BOARD OF FIRE COMMISSIONERS
Monday, November 21, 2022
Municipal Office Complex
Meeting Room 1
Special Meeting

Commissioners present: Bruce Dutch, Tim Reynolds, Craig Mansfield

Guests Present: Irene Haines, Don Angersola

1. **Called to order** at 5:01 pm by Bruce Dutch

2. **Executive session 5:03 – 7:05 PM**
   a. Motion by Craig Mansfield., Seconded by Tim Reynolds to enter executive session for the purpose of interviewing potential architectural firms based on the responses from RFP Bid #2022-1: Renovation of Firehouse Company #2. Motion passed unanimously,
   b. Motion by Craig Mansfield, seconded by Tim Reynolds to invite Irene Haines, Don Angersola and those members from the presenting firms into executive session. Motion passed unanimously.
   c. Presentation provided by Russell and Dawson Inc.
   d. Presentation by Silver Petrucelli and Associates
   e. No decisions were made during executive session

3. Recommendations:
   a. Based on the outcome of the interviews a motion was made by Craig Mansfield, seconded by Tim Reynolds to recommend to the BOS and BOF that the bid be awarded to Silver Petrucelli and Associates, and we request an amount of $175,000 to cover the bid cost of $122,800, potential additional reimbursable expenses as well as the anticipated required temporary repairs to ensure the building remains usable in the short term. Motion pasted unanimously.

4. **Adjournment:**
   a. Motion to adjourn at 7:10 PM made by Tim Reynolds, seconded by Bruce Dutch. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
11/21/2022