BOARD OF FIRE COMMISSIONERS
Tuesday, October 4, 2022
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Bruce Dutch, Tim Reynolds
Absent: Craig Mansfield

Guests Present: Brian Auld, Irene Haines, Ray Swol

1. **Called to order** at 5:15 pm by Bruce Dutch

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the 9/06/2022 meeting by Tim Reynolds, seconded by Bruce Dutch. Motion passed unanimously.

3. **Bill Approvals**
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Bruce Dutch, seconded by Tim Reynolds. Motion passed unanimously.

4. **Budget Recap:**
   a. Tim Reynolds provided a budget recap noting to-date spending. To date we have spent $109,988.76 with a remaining budget of $447,079.24. Total of 19.7% of budget has been spent to date.

5. **Old Business:**
   a. None

6. **Visitors Participation:**
   a. None.

7. **Chiefs Report:**
   a. See attached

8. **Fire Marshal's Report:**
   a. none

9. **Building Report:**
   a. Discussion on Company two status and structural soundness. Clarity was provided that the building needs more then just work to the facia and does require structural repairs.
   b. Ray Swol brought the possibility of bringing in a company to do a full assessment of the department (Staffing, equipment, buildings, water access, etc.) It was noted that Deep River just completed the process, and we could reach out to see how they benefited from the process. This could also help ISO standard if we did study and

then followed recommendations. It was decided to bring it up for the December meeting.

10. Equipment Report:

a. See Chief's Report

11. Correspondence:

a. None

12. New Business:

a. Discussion was held about the location of the town owned ambulance. First Selectman Haines to reach out to the Ambulance to discuss.
b. Tim Reynolds noted that the budget process for 2023-24 has kicked off and will follow the same process as last year.
c. Discussion held related to the RFP for the firehouse. Bids are due back on 11/3. Craig Mansfield requested that we move the November meeting out a week, so we all have time to review the bids. Tim Reynold's schedule does not allow for following week, so agreement was to schedule next meeting for 11/15/2022 at 5:00PM.

13. **Adjournment:**

a. Motion to adjourn at 5:55 pm made by Tim Reynolds, second by Bruce Dutch. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
11/10/2022

EAST HADDAM FIRE DEPARTMENT

BOFC 10/04/2022

- **CONDOLENCES TO LIEUTENANT DOMBROSKI AND FAMILY ON THE PASSING OF HER GRANDMOTHER THERESA DOMBROSKI** -
  - PAST LADIES AUXILIARY MEMBER AND WIFE TO THE LATE CHIEF EDWARD DOMBROSKI

- **CAREER STAFF**
  - WELCOME TWO NEW CAREER FIREFIGHTERS BRIAN DUHAIME (FULLTIME) AND MICHAEL HALL (PER DIEM)

BUILDING / EQUIPMENT UPDATE

- **DOOR ACCESS UPDATE -**
  - CRAIG AND NEWT HAVE THE KEYLESS ENTRY INSTALLED AT COMPANY 1 AND 2
  - CRAIG IS CONFIGURING THE LOGISTICS

- **CO # 1**
  - ROOF HAS BEEN QUOTED OUT AT - $7,000

EQUIPMENT AND APPARATUS UPDATE

- **NEW UTILITY 1-15 –** HAS FINALLY ARRIVED
  - PLATE AND INSURANCE HAVE BEEN ADDED
  - WILL BE BROUGHT TO SCRANTON COMMUNICATIONS IN 2 WEEKS FOR RADIOS/LIGHTS/SIREN
  - SPECIAL THANKS TO CAPTAIN KYLE AND NEIL MOSIG FOR DONATION OF LIGHTS FROM WHELEN AND PLACING THE PUSH BAR ON THE VEHICLE
  - LAST STEP WILL BE ADDING GRAPHICS
  - THE TRUCK WILL BE OUT OF SERVICE UNTIL ALL ABOVE ITEMS ARE COMPLETED
  - A USED CAP AND SLIDE OUT TRAY ARE BEING ORDERED FOR THE OLD UTILITY WHICH WILL BE REUSED FOR FIRE POLICE

- **COMMAND VEHICLE**
  - HAS BEEN ORDERED AND SLATED TO ARRIVE AT THE END OF OCTOBER TO EARLY NOVEMBER
  - SAME PROCESS AS FOR THE NEW UTILITY WILL BE PUT IN PLACE

- **ENGINE 1-15 –**
  - LADDER CLAMPS - NEED TO BE FIXED

- **ENGINE 2-15 -**
  - EQUIPMENT HAS BEEN ORDERED
  - SCOTT PACKS HAVE BEEN ADDED
  - PLAQUE REATTACHED
  - A NEW LADDER SKULL SAVER HAS BEEN ORDERED
  - ALL THANKS TO LT SWOL

- **NEW STRAINER FLOATS HAVE BEEN ORDERED AND ADDED TO ALL PUMPERS**

- **HOSE TESTING AND LADDER TESTING – COMPLETED ON 9/27**
  - LOST ONLY THREE LENGTHS OF HOSE
  - 2 LENGTHS OF 5 INCH AND 1 LENGTH OF INCH AND 3/4

- **SEAGRAVE / S-10**
  - SEAGRAVE NEEDS TO BE ADDED TO SURPLUS
  - S-10 IS TO BE RECYCLED TO PUBLIC WORKS

- **5 NEW VOLUNTEER CANDIDATES WHO HAVE THEIR APPLICATIONS IN**

- **FIRE PREVENTION -** WEDNESDAY OCTOBER 12TH 10AM – 12PM AT THE ELEMENTARY SCHOOL – VOLUNTEERS AND CAREER ARE INVITED TO PARTICIPATE

- **WET DOWN –**
  - THANK YOU TO LIEUTENANTS DOMBROSKI AND TREMBLAY FOR COORDINATING THE EVENT

- **BUDGET**
  - DATE
  - APPARATUS REPLACEMENT FOR CAPITOL
  - OPERATIONS BUDGET AGAIN – DATE FOR OFFICERS

- **AMBULANCE**
  - STATUS OF ORGANIZATION AS A WHOLE
  - IRENE PRESENTED A NEW CONTRACT TO BE CONSIDERED ON THE 15TH OF SEPTEMBER
  - SECOND AMBULANCE IN SERVICE?
  - I AM STRONGLY SUGGESTING THE TOWN OWNED AMBULANCE BE PLACED AT CO # 2 PERMANENTLY
  - DELAYING PATIENT CARE
  - TOWN HALL TO CO 1 – 1.9 MILES
  - TOWN HALL TO CO 2 - .06 MILES