BOARD OF FIRE COMMISSIONERS
Tuesday, July 12, 2022
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Bruce Dutch, Tim Reynolds, Craig Mansfield (virtual)

Guests Present: Brian Auld, Ray Swol, Irene Haines, Don Angersola

1. **Called to order** at 5:08 pm by Bruce Dutch

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the 06/07/2021 meeting by Tim Reynolds, seconded by Craig Mansfield. Motion passed unanimously.

3. Bill Approvals
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

4. Budget Recap:
   a. Tim provided a budget recap noting to-date spending. To date we have spent $508,029.12 (85.5%) with a remaining budget of approximately $2,334.88 for FY 2021-22.

   b. For FY 2022-23 we have available budget of $557,068. YTD have spent $4,048.65 leaving us a remining budget of $553,019.35

      No questions or concerns noted.

5. Old Business:
   a. Access Control – in progress but equipment remains backordered
   b. Building Study –
      i. Commissioners received the initial study report.
      ii. Craig Mansfield expressed concern with going to the town with a 10,000 SQFT expansion.
      iii. Need to look at next steps to understand call volumes, building locations, populations, ISO ratings, etc.
      iv. Discussion around what the exact cost to renovate and fix existing structure.
      v. Tim noted, we need to come up with a plan that does not have us back at the table again in a few years but also be fiscally responsible.
      vi. Don Angersola to reach out to Brian Hume's to verify estimates of repairs to current structure as numbers Brian Humes presented at the

commissioners meeting does not match what the working group is representing. Don Angersola to also get an actual appraisal.

vii. Irene Haines noted the need to get a building that is safe and can hold our current apparatus. Need to come up with what the temporary fix is to secure the building for a short-term fix (cabling) this will then give us the opportunity to look at a long-term fix.

viii. Tim Reynolds reminded the group that we need to look towards the future, not just today.

ix. Recommendation to move forward:
    1. Get appraisal.
    2. Brian Humes to present to the Board of Fire Commissioners.
    3. Verify cost of quick fix and long-term repair to existing structure.

6. Visitors Participation:

a. Question was asked if we have personnel to support multiple firehouses throughout the town.

7. Chiefs Report:

a. See attached

8. Fire Marshal's Report:

a. Liquor license are up to date.
b. Burn Permits up to date.
c. Looking for a couple of additional Assistant Fire Marshals.

9. Building Report:

a. See Chief's report

10. Equipment Report:

a. See Chief's Report

11. Correspondence:

a. None

12. New Business:

13. **Adjournment:**

a. Motion to adjourn at 6:02 pm made by Tim Reynolds, second by Craig Mansfield. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
07/31/2022

EAST HADDAM FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS 07/12/2022

APPARATUS STANDPOINT

- *NEWT- STATUS ON MAGNAVENT*
- **ENGINE 4-15**
- **TANKER 1-15**

- **CAREER STAFF APPARATUS SOP HAS BEEN UPDATED**
  - **SPOKE W/ CAPTAIN LEIDEMER TODAY**
  - SOPS HAVE BEEN DISSEMINATED TO THE CAREER STAFF AND HAS BEEN APPROVED BY ME, THE FIRST SELECTMAN, BOFC, EXECUTIVE BOARD
  - THAT ORDER IS TO WHAT IS TO BE FOLLOWED GOING FORWARD

- **JET SKI –**
  - FULLY FUNCTIONAL NOW WITH RESCUE SLED AT CO # 1
  - AND HITCH IS ON THE TRAILER

- **NEW UTILITY –**
- I REACHED OUT TO JOHN BRESLIN FROM TASCA FORD –
- THE TRUCK IS CURRENTLY IN PRODUCTION
- A WEEK OR TWO JOHN WILL PROVIDE ANOTHER UPDATE

- **ENGINE 4-15 –**
- WENT OUT FOR A CHECK ENGINE LIGHT AND HEADLIGHT ISSUE
- AND FOUND THE REAR SPRINGS ARE FROWNING BUT WILL MAKE IT THROUGH THE YEAR ACCORDING TO BOUGHTON

- **RESCUE 1-15, BRUSH 15, TANKER 2-15, AND TANKER 1-15 IS IN PROGRESS**
- HAVE BEEN PUT THROUGH PREVENTATIVE MAINTENANCE

- **OLD LADDER HAS BEEN PICKED UP BY NEW OWNER**

- **WET DOWN – AKA CHRISTENING OF THE NEW LADDER**
  - SEPT 10TH –
  - INVITE WILL BE SENT TO OUR PERSONNEL, MUTUAL AID PARTNERS, AND TOWN DIGNITARIES
  - ID LIKE TO REQUEST BEER AND WINE FOR THE EVENT FROM THE BOARD OF SELECTMAN WHICH I SENT AN EMAIL TO IRENE AND LINDA

- **UPDATES FROM COMMISSIONERS – TIM**
  - **DOOR ACCESS** FOR CO # 1 / CO # 2 - NEWT
  - **ENGINE 2** – CRAIG TO WRITE LETTER TO BOS AND BOF
  - **LETTER TO CHRIS ON** – WEEKLY PAYROLL, OPEN SLOTS IN SCHEDULE
  - **BUDGET** – WHATS LEFT
  - **CO # 2 –** DOOR # 3 – REPAIRED?
  - **POND PUMP –** STILL WORKING?

- **AMBULANCE –**
  - TRANSMISSION IS BLOWN AND WILL COST $4,000 TO FIX
  - THIS IS THE TOWN OWNED AMBULANCE
  - EAST HAMPTON AMBULANCE WAS GRACIOUS ENOUGH TO LOAN THE TOWN ONE OF THEIRS
  - THE AMBULANCE IS LOOKING FOR A PERMANENT LONER

- **IN THE EVENT OF A STORM**
  - ALL VEHICLES FROM CO TWO OLD BUILDING TO BE TO TOWN GARAGE
  - SPOKE W STEVE HEDLER
  - HE'LL BE ABLE TO GET THE TRUCKS OUT WITH IN MINUTES TO ACCOMMODATE THE FD'S APPARATUS

- **JULY 2ND 9A – 10:30AM - TRI TOWN PARADE**
  - GOOD TURNOUT FROM THE FIRE DEPARTMENTS
  - NOT FROM THE PUBLIC

- **RECRUITMENT SIGNS –**
  - BIG THANK YOU TO NATE FOR CREATING AND PLACING SIGNS

- **FLAGS**
  - THANK YOU TO ALL WHO PUT UP IN UPTOWN AND DOWNTOWN AREA
  - I NEED SOMEONE TO GO OUT A FIX THE ENTANGLEMENT

BUILDING / EQUIPMENT UPDATE – APPRAISED – FIRST THING TO DO IS SHORE UP THE BUILDING –

1 – APPRAISED VALUE NEWT SAID HE WILL TAKE CARE OF / LOCATION ?

- **CO # 2 PROJECT UPDATE**
- PROPOSAL FROM BRIAN HUMES
- CURRENT SQUARE FOOT 8,400
- PROPOSED SQUARE FOOT 18,610
- IDEAS – 2 BUILDINGS – 3-4 DRIVE THRU BAYS AT CO # 2 / 2 DRIVE THRU BAYS ON TOP OF MT PARNASSUS

- TO FIX CO # 2 – 3 ½ MILLION JUST TO FIX STRUCTURE I.E. FRAME, LEAKS, DOORS – DOES NOT INCLUDE INTERIOR UPDATES INLCUDING CONCRETE SLAB WHICH WOULD MOST LIKELY BE ANOTHER 8 – 10 MILLION
- $10 MILLION FOR NEW BUILDING TO REPLACE CO # 2
- $3 MILLION FOR CONSTRUCTION & SITE WORK, FEES, PROJECT OVERSIGHT, CONSTRUCTION TESTING, BINDING COSTS, INTERIOR FURNITURE, TELEPHONE AND DATE SYSTEM.
    - NEXT STEP IS SITE ASSESSMENT AND SCHEMATIC DESIGN.
    - **IRENE HAD TIM AND I MEET WITH PUBLIC WORKS TO LOOK AT SPACE TODAY**
    - **TRUCKS FROM COMPANY 2 WILL BE STORED AT PUBLIC WORKS DURING A STORM**