EAST HADDAM LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

FINANCE SUBCOMMITTEE

MINUTES OF THE MEETING OF DECEMBEER 5, 2022 HELD AT THE EHFPL

1. Meeting called to order by D Barlow at 6:40 PM

   Trustees present: D Barlow, J Bielot, W Barney

2. Minutes of the meeting of November 7, 2022 accepted as presented
3. Old Business
   a. Subcommittee members reviewed the 2022-23 budget report to date. Members felt that the SUPPLIES and FURNITURE accounts needed to be monitored. Overall, the budget was tracking in a positive manner.
   b. D Barlow meet with the Finance Director regarding the 2023-24. He is in the process of distributing the budget paperwork and will be working with the Library Branch managers in the development of the budget. It was indicated that the First Selectman wants to work from a zero base budget. The Subcommittee members reviewed the 2022-23 Operating Budget and felt that the only area that needed to be increased was the BOOKS AND PERIODICALS line which should be increase by $1,900.00 to deal with inflationary concerns. The Subcommittee members also stated that the salary discrepancies within the Library System needed to be corrected. Subcommittee members also expressed concern that a number of Capital Improvement items from previous years remain not done. These will be addressed to the Finance Director and the Facilities Manager.
   c. The Subcommittee members also noted that the Library System is short one full time persons and that this is an issues that needed to be addressed.
4. New Business
   a. D Barlow had a conversation with the First Selectman to determine what role, if any, the Board of Library Trustees should have in the formation of the 2023-24 budget. The Library Branch Managers will be responsible for Budget development with advice from the Board of Trustees as is the existing practice. The First Selectman also indicated that the Board of Trustees will have a seat at the table when the selection process for a new Library System Director begins.
5. Audience of Citizens
   a. There were no citizens present.
6. Without objection, the meeting was adjourned at 7:45 PM

Submitted by: W Barney - Subcommittee Secretary