Minutes

EAST HADDAM LIBRARY SYSTEM – Governance Committee

December 07, 2021 – 9:00 am

East Haddam Free Public Library

Trustees Present: Juliana Tryon Ranaudo, Chris Van Valkenburg

Absent: Janine Broe

Also Present: Joe Riley

1. **Call to order**
   The meeting was called to order at 9:02am
2. **Unfinished Business**
   a. **Review Board Calendar and Governance Committee Calendar**
   The 2023 Calendar was reviewed. It will be presented at the Board's December 8th meeting for final approval.
   The Committee selected Chris V. as the Chair and Secretary for the Governance Committee for 2023.
   b. **Google Drive**
   During 2023, the Governance Committee will review the drive to access missing files.
   c. **Call for Unfinished Business**
   None
3. **New Business**
   a. **Library Governance Committee responsibilities when no active Library Director**
   Discussion about understanding the hiring process and how the Board and Staff can have input.
   Discussion about an annual staff survey to be collected by the Board.
4. **Audience of Citizens**
   None
5. **Adjournment**
   The meeting was adjourned at 9:55 AM without objection.