EAST HADDAM PUBLIC LIBRARY SYSTEM

LIBRARY BOARD OF TRUSTEES

Minutes of a meeting of December 9, 2021

1. Meeting called to order of d Barlow at 6:30 PM
   Trustees Present: D Barlow, J Bielot, J Tryon, J Broe, C DeLisle, A Hinchcliffe, C Vanvalkenberg, W Barney
   Also present: M Gilroy Library System Director
2. Minutes of the meeting of November 11, 2021 accepted as presented
3. Reports
   a. M Gilroy gave the Directors Report. He Library System proposed 2022-23 Capital Budget Requests are the same as 2021-22. The parking lot repaving are still to be done as are repairs to the windows. Materials for the 2022-23 Operating have been distributed and are due in early January 2022. M Gilroy will present the proposed Operating Budget to the Finance Subcommittee at its next meeting. The Town is using a Zero Based budgeting model. He reviewed the various programs conducted in the last month. He particularly noted the holiday program, and the Library's involvement with the American Legion Wall of Honor. He also discussed upcoming programs for 2022. He discussed various staff assignments. Finally he reviewed the 1,000 Book Before Kindergarten which is designed to encourage parents reading to young children
   b. W Barney presented the Finance Subcommittee report. He reiterated M Gilroy's report on the Capital Budget. He pointed out two items recommended by the Subcommittee: a barrier to separate the WiFi gardens and the parking areas and new storage sheds.

      C Vanvalkenberg presented the Program Subcommittee report. She reviewed program ideas as well as several lecture opportunities. One would focus on the archaeological dig at Two Wraslin' Cats'

      J Tryon presented the Governance Subcommittee report. The 2022 meeting calendar was presented. It will be added to the New Business agenda for action. She distributed materials related to State FOI rules and Parliamentary Procedure. It was decided that M Gilroy, in consultation with Board Co-Chairs, would develop meetings agendas.

4. Old Business
   a. M Gilroy reviewed the status of grants. The WiFi ARPA grant is ready to go. Needed materials will be ordered, and it is hoped that the will be operational in the Spring, 2022. The work on the State Library grants is on-going. The required 'community conversations' have yet to be held. He is in the process of identifying groups to participate.
   b. There are no changes to Covid protocols.
   c. The Trustees reviewed the 2021 Board goals. It was agreed to continue the Town's Library Task Force. There was a discussion about the library system needs as related to the Task Force. The Board feels that its effort to enhance community involvement was successful. The Board also feels that it has done a good job in using new methods to provide Library

services to the community. The proposed WiFi garden is a good example of that effort. It was decided that the goal related to Trustee effectiveness should continue in 2022. It is felt that Covid has prevent the Board from engaging in activities related to this goal.

5. New Business
   a. Motion by J Bielot/J Tryon to add consideration of the 2022 Meeting Calendar to the agenda. Approved 8-0-0
   b. C Vanvalkenberg/J Tryon to approve the 2022 Meeting Calendar was passed 8-0—0
   c. For 2022, the Board agreed that the following three items should be included:
      i. Improve efforts to reach underserved populations
      ii. Continue support for the Town's Library Task Force.
      iii. Improve Trustee effectiveness.

   The Board of continue discussion about goals at the January meeting.

6. There was no audience of citizens
7. 7. Without objection, the meeting was adjourned at 7:24 PM