY 15 –**
  - IS BACK
  - CHECK ENGINE LIGHT IS ON – ROB TO LOOK AT

- **ENGINE 1-15**
  - OOS / ENGINE 1 / 2 ARE SWITCHED
  - NOT GOING INTO PUMP / UNKNOWN ON RETURN
  - INTERLOCK ISSUE

- **ENGINE 2-15**
  - RADIO IS NOW FIXED
  - SOFTWARE ISSUE

- **TANKER 1-15**
  - SMALL POWER STEERING LEAK FROM RESEVOIR
  - ROB TO FIX

EMAIL SENT TO Commissioners ON 12/18/21 :

A couple of things I need your help with:

- **CO # 2**
  - NEEDS A NEW ROOF
  - FLASHING SKIRT
  - NEW WINDOWS
  - NEW FLOORING CO # 2
  - WAITING ON QUOTE - **$44K – NEW BAY / 3 OFFICES**
  - OVERHEAD DOORS ARE SINKING – DOWN AN INCH
  - FIXING DOOR FRAME ON DOOR # 2 – AS A TEST
  - **DONOVAN WAITING ON PRICE FOR REPAIRS**
  - **MORTON – WAITING ON PRICE FOR A NEW FIREHOUSE**

SPOKE WITH NEWT ON THE FOLLOWING PROJECTS YESTERDAY

* **Plymovent -** Exhaust system for Co # 1 - This was approved in this years budget - Co # 2 was also approved but I know Newt is waiting to get prices back for replacing structural items as well as pricing a new building (3 office floors - 44K, windows to be replaced, flashing around building, structure doors not sound, new roof - inspector to come out)
* **MAGNAVENT COMPETETOR – MON 10TH – DEBBIE – WILL BE MEETING WITH NEWT - $35K CHEAPER**

* **Key Access -** Co # 1 / Co # 2 - This was approved in this years budget
- NEWT SAYS CRAIG IS WRITING THIS UP
* **CRAIG FINISHED THE BID SPEC – CAN GO OUT TO BID – NEWT WILL SEND THIS OUT THIS WEEK – 2 SWIPERS PER FIREHOUSE – (4 TOTAL)**

* **New Fire Panel -** Co # 1 - The fire panel is currently in trouble and is obsolete
* **BANDAID – NEW PARTS – NEWT WANTS TO SWITCH TO SHS SYSTEM – PUT IN CAPITOL FOR NEXT YEAR**

* **Pole Lights** - Co # 1 - Still have not been removed by Ray Sikorski
* **PENDING**

* **Sign lighting -** Co # 1 - Literally I attempted to replace a bulb and the conduit that is holding the fixture crumbled in my hand
* **NEWT TO ORDER NEW SIGN W/ LIGHTING – LIKE REST OF THE TOWN – RED / GOLD LEAF / BLACK BORDER**

* **Lights Dimming -** Co # 1 - the lights literally dim over Engine 1-15
* **NEWT TO HAVE TIMER REMOVED**

* **Fire Ponds -** Grove Street needs to be completely redone
* **BRIAN TO GET PRICE FROM AHEARNS**

* **Radio Room CO # 1 -** Carpet needs to be removed and new tiles applied (tiles from town hall project) - room painted, new desk tops installed
* **NEWTS GUYS WILL BE RIPPING UP CARPET AND PAINTING THIS WEEK**
* **Ladder Truck -** Needs to be put in Surplus by Linda / ANOTHER YEAR OF TRUCK GETTING BOXED IN BY SNOW
* **EMAIL LINDA INFO (MILEAGE, CONDITION OF TRUCKS, RESERVE $) WILL BE REMOVED SOON**