BOARD OF FIRE COMMISSIONERS
Tuesday, December 6, 2022
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Bruce Dutch, Tim Reynolds, Craig Mansfield

Guests Present: Brian Auld, Irene Haines, Ray Swol, Don Angersola, John Nickerson

1. **Called to order** at 5:02 pm by Bruce Dutch

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the 11/15/2022 special meeting by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.
   b. Motion to approve minutes from the 11/21/2022 special meeting by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

3. Bill Approvals
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

4. Budget Recap:
   a. Tim Reynolds provided a budget recap noting to-date spending. To date we have spent $190,343.58 with a remaining budget of $366,724.42. A total of 23.7% of budget has been spent to date.
   b. Discussion held related to OT being 84% used. Will need to continue to monitor. Caused by EMS calls at end of shift. Look at possible schedule adjustments with EMS team or maybe with the Career staff.

5. Old Business:
   a. None

6. Visitors Participation:
   a. A presentation was provided by John Nickerson from JLN Associates on a possible Townwide Fire Protection Services Study. Study would create a long-range plan related to exposures, response time, staffing, buildings and equipment. The assessment would be risk based, looked at planned growth of the town and community involvement. Based on cost we would need to complete an RFP.

7. Chiefs Report:
   a. See attached

8. Fire Marshal's Report:

a. One person has signed up for talking FM Class. Hoping scheduling can work out to take the upcoming class.

9. Building Report:

a. Town settled with shingle company for $1,500 credit that can be applied towards the repair. All repairs have been completed but we only have a couple of years left on the roof so needs to get into capital plan.
b. Water at Co#2 remains an issue. Guys need to be caution on water used.
c. Overhead door was repaired.

10. Equipment Report:

a. See Chief's Report

11. Correspondence:

a. none

12. New Business:

a. Discussion held on presentation from JLN. The presentation brings up some good points but also identifies may areas the town has done an excellent job of staying ahead of. We need to determine what areas we have information on already and what areas would want the study to include. Based on cost we would need to complete an RFP.
b. A motion by Tim Reynolds, seconded by Craig Mansfield to partner with the selectmen to create an RFP related to an Emergency Services Study.
c. **Accommodation:** All in attendance thanked Bruce for his years of service on the board. Tim Reynolds presented Bruce Dutch with a plaque thanking him for his guidance and support of the fire company over his last 6 years as a commissioner.

13. **Adjournment:**

a. Motion to adjourn at 6:11 pm made by Craig Mansfield, second by Tim Reynolds. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
12/28/2022

EAST HADDAM FIRE DEPARTMENT

BOFC 12/06/2022

18K FOR JOHN NICKERSON, JLN ASSOCIATES - 4-6 MONTHS

BUILDING UPDATE:

- **KEYLESS ENTRY FOBS**
  - DEPUTY SWOL WILL DISTRIBUTE TO THE REST OF THE PERSONNEL TONIGHT
  - ALL LOCKS WILL BE REMOVED AND NEW CODES ADDED TO TRILOGY LOCKS

APPARATUS UPDATE

- **NEW UTILITY 1-15 – IN SERVICE**
  - BIG THANK YOU TO BOTH CAPTAIN MOSIGS AND LT BOYNTON FOR ALL THEIR HELP IN INSTALL OF EQUIPMENT

- **OLD UTILITY**
  - CALL SIGN WILL BE REASSIGNED AS UTILITY 2-15
  - DOES NEED A WHEEL ALIGNMENT WHICH LT SWOL HAS SCHEDULED

- **TANKER 1-15 – NEW DROP TANK**
  - HAS BEEN ORDERED AND INSTALLED – THANK YOU FF BOTTING AND SPIRTO

- **COMMAND VEHICLE– IN SERVICE**
  - STILL WAITING ON SOME ITEMS TO BE INSTALLED BY MIKE SCRANTON
  - BIG THANK YOU TO LT BOYNTON FOR ALL HIS EFFORTS

- **ENGINE 2 –** IS IN SERVICE
  - WAITING ON NEW TNT SPREADERS/CUTTERS/EXTRA 5 INCH HOSE
  - THANK YOU TO LIEUTENANTS SWOL, DOMBROSKI, AND FIREFIGHTER HEWES FOR PLACING NEW HOSE ON TRUCK

- **TANKER 1-15 –**
  - Q SIREN BROKEN AND SENT OUT FOR REPAIR
  - WATER LEAK HAS BEEN FIXED

- **RESCUE 1-15**
  - EMERGENCY STOP BUTTON ON GENERATOR IS BROKEN AND SCHEDULED TO BE REPAIRED

UPCOMING EVENTS:

- **TUESDAY DECEMBER 13TH – TREE LIGHTING DOWNTOWN**

- SANTA WILL BE FLYING IN AT 6PM AND THEN DRIVEN TO TREE LIGHTING
- LADDER 1-15, UTILITY 1-15, AND CAR 15 WILL NEED TO REPORT
- THE DEPARTMENT INSTALLED LIGHTS ON BOTH TREES LAST NIGHT

- **SATURDAY DECEMBER 17TH BREAKFAST WITH SANTA CO # 1 8AM-11AM –(SUNDAY 18TH RAINDATE)**

- **SATURDAY JANUARY 21ST - PASTA DINNER CO 1 – 5PM – 8PM**

- **SATURDAY MARCH 11TH – DEPARTMENT BANQUET**

ACCALADES:

- **CONGRATS TO FF BOTTING FOR PASSING FIREFIGHTER TWO**

- **THANK YOU TO FF BOTTING FOR REMOVING ALL THE RECRUITMENT SIGNS FOR THE WINTER**

- **THANK YOU LT SWOL AND FF BOTTING FOR REMOVING THE REMAINDER OF THE FLAGS AROUND TOWN**

- **THANK YOU TO LT SWOL, FF BOTTING, AND FF NELSON FOR INSTALLING THE LIGHTS AT CO #1 AND #2**