MINUTES
BROADBAND FEASIBILITY COMMITTEE
FRIDAY OCTOBER 21, 2022
REMOTELY VIA ZOOM

11:00 AM

YouTube Recording: Broadband Feasibility Committee - 10.21.2022

Minutes of the meeting of the East Haddam Broadband Feasibility Committee

1. Meeting called to order by committee chair Tom Sevigny (chair) at 11:01 am
    a. **Members Present**: Irene Haines (First Selectman), Tom Hays,Craig Mansfield, Wayne Schulz, Tom Sevigny (chair).**Excused:** Patty Stricker
    b. **Entry Point:** Erik Banyai, Devin Cox, Nicole Banya
2. Approval of the minutes of the 10-14-2022 meeting
3. Devin Cox reviewed the website - https://www.easthaddamfiber.com/ - which is the landing page for residents to take the survey. The site includes some background as well as FAQ
    a. Ready to launch website - accept survey results
    b. Town will publicize the site and request residents to take the survey
        i. This usually comes out of the Selectman's office (posting to Facebook page, etc)
        ii. Discuss start date - with this week / the sooner the better - being the consensus (ie - site is ready to go)
        iii. East Haddam News (publishes every Thursdays)
        iv. Tom Sevigny will reach out to East Haddam News and town about publication of the website
4. Nicole Banya - reminder to obtain copies of individual (20 residential, 10 business) invoices - need all pages not just the first page.
5. Craig and Irene will coordinate discussing any open issues regarding this broadband proposal with town legal advisors.
6. Irene Haines asked how many responses ideally would we be looking to receive. Devin Cox suggested 400-450 would be a good goal for responses for a town of our size.
    a. Devin Cox: There should be a deadline on the survey - perhaps 4 weeks is our timeline though if we get to four weeks and don't have our goal number of responses then we may consider extending

b. Devin Cox suggested October 24 through November 24 with the possibility to extend.

7. Meeting adjourned at 11:38 am

Link to full video - https://www.youtube.com/watch?v=d5rNRyKQOXI