BOARD OF FIRE COMMISSIONERS
Tuesday, November 15, 2022
Municipal Office Complex
Meeting Room 1
Special Meeting

Commissioners present: Bruce Dutch, Tim Reynolds, Craig Mansfield

Guests Present: Brian Auld, Irene Haines, Ray Swol, Don Angersola (Phone for report)

1. **Called to order** at 5:16 pm by Bruce Dutch

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the 10/04/2022 meeting by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

3. Bill Approvals
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

4. Budget Recap:
   a. Tim Reynolds provided a budget recap noting to-date spending. To date we have spent $160,462.59 with a remaining budget of $396,605.41. A total of 23.7% of budget has been spent to date.

5. Old Business:
   a. None

6. Visitors Participation:
   a. None.

7. Chiefs Report:
   a. See attached
   b. Discussion on East Haddam Bridge and weight limit update being maintained for emergency vehicles at 21 Ton. We will need to create SPO's for going over the bridge.
   c. Chief Auld asked if the town was still reviewing the work requirements for the per diem staff. First Selectman Haines noted they are being reviewed.

8. Fire Marshal's Report:
   a. Burn permits up to date.
   b. One structure fire on A.P. Gates, accidental, spread from an open burn.

9. Building Report:

a. Town settled with shingle company for $1500 credit that can be applied towards the repair.
b. Three bids received for the Company 2 Firehouse Renovation. We will be doing RFP interviews on the two low bidders on Monday evening 11/21/22.
c. Goal will be to interview and hopefully make recommendation to BOS and BOF to move forward with one of the presenters.

10. <u>Equipment Report:</u>

a. See Chief's Report

11. <u>Correspondence:</u>

a. A letter was read into record from Laurie DAquila from the EHAA association.

12. <u>New Business:</u>

a. 2023 BOFC Meeting Schedule: Motion made by Tim Reynolds, seconded by Craig Mansfield, to except the meeting schedule as presented. Motion passed unanimously.
b. Radio reprogramming date hopefully being planned for mid-December. Craig Mansfield is working with Tactical and the State.
c. This past Sunday, the Fire Department EMS operational groups met and are in agreement that everyone is working hand and hand for the best of the residents of East Haddam.
d. Craig Mansfield noted that it is disheartening that we have reached this point. Last month First Selectman Haines organized a working discussion with the Ambulance and after a good discussion we all left the meeting with an agreement to move forward by working with the State and Lyme towards approval to move the town Ambulance to CO#2. This was then followed up by an email from Laurie DAquila that was opposite of what we agreed.

13. **<u>Adjournment:</u>**

a. Motion to adjourn at 6:01 pm made by Craig Mansfield, second by Tim Reynolds. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
12/01/2022

EAST HADDAM FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS 11-15-2022

- **EXTERIOR SIGN - NOVEMBER COMPLETION**

- **5 NEW VOLUNTEER CANDIDATES IN THE PROCESS**

- **CONGRATS TO FF BOTTING FOR PASSING FIREFIGHTER TWO**

- **SATURDAY MARCH 11TH – IS THE TENTATIVE DATE FOR AWARDS NIGHT**

APPARATUS STANDPOINT

- **NEW UTILITY –**
  - GRAPHICS ARE IN THE WORKS
  - ALL LIGHTS / SIREN / EQUIPMENT HAVE BEEN INSTALLED
  - EQUIPMENT IS ON ORDER TO INCLUDE
  - TOW PACKAGE/TRAILER BRAKES/HITCH/FLOOR MATS

- **OLD UTILITY –**
  - CAP HAS BEEN INSTALLED-
  - CAREER STAFF INSTALLED SLIDE OUT TREY
  - NEEDS A WHEEL ALIGNMENT
  - WILL BE MOVED UP TO CO # 1

- **COMMAND VEHICLE – ONLINE – NEXT FEW WEEKS /**
  - GRAPHICS ARE IN THE WORKS AS WELL AS EQUIPMENT

- **BRUSH 15 –**
  - PUMP BROKE / GUMMED UP –
  - ALLENS SMALL ENGINE FIXED

- **ATV -** STATUS – BELT WAS AT 50% / MOODUS AUTO TO ORDE

- **ENGINE 2 –**
  - WILL BE BACK ONLINE SHORTLY – HOSES HAVE ARRIVED

- **TANKER 1-15 –**
  - Q SIREN BROKEN
  - LT SWOL IS IN PROGRESS OF FIXING

- **RESCUE 1-15**
  - EMERGENCY STOP BUTTON ON GENERATOR IS BROKEN
  - SCHEDULED FOR REPAIR

- **SEAGRAVE**
  - SHAWN WON THE BID – UPDATE
  - NEEDS TO BE DECIDED ON AT THE NEXT SELECTMAN MEETING

  EQUIPMENT STANDPOINT

- **PICTURES TO CRAIG –**
  - **RECEIVED FROM AMBER** FOR KEYLESS DATA BASE – Access badges to be issued tonight.

- **NEW GEAR HAS BEEN ORDERED** FOR RUTTY, AULD, KANE, NELSON, DOMBROSKI

- **EXTRICATION TOOLS** – ENGINE 2 -TNT SPREADERS/CUTTERS (10K FOR 2) – LT KOLASINSKI WAS ALSO ABLE TO ORDER A RAM FOR ENGINE 4

COMMISIONER REYNOLDS –

- **LADDER 1 / NEW UTILITY / COMMAND VEHICLE**
  - WHATS LEFT OVER FOR $

- **DOOR ACCESS –** STATUS

- **ROOF – UPDATE? $8,000**

FROM ME –

- **BRIDGE UPDATE –**
  - NO TRUCKS UNDER 16 TONS MAY PROCEED OVER
  - DEP SWOL HAS REVISED RESPONSE ORDER AND SENT TO VALLEY SHORE AND CRAIG

- **EMPLOYEE DEPENDABILTY DIRECTIVES FOR PER DIEM/PART TIME CAREER STAFF**
  - ON TUESDAY JUNE 21ST I SENT AN EMAIL TO IRENE WITH A 6 PAGE DIRECTIVE ON EMPLOYEE DEPENDABILITY.
  - MORE RECENTLY, OCTOBER 19TH I SENT AN EMAIL WITH INFORMATION ON WHAT THE PART TIME/PER DIEM STAFF HAVE WORKED FROM DECEMBER 2021 TO CURRENT, AGAIN I REQUESTED HR TO LOOK AT THIS
  - WE HAVE PART TIMERS / PER DIEMS WHO HAVENT WORKED IN 3 MONTHS

- **APPARATUS PLACEMENT REALIGNMENT – MINUS S-10 / SEAGRAVE**
  - CO # 1 – ENGINE 1, TANKER 2, RESCUE, 154B, UTILITY 2, MARINE 4
  - CO # 2 – OLD BAYS - LADDER 1, ENGINE 4, TANKER 1, 154A / NEW BAYS – UTILITY 1, BRUSH 15, MARINE 1/3, BUFFALO WHERE SEAGRAVE IS, TRAILER/ATV
  - CO # 3 – ENGINE 2, ENGINE 6, MARINE 2
  - THE ASSOCIATONS AMBULANCE WILL BE PLACED OUTSIDE AS INDICATED BY IRENE ON A PHONE CONVERSATION THAT TOOK PLACE ON 11/7 AT 9PM