Minutes

EAST HADDAM LIBRARY SYSTEM – Governance Committee

May 12, 2021 – 4:30 pm

Rathbun Branch and Zoom

Trustees Present: Juliana Tryon Ranaudo, Jane Chisholm

Absent: Victoria Riley

Also Present: Michael Gilroy

1. **Call to order**
   The meeting was called to order at 4:40 PM
   Meeting minutes from the last meeting (13 January 2021) were accepted as submitted.

2. **Review Board Calendar and Governance Committee Calendar**
   Calendar remains unchanged.
   https://drive.google.com/drive/folders/1_esgevce4RHRf-pRjXI7VzDIHbXa0qB2

3. **Staff Reviews - Status**
   In progress; expected completion by July.

4. **Election**
   a. Town Website – Party affiliation inconsistencies were found, and should be corrected. Michael will follow-up with the town. Candidates needed for vacancies in November.

5. **Challenged Materials policy**
   a. EHLS Challenged Materials Form and process for reporting challenged materials remains acceptable, and consistent with the ALA's Freedom to Read Statement (which is endorsed by the libraries and kept at the circ desks). As described on the form, a patron simply needs to fill it out, and hand it to whoever is working at the circ desk. The director reviews the complaint, notifies the library board, and contacts the patron. If the issue cannot be resolved, it becomes an agenda item at the next Library Board meeting.
   b. Governance will review printed copies of the Library Policy Manual (Rathbun copy and EHFPL copy) to see that they are up to date and consistent with the EHLS BOT Manual.

6. **Audience of Citizens**
   No citizens attended to provide input.

7. **Adjournment**
   The meeting was adjourned at 5:02 PM without objection.
   The next meeting of the Governance Committee will be at 5:30 on 8 September 2021 at the Rathbun Library and Zoom.