TOWN OF EAST HADDAM

BOARD OF LIBRARY TRUSTEES

MINUTES OF A REGULAR MEETING OF OCTOBER 13, 2022

1. Meeting called to order at 6:37 PM by D Barlow

   Trustees present: D Barlow, J Bielot, Janine Broe, C vanValkenberg, W Barney

2. Minutes of regular meeting of September 8, 2022 accepted as presented
3. Reports
   a. D Barlow presented the Library Directors report. Staffing issues have been finalized with the hiring of two interns. The well cap at Rathbun has been repaired and a benched has been built around it. Programs this month include: Rathbun Fairy Village and Holiday Craft Market in conjunction with the Friends of Rathbun; the Community Lions are conducting a Pediatric Eye Screening; there will be an Adult Ribbon Wreath program offered; youth programs include Art Night, Junior Dino Rangers. And Kids Game Night. The Friends of EHFPL raised almost $2,000. From their Book Sale.
   b. Committee Reports
      i. Finance met on October 12th. The 2022-23 Budget is tracking as anticipated. There is a new Finance Director for the Town. M Gilroy will be meeting with him soon and will be getting materials for the preparation of the 2023-2024 budget. The Committee made recommendations for the 2023-24 budget in the area of materials, staff salaries, and facilities
      ii. Program met in early Oct. The Committee reviewed 2022-23 programs. The Committee discussed ways to better promote Library programs. There was discussion regarding sponsoring Alzheimer Awareness programs.
      iii. Governance did not meet
4. Old Business
   a. The 2022-23 Budget update is covered in 3bi above
   b. The Facilities update is covered in 3a above.
   c. The NLSC reviewed the results of the community survey copies of were distributed to the Trustees. The Committee has developed a list five possible sites for a new library facility. The Committee will begin writing it's Final Report at a series of meeting beginning on October 19th
   d. The Board reviewed the three Trustee goals for 2022-23 and felt that they had been addressed appropriately
5. New Business
   a. Sub Committee assignments for 2023 are as follows: Finance – D Barlow, J Bielot, W Barney; Governance - Janine Broe, C vanValkenberg, J Ranaudo; Program - -M Mazur, C Delise, A Hinchcliffe
   b. Sub Committee meeting schedule: Finance will meet on the Monday before the monthly, regular Trustees meeting; Program will meet in the 1st Monday of the month; Governance

will meet on the 1st Monday of the Month. The Board of Trustees will meet on the second Wednesday of the month.

c. The Board will discuss appointing liaisons to the Friends groups

6. Audience of citizens
   a. There was no audience of citizens.
7. Without objection, the meeting was adjourned at 7: 32 PM

Submitted by: W Barney, Board Secretary