Town Wide Radio System Committee
Thursday, March 12, 2020
Municipal Office Complex
1 Plains Road Mtg Room 4
7:00 PM
Special Meeting
Approved

Committee members present: Craig Mansfield, , Emmett Lyman, Kevin Cavallo, Bruce Dutch, Ray Swol (phone/in person)

Guests Present: Dave Moffat

1. **Called to order** at 7:01 PM by Craig Mansfield

2. **Minute Approval**:

   a. Motion to approve minutes from the November 24, 2019 meeting by Kevin Cavallo, seconded by Emmett Lyman. Motion passed unanimously.

3. Site Updates:

   a. Buckley Hill and Mt. Parnassus - all pre-work done and sites are ready for install of the East Haddam and Valley Shore simulcast equipment.
   b. Tactical had to hire an electrician for Mt Parnassus to get the proper power where needed and needed an Electrician at Buckley Hill to install some lights and outlets for equipment.
   c. Med 5 was changed out to med 52 at Buckley Hill
   d. Wighill – lease is all approved and building being prepared. Antenna work needs to be done at the site. Site work will be completed so room will be ready for simulcast equipment.
   e. GooseHill – Will be set up as a backup control site. Haddam doing work in current shelter and there is no room for East Haddam's

Equipment. We are working with the State and believe they will share some space in their building for our equipment.

f. GooseHill Combiner still needs to have final spec's and be ordered.
g. VS still has a substantial amount of work to complete at Goosehill.

5. **FCC/Freq update:**

All construction notices were filed.

6. **State System:**

VS has created a working group on how the state system will fit into their current system. More info to come as it becomes available. VS has asked each town to only have one operations channel whether UHF or P25. This will help the dispatchers be able to monitor all channels efficiently. More to come on the system lay out as it becomes available.

7. **Equipment/Budget:**

a. All Portable and Mobile radios were ordered as discussed. David called out to the committee that he believes we at this point are over budget by approximately $200K. There are a lot of things that have caused this overage to include equipment cost increases but approx. $100K is due to having to change direction with not being able to use the Middle School Site and the Goodspeed Opera house. The committee asked David to try to stop any orders that could be stopped but he believes most of the equipment has already arrived. The committee noted asked David to provide ideas on how we could cut cost in any area.
b. COVID-19 is causing a slowdown in work at this point which may have an effect on timeline.
c. David brought up issue with State Bid ending and noted that he would monitor the current bid cost because we have an agreement in place. Craig will work with Finance Director to get remaining dollars assigned to a PO for the project.

8. **Invoices:**

a. Motion by Emmett Lyman seconded by Kevin Cavallo to approve invoice #215120 in the amount of $14323.80 for Mobiles for Police Cruisers. Motions passed unanimously.

b. Motion by Kevin Cavallo seconded by Craig Mansfield to approve invoice #214983 in the amount of $4774.60 for FD Fire Department Mobile Radio. Motions passed unanimously.

c. Motion by Bruce Dutch seconded by Emmett Lyman to approve invoice #214984 in the amount of $20,842.97 for Fire Department Mobile Repeaters. Motions passed unanimously.

d. Motion by Kevin Cavallo seconded by Ray Swol to approve invoice #214986 in the amount of $232,342.50 for FD Fire Department Portable Radio. Motions passed unanimously.

e. Motion by Ray Swol seconded by Craig Mansfield to approve invoice #214990 in the amount of $50,133.30 Public Works Mobile. Motions passed unanimously.

f. Motion by Bruce Dutch seconded by Kevin Cavallo to approve invoice #214998 in the amount of $4253.84 for Ambulance Mobile Repeaters. Motions passed unanimously.

g. Motion by Emmett Lyman seconded by Ray Swol to approve invoice #215001 in the amount of $4774.60 for Mobiles for Town Government. Motions passed unanimously.

h. Motion by Bruce Dutch seconded by Kevin Cavallo to approve invoice #215120 in the amount of $201.60 for Public Works Radio parts . Motions passed unanimously.

i. Motion by Bruce Dutch seconded by Ray Swol to approve invoice #215326 in the amount of $2581.54 for Electrical Work. Motions passed unanimously.

j. Motion by Kevin Cavallo seconded by Emmett Lyman to approve invoice #215103 in the amount of $9,366.54 for site work at Buckley Hill. Motions passed unanimously.

k. Motion by Bruce Dutch seconded by Emmett Lyman to approve invoice #215159 in the amount of $6552.25 for site work at Mt Parnassus. Motions passed unanimously.
l. Motion by Kevin Cavallo seconded by Craig Mansfield to approve invoice #215211 in the amount of $9431.30 for project parts. Motions passed unanimously.

9. **Next Meeting Date** – TBD

Motion to adjourn 8:55PM by Kevin Cavallo, second by Ray Swol. Motion passed unanimous.

Submitted by:

Craig Mansfield
Committee Chairman
10/07/20