EAST HADDAM PUBLIC LIBRARY SYSTEM

LIBRARY BOARD OF TRUSTEES

FINANCE SUBCOMMITTEE

MINUTES OF A REGULAR MEETING OF FEBRUARY 8, 2021

1. Meeting called to order by D Barlow at 6:31 PM

   Trustees Present: D Barlow, J Bielot, W Barney

   Also Present: M Gilroy, Library Director

2. Minutes of regular meeting of the Subcommittee of January 11, 2021 accepted as presented
3. Old Business
   a. M Gilroy reported that there were no changes made to the proposed 2021-22 Operating Budget. The installation of new signs at each library building will probably be postponed until fiscal year 22-23, Whether the cost will part of the Library System budget or the Town budget has yet to be decided.
   b. M Gilroy has submitted a draft for an ALA Small Community Grant to the Board of Finance for approval to move ahead. The grant would be used to address improving library technology. If the Board of Finance accepts the draft, the proposal will be presented to the Board of Trustees for approval at the February 11, 2021 regular meeting.
   c. The Peach Pit grant is ready to go as soon as the check is received. It will be used to enhance the children's programs.
4. New Business
   a. M Gilroy reported that he is looking at the possibility of the Library System obtaining free upgrade to Microsoft Office which is being offered by Microsoft. He will notify the Trustees of his efforts.
   b. The book drop at EHFPL was damaged by a snowplow and is a total loss. While the Town's insurance will cover its replacement cost of $7,000.00, there is a deductible of $5,000.00. It has not been determined whether the Town or the Library System will be responsible for the deductible. Responsibility for the damage has not been determined. The EH Police Department is investigating.
   c. A proposal for the Library System to be the recipient of the results of an Eagle Scout project has been received. The Eagle candidate proposes to build library shelving. M Gilroy will notify the Trustees when the proposal is finalized.
5. Audience of Citizens
   a. There was no audience of citizens
6. Without objection, the meeting was adjourned at 6:51 PM

Submitted by: W Barney